

<b>SAP Concur Release Notes</b> <b>Concur Travel</b> Concur Professional/Premium <b>and</b> Concur Standard	
<b>Month</b>	<b>Audience</b>
Release Date: September 17, 2022 Update 1: Monday, September 19	SAP Concur Client <b>FINAL</b>

**\*\* FINAL \*\***

The enhancements and changes described in this document may or may not be included in this release. SAP Concur reserves the right to postpone implementation of – or completely remove – any enhancement/change mentioned here.

The **DRAFT and FINAL** release notes contain information about Concur Professional/Premium **and** Concur Standard.

Each note contains a table that which indicates if the enhancement/change applies to Professional and/or Standard.

# Contents

- Release Notes ..... 1**
  - Administration .....1**
    - \*\*Ongoing\*\* AWS Migrations - TMC Information ..... 1
  - Miscellaneous.....2**
    - Retirement of Calendar Integration Functionality (Professional Edition Only)..... 2
- Planned Changes..... 4**
  - Car .....4**
    - \*\*Planned Changes\*\* **Administrator** Management of Car Rules..... 4
  - Flight.....7**
    - Travelfusion – Aer Lingus Supplier Update..... 7**
- Client Notifications ..... 9**
  - Accessibility .....9**
    - Accessibility Updates ..... 9

<b>Subprocessors</b> .....	<b>9</b>
SAP Concur Non-Affiliated Subprocessors .....	9
<b>Supported Browsers</b> .....	<b>10</b>
Supported Browsers and Changes to Support .....	10
<b>Additional Release Notes and Other Technical Documentation</b> .....	<b>11</b>
<b>Online Help</b> .....	<b>11</b>
<b>SAP Concur Support Portal – Selected Users</b> .....	<b>11</b>

## Legal Disclaimer

The information in this presentation is confidential and proprietary to SAP SE or an SAP affiliate company and may not be disclosed without the permission of SAP SE or the respective SAP affiliate company. This presentation is not subject to your license agreement or any other service or subscription agreement with SAP SE or its affiliated companies. SAP SE and its affiliated companies have no obligation to pursue any course of business outlined in this document or any related presentation, or to develop or release any functionality mentioned therein. This document, or any related presentation and SAP SE or an SAP affiliate company's strategy and possible future developments, products and or platforms directions and functionality are all subject to change and may be changed by SAP SE and its affiliated companies at any time for any reason without notice. The information in this document is not a commitment, promise or legal obligation to deliver any material, code or functionality. This document is provided without a warranty of any kind, either express or implied, including but not limited to, the implied warranties of merchantability, fitness for a particular purpose, or non-infringement. This document is for informational purposes and may not be incorporated into a contract. SAP SE and its affiliated companies assume no responsibility for errors or omissions in this document, except if such damages were caused by SAP SE or an SAP affiliate company's willful misconduct or gross negligence.

All forward-looking statements are subject to various risks and uncertainties that could cause actual results to differ materially from expectations. Readers are cautioned not to place undue reliance on these forward-looking statements, which speak only as of their dates, and they should not be relied upon in making purchasing decisions.

# Release Notes

## Administration

### \*\*Ongoing\*\* AWS Migrations - TMC Information

Information First Published	Information Last Modified	Feature Target Release Date
December 2021	--	Q4 2022
Any changes since the previous monthly release are highlighted in yellow in this release note.		
Prof	Stan	← ← Edition
X	X	<b>On:</b> Impacts <b>end users</b> who use this feature/vendor; no configuration/setup by agency/admin; cannot be turned OFF (example: new icons or rate display, new Amtrak feature) <b>Available for use:</b> No impact to <b>end users</b> unless/until configuration/setup by agency/admin (described below) (example: new rule, new Travelfusion airline) <b>Other:</b> Refer to the release note below <b>Does not apply to this edition</b>
Source / Solution Suggestion		
GDS		
Direct Connect		
Solution ID		
Other		
X	EMEA Data Center	Scan impact
X	North America Data Center	UI impact
	China Data Center	File finishing impact
	All data centers	Profile/Profile API/3rd Party XML Sync Impact
Affected Documentation		
TSGs		
Fact Sheets	<a href="#">Client Fact Sheet - TMC AWS Migration</a>	
Admin Guides		
Other	<a href="#">SAP Concur Cloud Platform Strategy</a>	

### Overview

SAP Concur is currently migrating TMCs to new Amazon Web Services (AWS) data centers, a process which affects TMC workflows. SAP will first move TMCs to the new data centers, followed over time by their customers. TMCs will therefore experience a period of time where their customer base is split over the current data centers and the new AWS data centers.

