|  |  |
| --- | --- |
| SAP Concur Release Notes  Shared Changes  Includes cross-product and site-wide changes for:  Professional Edition, Standard Edition, and Small Business Edition | |
| **Month** | **Audience** |
| Release Date: May 20, 2023  Initial Post: Friday, May 19, 2023 | Client FINAL |

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# Release Notes

This document contains shared release notes and planned changes. Shared release notes and planned changes document features and changes that apply to SAP Concur solutions site-wide or to multiple SAP Concur products and services. They include but are not limited to:

* Security-related features and changes such as annual security certificate renewals and changes in support for security ciphers and protocols
* Site-wide UI features and changes such as changes to the home page, changes to the site header or footer, or the implementation of new site-wide UI themes
* Sign-in process features and changes such as the addition or removal of sign-in features, URL changes, and domain name changes
* Production and test environment features and changes
* Global settings or administration page features and changes such as the addition of new site-wide settings or changes to the design of the administration pages
* Changes to processes such as where and when release notes are published

For New Features and Changes that apply to a single product and/or service see the release notes for that product or service. Links to the product and service-specific release notes can be found on the following pages:

* [Professional Edition](https://www.concurtraining.com/customers/tech_pubs/_RN_CCC.htm)
* [Standard Edition](https://www.concurtraining.com/customers/tech_pubs/_Docs_CCC_CPS.htm)

## Data Retention

### \*\*Ongoing\*\* Data Retention Feature Enhancements

|  |  |  |
| --- | --- | --- |
| Information First Published | Information Last Modified | Feature Target Release Date |
| January 20, 2023 | March 19, 2023 | February 21, 2023 and future release |
| Any changes since the previous monthly release are highlighted in yellow in this release note. | | |

**Applies to:**

All Products | All Editions

#### Overview

SAP Concur plans to make several changes to the Data Retention feature:

* On February 21, 2023, SAP Concur renamed the Sensitive Data Retention Periods page to Profile Data Retention Periods.
* In a future release, SAP Concur plans to update the descriptive text associated with the **Purge User** button.
* In a future release, SAP Concur plans to remove the **Purge User** button.

1. In a previous version of the release notes, we stated that the **Type {name} to confirm settings** field was planned to be removed.  
     
   SAP Concur does not plan to remove this field.

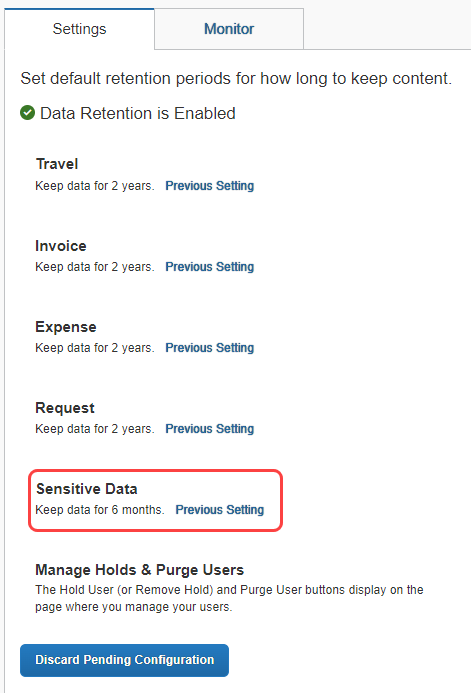
##### Business Purpose / Client Benefit

These changes help clients configure SAP Concur solutions to better support regional data protection regulations.

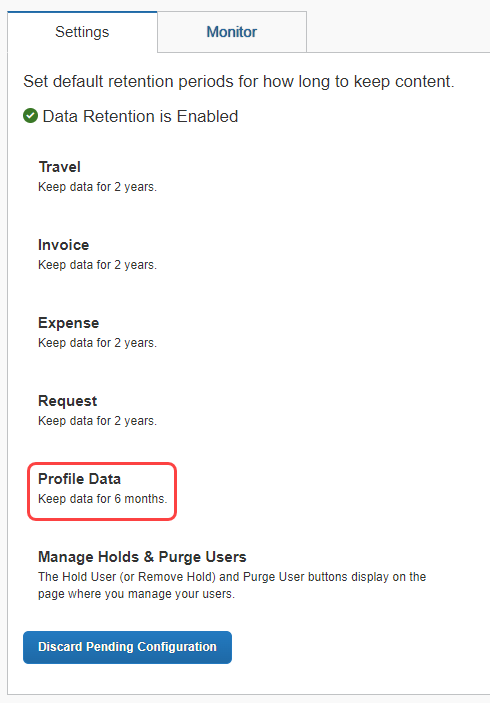
#### Sensitive Data Changed to Profile Data (Feb 21, 2023)

On the **Data Retention** page, the admin sees **Profile Data** instead of **Sensitive Data**.

**Before**

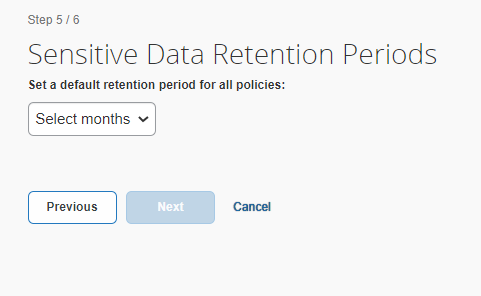


**After**

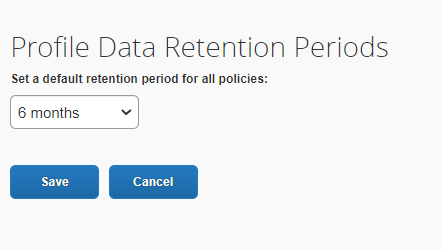


The **Sensitive Data Retention Periods** page had been renamed to **Profile Data Retention Periods**.

**Before**



**After**



#### Changes to the Purge User Button (Future Releases)

SAP Concur plans to make changes to the **Purge User** button.

##### Current Purge User Button Behavior

When data retention is enabled, the **Purge User** button is automatically available on the user account page for each user, and an administrator with the required permissions can click the **Purge User** button on an individual user’s account page to purge that user’s data, including transaction data.

* **IMPORTANT:** Clicking **Purge User** purges the user’s data immediately and irreversibly.

When the data retention feature is enabled, the **Purge User** button is available regardless of whether a data retention policy is configured and, if data retention policies are configured, clicking **Purge User** supersedes configured data retention policies and will remove data that could be needed for review, audit, and legal obligations at a future date.

##### Updated Purge Button Text

In a future release, SAP Concur will update the descriptive text associated with the **Purge User** button.

**Current Text**

“Permanently delete this user and all associated data from Concur.”

**Updated Text**

“Purge User irrevocably deletes this user and all their associated data, superseding configured data retention policies and removing data that could be needed for review, audit, and legal obligations. This button should generally only be used to delete users that have no transaction history”

##### Purge User Button Removal

In a future release, SAP Concur plans to remove the **Purge User** button.

To help ensure that user data is retained and/or removed within the correct time period as required by regional data protection regulations, SAP Concur plans to remove the **Purge User** button.

More details about this change will be published in future release notes.

#### Configuration / Feature Activation

The following changes were made automatically:

* The Sensitive Data Retention Periods page was renamed to Profile Data Retention Periods automatically.

In future releases, the following changes will be implemented:

* The text associated with the **Purge User** button will be updated.
* The **Purge User** button will be removed.

For more information about the Data Retention feature, refer to the [*Shared: Data Retention Setup Guide*](https://www.concurtraining.com/customers/tech_pubs/Docs/_Current/SG_Shr/Shr_SG_Data_Retention.pdf) (Professional edition) or the [*Shared: Data Retention Setup Guide for Concur Standard Edition*](https://www.concurtraining.com/customers/tech_pubs/Docs/ConcurPremier/SG_Shr/SG_Shr_Data_Retention.pdf).

## File Transfer Updates

### \*\*Ongoing\*\* Rotating PGP Key for File Transfers

|  |  |  |
| --- | --- | --- |
| Information First Published | Information Last Modified | Feature Target Release Date |
| February 2021 | February 23, 2023 | January 15, 2021, October 11, 2022, and June 15, 2023 |
| Any changes since the previous monthly release are highlighted in yellow in this release note. | | |

**Applies to:**

Travel, Expense, Invoice, Request, Intelligence | Professional & Standard

#### Overview

Files transferred to SAP Concur products must be encrypted with the SAP Concur public PGP key, concursolutionsrotate.asc.

* **IMPORTANT!  
    
  PGP key changes:**• The legacy (non-rotating) key, key ID D4D727C0, was deprecated on October 11, 2022.  
    
  • The previous rotating key, key ID 40AC5D35, expired on September 4, 2022. • The current rotating key, key ID 9AFF10B5, is available in the client's root folder.

**Current rotating PGP key details:**

* Key ID: 9AFF10B5
* Filename: concursolutionsrotate.asc
* The filename for the rotating PGP key does not change when the key is rotated.
* RSA 4096-bit signing and encryption subkey
* The current key expires on September 4, 2024.
* A new key will be available 90 days before the September 4, 2024, expiration date.
* Clients are responsible for replacing the rotating key before it expires.