### USER/CUSTOMER BENEFIT

We are migrating from a private platform, where all equipment is owned by SAP Concur solutions, to a third-party cloud platform. This will provide stronger security, improved performance and stability, and faster innovation for our customers.

### End-User Experience

End users should see no difference as the migration is carried out, however, TMCs may be required to modify their customer management processes. TMCs should refer to the [Client Fact Sheet - TMC AWS Migration](#) for up to date details on changes to their workflows.

### Configuration for Professional and Standard Travel

This feature is enabled by default. There are no configuration steps.



For more information, refer to the [Client Fact Sheet - TMC AWS Migration](#) and the [SAP Concur Cloud Platform Strategy](#). To locate, refer to *Additional Release Notes and Other Technical Documentation* in these release notes.

## Miscellaneous

### Retirement of Calendar Integration Functionality (Professional Edition Only)

Prof	Stan	← ← Edition	
X		<b>On:</b> Impacts <b>end users</b> who use this feature/vendor; no configuration/setup by agency/admin; cannot be turned OFF (example: new icons or rate display, new Amtrak feature)	
		<b>Available for use:</b> No impact to <b>end users</b> unless/until configuration/setup by agency/admin (described below) (example: new rule, new Travelfusion airline)	
		<b>Other:</b> Refer to the release note below	
		<b>Does not apply to this edition</b>	
<b>Source / Solution Suggestion</b>			
	GDS		
	Direct Connect		
	Solution ID		
<b>Other</b>			
X	EMEA Data Center		Scan impact
X	North America Data Center	X	UI impact
	China Data Center		File finishing impact
	All data centers		Profile/Profile API/3rd Party XML Sync Impact
<b>Affected Documentation</b>			
	TSGs	<a href="#">Calendar Integration Travel Service Guide</a>	
	Fact Sheets		
	Admin Guides		
	Other		

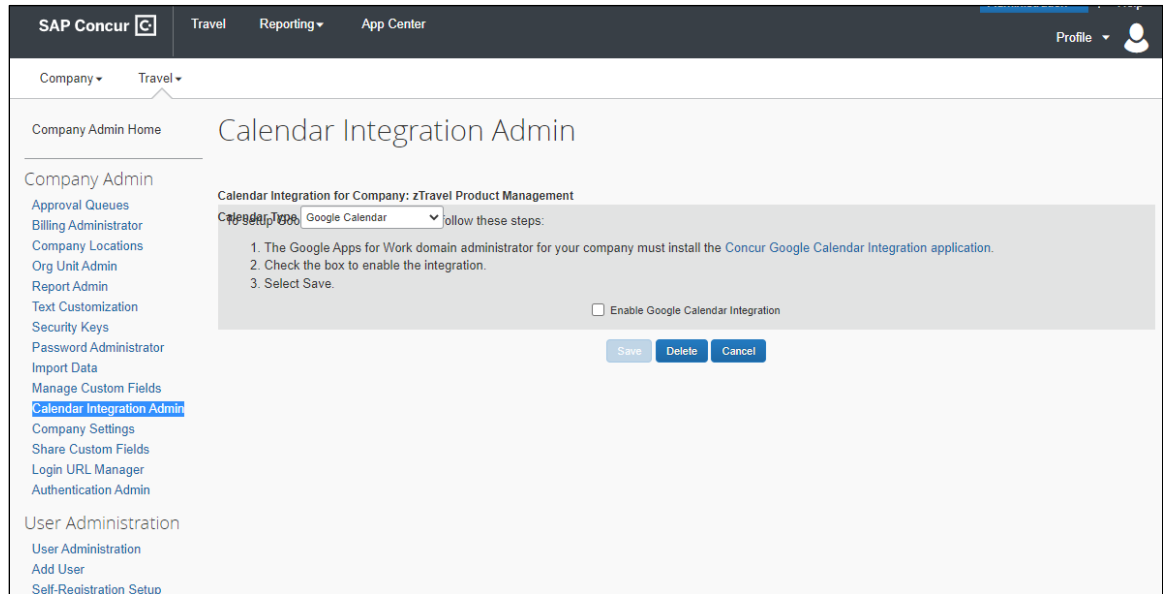
### Overview

The capability of integrating with the Microsoft Exchange Web Services calendar is retired, as of September 2022. Existing Google Calendar clients will continue to be supported; however, no new configurations can be enabled.