**Legacy (non-rotating) PGP key details:**

* Key ID: D4D727C0
* The SAP Concur legacy (non-rotating) PGP key was deprecated on October 11, 2022.
* Cognos (ReportNet) files are signed with our legacy key for the US endpoints that follow. Cognos files will no longer be signed as of June 15, 2023:
* st.concursolutions.com
* mft-us.concursolutions.com
* AWS transfer endpoints

This announcement pertains to the following file transfer DNS endpoints:

* st.concursolutions.com
* mft-us.concursolutions.com
* vs.concursolutions.com
* st-eu.concursolutions.com
* mft-eu.concursolutions.com
* AWS transfer endpoints (when they are communicated to you)

##### Business Purpose / Client Benefit

The rotating public PGP key provides greater security for file transfers.

#### Admin Experience

An administrator with the required file transfer credentials can log into the file transfer site to retrieve the rotating public PGP key, concursolutionsrotate.asc, from the root directory.

#### Configuration / Feature Activation

Your internal file transfer administrator can add the current rotating key to their PGP keyring and start using it to encrypt files being transferred to SAP Concur.

If you require assistance, please contact SAP Concur support.

For more information, refer to the [*Shared: File Transfer for Customers and Vendors User Guide*](http://www.concurtraining.com/customers/tech_pubs/Docs/ConcurPremier/UG_Shr/Shr_UG_FileTransfer.pdf).

## Home Page

### \*\*Ongoing \*\* SAP Concur Homepage Changes

|  |  |  |
| --- | --- | --- |
| Information First Published | Information Last Modified | Feature Target Release Date |
| December 4, 2020 | May 13, 2022 | Q4 2021 – Future Release |
| Any changes since the previous monthly release are highlighted in yellow in this release note. | | |

**Applies to:**

All Products | All Editions

#### Overview

In Q4, 2021, SAP Concur began redirecting clients to a new homepage. The appearance of the new homepage is identical to the previous SAP Concur homepage. The new homepage has enhanced functionality when services become temporarily unavailable.

The roll out of the new homepage is phased:

**Phase 1:** In October of 2021, SAP Concur began redirecting Concur Expense, Concur Invoice, and Concur Request clients in the US Datacenter to the new homepage.

**Phase 2:** In December 2021, SAP Concur began redirecting Concur Expense, Concur Invoice, and Concur Request clients in the EU Datacenter to the new homepage.

**Phase 3:** At a date to be determined, SAP Concur will begin redirecting the remaining clients in the US and EU datacenters to the new homepage. The remaining clients include those with Concur Travel standalone or Concur Travel with Expense, Invoice, and/or Request.

##### Business Purpose / Client Benefit

This change ensures that the SAP Concur homepage is available even when some services are unavailable and improves the consistency of the sign in experience.

#### End-User Experience

With the old homepage, when a user signs into their SAP Concur products, they see their homepage.

1. The appearance of the homepage varies depending on which products and services are enabled for the client and the permissions assigned to the user.



If some products or services are unavailable while other products and services are up and running, a modified version of the user’s homepage similar to the following appears:



After a client is migrated to the new homepage, if one or more services are unavailable, when a user signs in to their SAP Concur products, they will see the usual homepage, but if the user navigates to a page for a service that is unavailable, they will see a page similar to the following:



After migration to the new homepage, if all services are available, this change is transparent to the user and they see a homepage that is identical to the pre-migration homepage.

**Example Homepage**



#### Configuration / Feature Activation

This change occurs automatically; there are no configuration or activation steps.

## In-Product User Assistance

### \*\*Ongoing\*\* Impact of Product Changes on Customized Client Content

|  |  |  |
| --- | --- | --- |
| Information First Published | Information Last Modified | Feature Target Release Date |
| May 19, 2023 | -- | Ongoing |
| Any changes since the previous monthly release are highlighted in yellow in this release note. | | |

**Applies to:**

All Products | All Editions

#### Overview

If your company creates customized content for SAP Concur solutions through a user assistance tool such as SAP Enable Now or Concur User Assistant by WalkMe, the changes SAP Concur releases monthly might affect your customized content. SAP Concur also releases some changes ad hoc. SAP Concur recommends reviewing the monthly release notes for all of your SAP Concur solutions as well as the [*Shared Changes Release Notes*](https://www.concurtraining.com/customers/tech_pubs/RN_shared_planned/_client_shared_RN_all.htm)to confirm whether any of the planned or released changes might impact your internal, customized content.

#### Admin and End-User Experience

SAP Concur solutions are updated on a monthly schedule. In addition, some changes are implemented outside of the monthly schedule. Changes that are implemented in sync with the monthly release schedule and changes that are implemented on other dates are documented in the SAP Concur product release notes.

A release calendar that includes the target monthly release date and the dates the release notes are published, is publicly available from the following page:

[Release Calendar](https://www.concurtraining.com/customers/tech_pubs/ReleaseCalendar/2023/2023-calendar-client.pdf)

Customized content created through user assistance tools such as SAP Enable Now and Concur User Assistant by WalkMe might need to be updated to reflect changes to SAP Concur solutions.

#### Configuration / Feature Activation

You might need to update your customized content when new features and changes to SAP Concur solutions are released. SAP Concur recommends reviewing SAP Concur product and shared release notes to confirm whether any planned or released changes impact your customized content.

## Personal Attendee Import

### Support for Additional Excel File Formats

|  |  |  |
| --- | --- | --- |
| Information First Published | Information Last Modified | Feature Target Release Date |
| May 19, 2023 | -- | May 25, 2023 |
| Any changes since the previous monthly release are highlighted in yellow in this release note. | | |

**Applies to:**

Expense, Invoice, Request | Professional & Standard

#### Overview

On May 25, 2023, SAP Concur plans to add support for the following additional Excel formats for the Personal Attendee Import feature:

* xlsx
* xlsm

##### Business Purpose / Client Benefit

This change supports newer Excel file formats and prevents client users from having to convert common Excel file types to the .xls (Excel 97) format.

#### Administrator Experience

For clients who use the Personal Attendee Import feature, templates and files will no longer be restricted to the .xls (Excel ’97) format. While the .xls format will still be supported, the system will also support .xlsx and .xlsm Excel formats.

#### Configuration / Feature Activation

This change occurs automatically; there are no additional configuration steps.

## SAP Concur Support

### Case Types Updated

|  |  |  |
| --- | --- | --- |
| Information First Published | Information Last Modified | Feature Target Release Date |
| April 21, 2023 | May 12, 2023 | May 11, 2023 |
| Any changes since the previous monthly release are highlighted in yellow in this release note. | | |

**Applies to:**

All Products | All Editions

#### Overview

On May 11, SAP Concur updated the **Case Type** field on the form where an ASC (Authorized Support Contact) creates support cases.

##### Business Purpose / Client Benefit

These changes help SAP Concur more accurately evaluate issues and identify opportunities for product improvement.

#### ASC Experience

The following changes were made to the case creation form:

* New list items will be added.
* Some list items will be removed.
* Some list items will be renamed.

1. The list of case types that appear in the **Case Type** field when you create a new case depends on the product selected in the **Topic** field.

##### Case Type Field

##### 

##### New Case Types

| Concur Travel | Concur Expense | Concur Invoice | Concur Request |
| --- | --- | --- | --- |
| Accessibility | Accessibility | Accessibility | Accessibility |
| Concur Support Portal | Audit Rules | Audit Rules | Agency Proposals |
| Database Update | Concur Support Portal | Concur Support Portal | Book outside of Concur Travel |
| Security / Fraud | Data Retention | Invoice Administration | Booking with Concur Travel |
| Travel Administration | Delegate | Jobs Data Transfer / Transmission | Concur Support Portal |
| User Assistant / Tools | Expense Administration | Jobs Import | Event Request |
| Vendor / Supplier | Report Creation / Returned | Mobile - Invoice | Request Administration |
| --- | Localization | Process Invoices | Risk Management |
| --- | Mobile – Login / Authentication | Purchase Request | Security / Fraud |
| --- | Permissions | Security / Fraud | Standard Request Abstract |
| --- | Security / Fraud | User Assistant / Tools | Travel Allowance / Mileage |
| --- | User Assistant / Tools | --- | User Assistant / Tools |
| --- | Workflow | --- | --- |

##### Removed Case Types

| Concur Travel | Concur Expense | Concur Invoice | Concur Request |
| --- | --- | --- | --- |
| Data Transfer | E-Mail – Expense | Audit Rules – Exception Messages | Authorization Request – Legacy Feature |
| Permissions | Unspecified – Expense | Error or Warning Message on Request | Booking / Trip Creation |
| TMC Messaging | Workflow / Audit Rules | File Transfer – Core Product | C-Trip |
| Unspecified- Travel | --- | Forms and Fields | Jobs Data Transfer / Transmission |
| Verify | --- | Group Configurations | Missing Segment |
| --- | --- | Invoice Settings | Mobile – Request |
| --- | --- | Jobs | Offline |
| --- | --- | List Management | Permissions |
| --- | --- | Payment Processor | Pre-Travel Authorization – Legacy Feature |
| --- | --- | Policy | Segments Not Updating |
| --- | --- | Printed Invoice / Fax | Unspecified |

##### Renamed Case Types

| Concur Expense | Concur Invoice | Concur Request |
| --- | --- | --- |
| Company Info / Logo | Integration – Extract Services / Custom Extract | Adding Request to an Expense Report |
| Processor | Jobs Export / Extract (Not Analytic Reporting) | Integration – Extract Services / Custom Extract |
| Integration – Extract Services / Custom Extract | Purchase Order | --- |
| Jobs Export / Extract (Not Analytic Reporting) | --- | --- |

#### Configuration / Feature Activation

This change occurred automatically.