Concur Travel is retiring the support of Microsoft Exchange Web Services calendar because Microsoft is retiring the Basic Auth mechanism used to populate O365 calendars. The calendar integration feature **will be** replaced with the capability to include schema.org JSON in confirmation emails, which allows for the creation of events on Microsoft calendars.

### End-User Experience

The **Calendar Integration Admin** page will be removed from the **Company Admin** home page.



With the integration retirement, users who had the Microsoft integration enabled will be reverted to receiving the .ics attachments.

### Configuration for Professional Travel

No configuration changes are required.

# Planned Changes

The items in this section are targeted for future releases. SAP Concur solutions reserves the right to postpone implementation of – or completely remove – any enhancement or change mentioned here.

**NOTE:** The planned changes listed in this document are specific to this product. For information about planned site-wide or shared changes that might impact your SAP Concur solutions, refer to the [Shared Changes Release Notes](#).

## Car

### \*\*Planned Changes\*\* Administrator Management of Car Rules

Information First Published	Information Last Modified	Feature Target Release Date
August 2022	-	October 2022
Any changes since the previous monthly release are highlighted in yellow in this release note.		

Prof	Stan	← ← Edition
X	X	<b>On:</b> Impacts <b>end users</b> who use this feature/vendor; no configuration/setup by agency/admin; cannot be turned OFF (example: new icons or rate display, new Amtrak feature) <b>Available for use:</b> No impact to <b>end users</b> unless/until configuration/setup by agency/admin (described below) (example: new rule, new Travelfusion airline) <b>Other:</b> Refer to the release note below <b>Does not apply to this edition</b>
<b>Source / Solution Suggestion</b>		
GDS		
Direct Connect		
Solution ID		
<b>Other</b>		
X	EMEA Data Center	Scan impact
X	North America Data Center	x UI impact
	China Data Center	File finishing impact
	All data centers	Profile/Profile API/3rd Party XML Sync Impact
<b>Affected Documentation</b>		
TSGs		
Fact Sheets		
Admin Guides		
Other		

### Overview

Currently, Concur Travel supports two similar Car rules: CarClass and CarClassList. The CarClass rule enables the user to select from a predefined drop-down of car type combinations. The CarClassList rule opens a popup with the same values as the CarClass dropdown list. The difference between the two is that the selected values in CarClass are not editable after selection, but selected values in CarClassList are editable after selection and can be mapped very closely to ACRISS standards.

The following actions will be taken:

1. If a client has the CarClass rule configured, the values will be mapped to the CarClassList rule without any administrative intervention.
  - ◆ If the client also has a CarClassList rule configured, the CarClass rule values will be appended to the CarClassList rule values.
2. The CarClass rule will no longer be configurable.
3. The CarClassList rule popup will be disabled.

### **USER/CUSTOMER BENEFIT**

These changes will eliminate the ambiguity around the CarClass and CarClassList rules. It will allow administrators to easily configure ACRISS-like codes using the CarClassList rule by directly typing values into a field and removing the need for the popup.

### ***What the Policy Administrator Sees***

The **Car type is [CarClass]** option will no longer be removed:

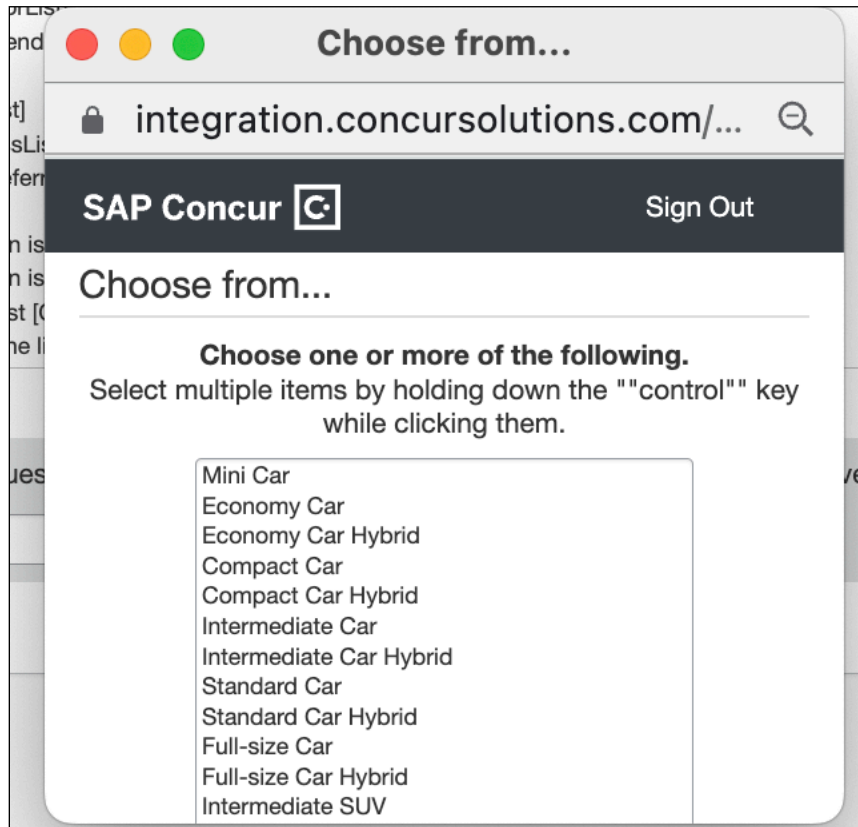
Car type is [CarClass]

Instead, the **Car type is one of [CarClassList]** and **Car type is not one of [CarClassList]** options can be used to configure Car type:

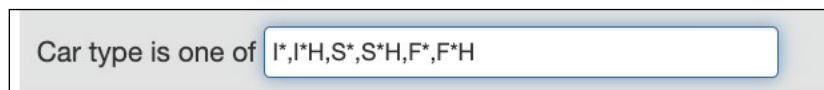
Car type is one of [CarClassList]  
 Car type is not one of [CarClassList]



The **Choose from...** popup will be disabled from CarClassList rule:



Instead, administrators can enter car types directly into the **Car type is one of** field:



The **Car Type is one of** field will accept any car type entry using the ACRISS standard. The asterisks denote a wild card. For example, I\* will return all Intermediate cards, I\*H will return all Intermediate Hybrid cars, etc.

### **Configuration for Professional and Standard Travel**

This feature is enabled by default. There are no configuration steps.

# Flight

## Travelfusion – Aer Lingus Supplier Update

Information First Published	Information Last Modified	Feature Target Release Date
September 2022	--	November 2022
Any changes since the previous monthly release are highlighted in yellow in this release note.		

Prof	Stan	← ← Edition
X	X	<b>On:</b> Impacts <b>end users</b> who use this feature/vendor; no configuration/setup by agency/admin; cannot be turned OFF (example: new icons or rate display, new Amtrak feature)
		<b>Available for use:</b> No impact to <b>end users</b> unless/until configuration/setup by agency/admin (described below) (example: new rule, new Travelfusion airline)
		<b>Other:</b> Refer to the release note below
		<b>Does not apply to this edition</b>
Source / Solution Suggestion		
GDS		
Direct Connect	Travelfusion	
Solution ID		
Other		
X	EMEA Data Center	Scan impact
X	North America Data Center	UI impact
	China Data Center	File finishing impact
	All data centers	Profile/Profile API/3rd Party XML Sync Impact
Affected Documentation		
TSGs	<a href="#">Travelfusion Direct Connect Travel Service Guide</a>	
Fact Sheets		
Admin Guides		
Other		

### Overview

As of April 2022, customers have been able to choose between the legacy Aer Lingus and the new Aer Lingus (B2B) connections via Travelfusion in Concur Travel.

Since the Aer Lingus (B2B) supplier offers greater support and stability than the legacy Aer Lingus supplier, SAP Concur will discontinue supporting the legacy Aer Lingus supplier connector as of 30 November 2022. Customers must complete the migration to the new supplier prior to this date in order to keep Aer Lingus direct connect content in Concur Travel. Detailed migration steps are included in the *Configuration for Professional and Standard Travel* section of this release note.

### USER/CUSTOMER BENEFIT

By switching to the Aer Lingus (B2B) supplier connector, users will experience a more stable and reliable booking flow with less booking failures, compared to the legacy supplier connector. Customers may obtain their own credential set from Air Lingus, if they have negotiated content with the airline. The Aer Lingus (B2B) connection works with or without credentials; users can book published fares without credentials.

### **What the User Sees**

The shop and book flows between the two suppliers are almost identical. Users can request express boarding via the **Flight Options** pop up when using the B2B connection.

### **Configuration for Professional and Standard Travel**

To migrate from the legacy Aer Lingus supplier to the Aer Lingus (B2B) supplier, the legacy supplier must be disabled. The new Aer Lingus (B2B) connection must be enabled in the Concur Travel configuration.

Please follow the general configuration and administrative settings instructions on Travefusion and on the specifically desired airline content for a successful implementation.

These steps are covered in detail in the [Travefusion Direct Connect Travel Service Guide](#):

1. Disabling the "Aer Lingus" supplier connector.
2. Enabling the "Aer Lingus (B2B)" supplier connector.
3. Adding credentials to receive the negotiated content via Travefusion (optional).



For more information, refer to the [Travefusion Direct Connect Travel Service Guide](#). To locate, refer to *Additional Release Notes and Other Technical Documentation* in these release notes

# Client Notifications

---

## Accessibility

### Accessibility Updates

SAP implements changes to better meet current Web Content Accessibility Guidelines (WCAG). Information about accessibility-related changes made to SAP Concur solutions is published on a quarterly basis. You can review the quarterly updates on the [Accessibility Updates](#) page.

## Subprocessors

### SAP Concur Non-Affiliated Subprocessors

The list of non-affiliated subprocessors is available from the SAP Sub-processors / Data Transfer Factsheets page.

▶ **To access the SAP Concur Sub-processors List:**

1. Click the following link to navigate to the *SAP Sub-processors / Data Transfer Factsheets* page:  
[SAP Sub-processors / Data Transfer Factsheets](#)
2. Sign in to the SAP Support Portal using your Support User ID (S-user) and password.

---

**NOTE:** SAP customers must sign in to the SAP Support Portal using their Support User ID (S-user) and password. For information about S-User IDs, refer to [Your New Support User ID \(S-user\)](#).

---

3. On the *SAP Sub-processors / Data Transfer Factsheets* page, type "Concur" in the **Search** field.
4. In the **Title** column, click **SAP Concur Sub-processors List**.

If you have questions or comments, please reach out to: [Privacy-Request@Concur.com](mailto:Privacy-Request@Concur.com)

## Supported Browsers

### Supported Browsers and Changes to Support

For information about supported browsers and planned changes to supported browsers, refer to the [Concur Travel & Expense Supported Configurations](#) guide.

When changes to browser support are planned, information about those changes will also appear in the [Shared Changes Release Notes](#).

# Additional Release Notes and Other Technical Documentation

## Online Help

Any user can access release notes, setup guides, user guides, admin summaries, monthly browser certifications, supported configurations, and other resources via online Help or directly on the SAP Help Portal.