## SAP Concur User Assistance

### SAP Concur Annual Release Note PDFs now on SAP Help Portal

|  |  |  |
| --- | --- | --- |
| Information First Published | Information Last Modified | Feature Target Release Date |
| May 19, 2023 | -- | May 2023 |
| Any changes since the previous monthly release are highlighted in yellow in this release note. | | |

**Applies to:**

Travel, Expense, Invoice, Request | Professional & Standard

#### Overview

The historical release note PDFs for all SAP Concur solutions are now available through the SAP Help Portal. The Help Portal allows clients to quickly search for the historical release notes they need. All annual release note PDFs have been migrated, up to and including the 2022 PDFs.

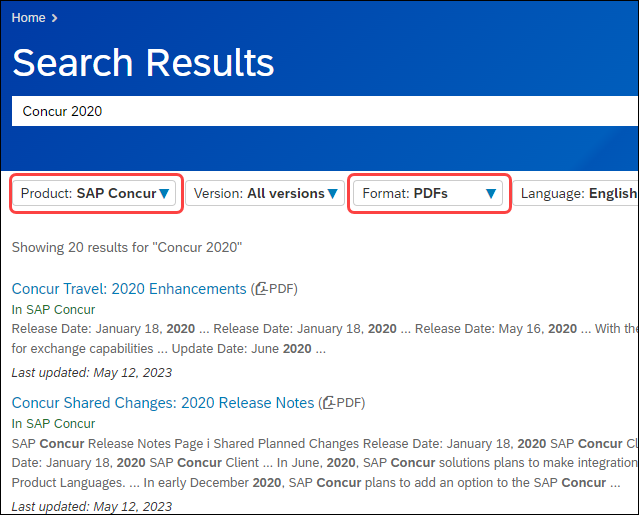
##### Business Purpose / Client Benefit

Prior to this change, the annual release note PDFs were only available through release note landing pages, requiring clients to go to multiple locations if they have multiple SAP Concur solutions. With this change, clients can find historical release notes for all the SAP Concur solutions in one location and use a convenient search to find the ones they need.

#### Admin and End-User Experience

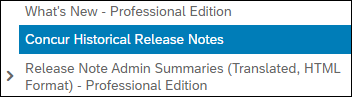
The annual release note PDFs are now available on the SAP Help Portal.

1. To search for a release note PDF:
2. Open the SAP Help Portal URL: <https://help.sap.com/>
3. In the search field, enter “Concur” and the year you are looking for. For example: Concur 2020
4. Press Enter or click the magnifying glass icon.
5. On the **Search Results** page, select *SAP Concur* in the **Products** list (you may need to type “Concur” to find the product), and *PDFs* in the **Format** list. The **Search Results** page will filter the results, displaying the closest matches.

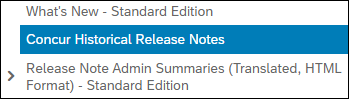


The instructions for searching for the historical release notes have been added to a new topic, located with the release note admin summaries in the online help.

Professional Edition:



Standard Edition:



#### Configuration / Feature Activation

No additional configuration is required to use this functionality.

## SAP Fiori Themes

### \*\*Ongoing\*\* SAP Fiori Horizon Themes for Concur Mobile and Web

|  |  |  |
| --- | --- | --- |
| Information First Published | Information Last Modified | Feature Target Release Date |
| February 10, 2023 | May 19, 2023 | May 20, 2023 – Early 2024 |
| Any changes since the previous monthly release are highlighted in yellow in this release note. | | |

**Applies to:**

All Products | All Editions

#### Overview

SAP Concur plans to adopt the SAP Fiori with Horizon visual design theme family for all SAP Concur solutions on both the mobile app and the web.

Implementation of the SAP Fiori with Horizon visual design theme impacts the look and feel of SAP Concur solutions by updating fonts, font sizes, icons, colors, and shapes. In addition, in both the SAP Concur mobile and web UI, navigation from the home page is slightly modified.

Introduction of the new design themes will be phased beginning on May 20, 2023. SAP Concur plans to fully implement the new theme, decommissioning the current, legacy theme, in 2024.

1. Clients with Concur Budget do not have access to the SAP Fiori with Horizon visual theme. For more information, refer to the [*SAP Fiori with Horizon Visual Theme for SAP Concur Solutions*](https://dam.sap.com/mac/app/e/pdf/preview/embed/213NGbS?ltr=a&rc=10&includeSapBrandedWraper=true)FAQ.

##### Business Purpose / Client Benefit

These changes improve the overall user experience, better support accessibility features, and help to provide a consistent user experience across all SAP products.

#### Admin Experience

##### Mobile

SAP Concur plans to implement SAP Fiori with Horizon in the Mobile app over time starting on June 5, 2023.