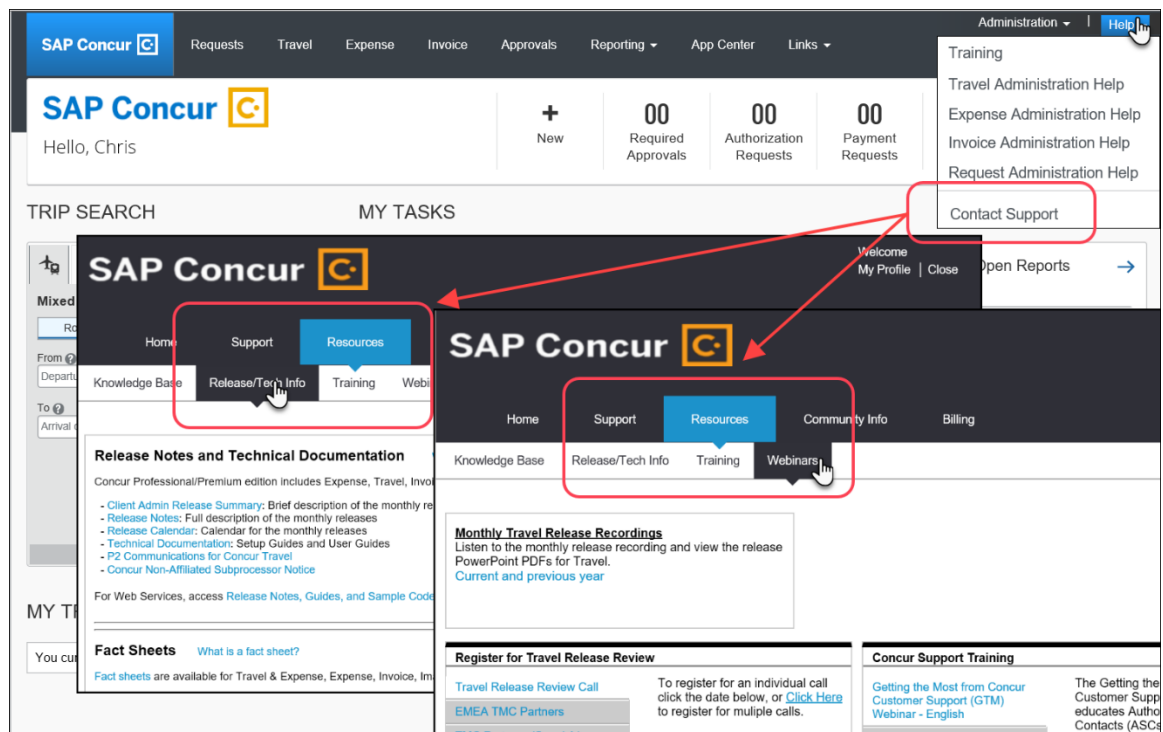
Use the links in the **Help** menu in the app, or search for your SAP Concur product (Concur Expense, Concur Invoice, Concur Request, or Concur Travel) on the SAP Help Portal (<https://help.sap.com>) to view the full set of documentation for your product.

## SAP Concur Support Portal – Selected Users

Access release notes, webinars, and other technical documentation on the SAP Concur support portal.

If you have the proper permissions, the **Contact Support** appears on the **Help** menu. Click to access the SAP Concur support portal, then click **Resources**.

- Click **Release/Tech Info** for release notes, technical documents, etc.
- Click **Webinars** for recorded and live webinars.



## **© 2022 SAP SE or an SAP affiliate company. All rights reserved.**

No part of this publication may be reproduced or transmitted in any form or for any purpose without the express permission of SAP SE or an SAP affiliate company.

SAP and other SAP products and services mentioned herein as well as their respective logos are trademarks or registered trademarks of SAP SE (or an SAP affiliate company) in Germany and other countries. Please see <http://global12.sap.com/corporate-en/legal/copyright/index.epx> for additional trademark information and notices.

Some software products marketed by SAP SE and its distributors contain proprietary software components of other software vendors.

National product specifications may vary.

These materials are provided by SAP SE or an SAP affiliate company for informational purposes only, without representation or warranty of any kind, and SAP SE or its affiliated companies shall not be liable for errors or omissions with respect to the materials. The only warranties for SAP SE or SAP affiliate company products and services are those that are set forth in the express warranty statements accompanying such products and services, if any. Nothing herein should be construed as constituting an additional warranty.

In particular, SAP SE or its affiliated companies have no obligation to pursue any course of business outlined in this document or any related presentation, or to develop or release any functionality mentioned therein. This document, or any related presentation, and SAP SE's or its affiliated companies' strategy and possible future developments, products, and/or platform directions and functionality are all subject to change and may be changed by SAP SE or its affiliated companies at any time for any reason without notice. The information in this document is not a commitment, promise, or legal obligation to deliver any material, code, or functionality. All forward-looking statements are subject to various risks and uncertainties that could cause actual results to differ materially from expectations. Readers are cautioned not to place undue reliance on these forward-looking statements, which speak only as of their dates, and they should not be relied upon in making purchasing decisions.