##### Web UI

**Current:** SAP Concur client admins can preview the SAP Fiori for Horizon themes by navigating to the **Appearance Settings** page by adding the following path to the base URL:

…/Profile/AppearanceSettings.asp

For example, if your entity is located in the US (North America) datacenter, after signing in to SAP Concur solutions, the URL you can use to navigate to the **Appearance Settings** page is:

https://us2.concursolutions.com/Profile/AppearanceSettings.asp

If your entity is located in the EU (EMEA) datacenter, after signing in to SAP Concur solutions, the URL you use to navigate to the **Appearance Settings** page is:

https://eu2.concursolutions.com/Profile/AppearanceSettings.asp

1. You must already be signed in to SAP Concur Solutions before navigating to the **Appearance Settings** page.
2. To Preview Horizon for Fiori Themes
3. After navigating to **Appearance Settings**, click **Enable Theme Preview** to move the switch to the right position (enabled) and enable access to the themes.
4. Select the desired theme and then click **Apply Theme**.

The available themes are as follows:

* Morning Horizon
* Evening Horizon

In addition to the Horizon themes, you can enable **High Contrast** mode.

After clicking **Apply Theme**, the chosen theme is applied to the SAP Concur User interface until you sign out of SAP Concur solutions or until the theme is manually disabled.

1. To return to the legacy theme without signing out of SAP Concur solutions
2. Click the **Enable Theme Preview** switch to move the switch to the left position (disabled).
3. Click **Apply Theme**.

After clicking **Apply Theme**, the legacy theme is reapplied to SAP Concur solutions.

**Beginning May 20, 2023:** Starting on May 20, 2023, SAP Concur plans to implement the SAP Fiori with Horizon Theme in phases:

**Phase 1 – May 20, 2023**: SAP Concur plans to provide clients with access to **Theme Settings**.

Admins with the required permissions can access **Theme Settings** from the following locations:

* **Standard Edition:** Theme settings are accessed from the **Administration > Tools** page.
* **Professional Edition**: Theme settings are available on the **Administration > Company > Company Admin > Company Settings** page.

In the theme setting section, admins can choose between the following options:

* **Legacy Concur UI:** End users only see the legacy Concur Gateway theme.
* **Legacy Concur UI and Fiori Horizon:** End users see the legacy Concur Gateway theme by default. On the **Profile Settings > System Settings** page, they can choose between the Concur Gateway theme, Morning Horizon, Evening Horizon, and high contrast themes.
* **Fiori Horizon:** End users see Morning Horizon by default. On the **Profile Settings > System Settings** page they can choose between the Morning Horizon, Evening Horizon, and high contrast themes.

**Phase 2 – October 2023:** Morning Horizon becomes the default theme for all clients. SAP Concur client admins have access to **Theme Settings** and can revert to the legacy Concur Gateway theme if needed.

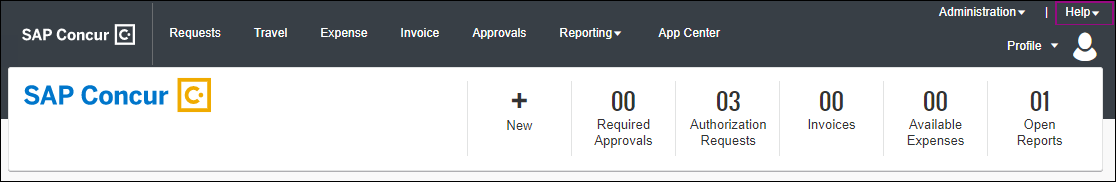
**Phase 3 – Early 2024:** SAP Concur plans to decommission the legacy Concur Gateway theme. When it is decommissioned, Morning Horizon will become the default theme and end users will be able to choose between Morning Horizon, Evening Horizon, and high contrast themes.

1. **Clients with SAP Fiori Quartz themes**: On October 2, 2023, SAP Concur will retire the SAP Fiori 3 Quartz themes and clients with SAP Fiori 3 Quartz themes will automatically default to the SAP Fiori with Horizon visual themes.

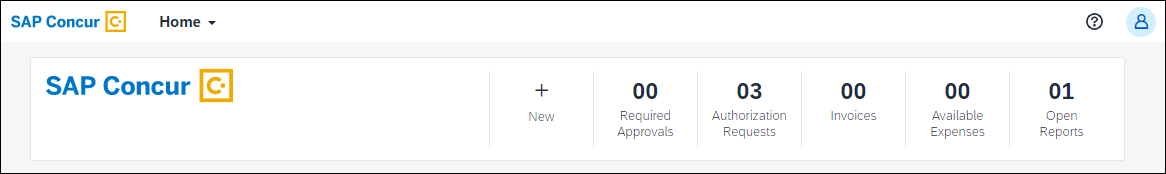
#### End User Experience

With the SAP Fiori with Horizon visual design themes, the overall look of SAP Concur solutions is updated with new fonts, icons, colors, and shape design.

##### Legacy Page Design Example



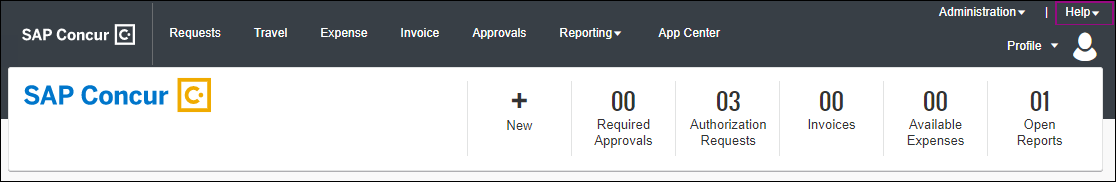
##### SAP Fiori With Horizon Design Example



Navigation from the SAP Concur home page is also slightly modified so that it is simpler and more consistent with other SAP products.

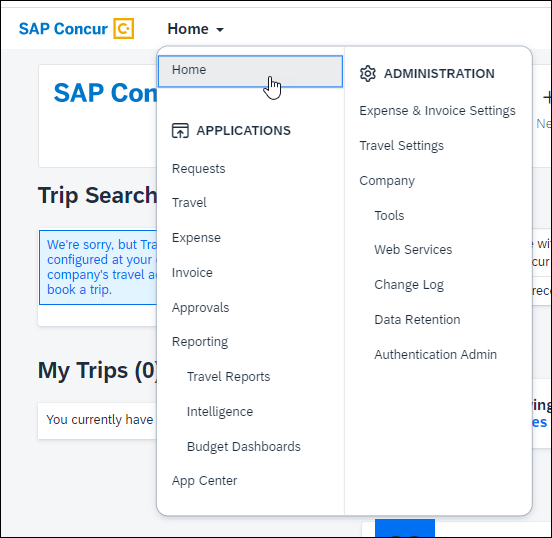
##### Legacy Home Page Navigation

With the legacy theme, navigation from the home page relies on product tabs and the **Administration** menu.



##### SAP Fiori With Horizon Home Page Navigation

With the SAP Fiori with Horizon visual design theme, navigation from the Concur home page to Concur product and administration pages is consolidated in the **Home** menu.



#### Configuration / Feature Activation

SAP Concur plans to implement these changes over time through a phased approach starting on May 20, 2023.

## Security

### New Security Recommendations Regarding Passwords, Default Accounts

|  |  |  |
| --- | --- | --- |
| Information First Published | Information Last Modified | Feature Target Release Date |
| May 12, 2023 | -- | May 2023 |
| Any changes since the previous monthly release are highlighted in yellow in this release note. | | |

**Applies to:**

All Products | All Editions

#### Overview

SAP has added new security recommendations aimed at helping our clients understand how to create secure passwords and manage default accounts securely. The new security recommendations are available on the **SAP Concur Security Recommendations** page on the SAP Help Portal:

[SAP Concur Security Recommendations](https://help.sap.com/docs/SAP_CONCUR/481708a2290b492f8d105dcd55f9c0bd/80a4fbd48e7d4337ad80171f0ca52cf9.html?)

##### Business Purpose / Client Benefit

The security recommendations for SAP Concur solutions provide information to clients about password security and default accounts. These recommendations are intended to help our clients prevent default account and password related security incidents.

#### Configuration / Feature Activation

The security guidelines are available to all clients using the **SAP Concur Security Recommendations** page:

[SAP Concur Security Recommendations](https://help.sap.com/docs/SAP_CONCUR/481708a2290b492f8d105dcd55f9c0bd/80a4fbd48e7d4337ad80171f0ca52cf9.html?)

Contact your IT department to discuss implementing these recommendations at your company.

### Some TLSv1.2 Ciphers No Longer Supported (Mar 30)

|  |  |  |
| --- | --- | --- |
| Information First Published | Information Last Modified | Feature Target Release Date |
| February 10, 2023 | March 10, 2023 | March 30, 2023 |
| Any changes since the previous monthly release are highlighted in yellow in this release note. | | |

**Applies to:**

Travel, Expense, Invoice, Request | Professional & Standard

#### Overview

Beginning on March 30, 2023 at 10PM GMT+8, China CTE Websites (\*.concurcdc.cn) will no longer support connections using the following TLSv1.2 ciphers:

|  |  |
| --- | --- |
| Akamai/OpenSSL cipher name | IANA cipher name |
| AES128-SHA | TLS\_RSA\_WITH\_AES\_128\_CBC\_SHA |
| AES256-SHA | TLS\_RSA\_WITH\_AES\_256\_CBC\_SHA |
| AES128-SHA256 | TLS\_RSA\_WITH\_AES\_128\_CBC\_SHA256 |
| AES256-SHA256 | TLS\_RSA\_WITH\_AES\_256\_CBC\_SHA256 |
| AES256-GCM-SHA384 | TLS\_RSA\_WITH\_AES\_256\_GCM\_SHA384 |
| AES128-GCM-SHA256 | TLS\_RSA\_WITH\_AES\_128\_GCM\_SHA256 |
| ECDHE-RSA-AES256-SHA | TLS\_ECDHE\_RSA\_WITH\_AES\_256\_CBC\_SHA |
| ECDHE-RSA-AES128-SHA | TLS\_ECDHE\_RSA\_WITH\_AES\_128\_CBC\_SHA |
| ECDHE-RSA-AES256-SHA384 | TLS\_ECDHE\_RSA\_WITH\_AES\_256\_CBC\_SHA384 |
| ECDHE-RSA-AES128-SHA256 | TLS\_ECDHE\_RSA\_WITH\_AES\_128\_CBC\_SHA256 |

To ensure that connections to \*.concurcdc.cn are not disrupted, clients and partners who connect to \*.concurcdc.cn through an application that uses a retired cipher must update the application to a supported cipher before March 30, 2023 at 10PM GMT+8.

1. **Most connections already use a supported cipher.**

##### Business Purpose / Client Benefit

This update provides ongoing security for SAP Concur products and services.

#### Confirming Supported Ciphers

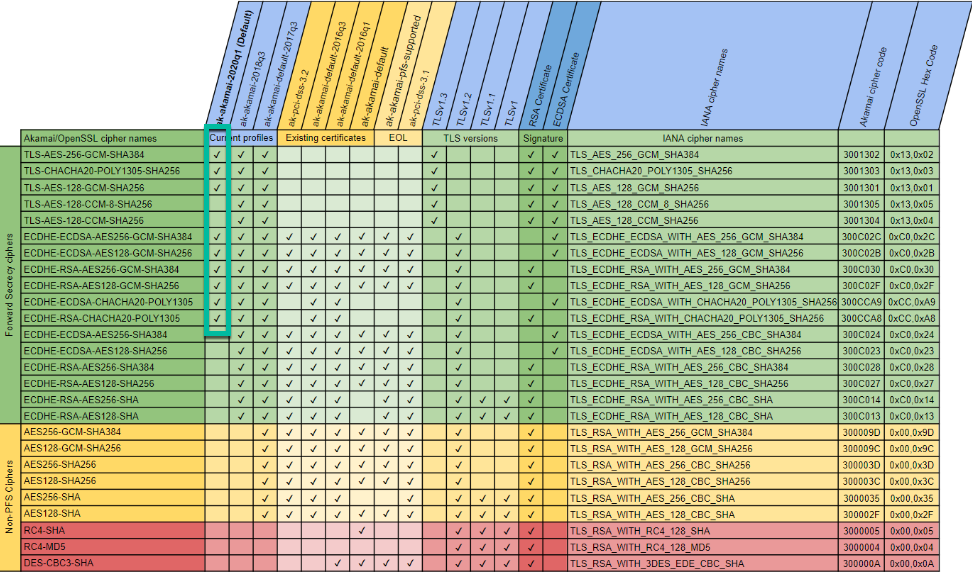
The following ciphers included in the **ak-akamai-2020q1** cipher profile are supported:

|  |  |
| --- | --- |
| Akamai/OpenSSL cipher name | IANA cipher name |
| TLS-AES-256-GCM-SHA384 | TLS\_AES\_256\_GCM\_SHA384 |
| TLS-CHACHA20-POLY1305-SHA256 | TLS\_CHACHA20\_POLY1305\_SHA256 |
| TLS-AES-128-GCM-SHA256 | TLS\_AES\_128\_GCM\_SHA256 |
| ECDHE-ECDSA-AES256-GCM-SHA384 | TLS\_ECDHE\_ECDSA\_WITH\_AES\_256\_GCM\_SHA384 |
| ECDHE-ECDSA-AES128-GCM-SHA256 | TLS\_ECDHE\_ECDSA\_WITH\_AES\_128\_GCM\_SHA256 |
| ECDHE-RSA-AES256-GCM-SHA384 | TLS\_ECDHE\_RSA\_WITH\_AES\_256\_GCM\_SHA384 |
| ECDHE-RSA-AES128-GCM-SHA256 | TLS\_ECDHE\_RSA\_WITH\_AES\_128\_GCM\_SHA256 |
| ECDHE-ECDSA-CHACHA20-POLY1305 | TLS\_ECDHE\_ECDSA\_WITH\_CHACHA20\_POLY1305\_SHA256 |
| ECDHE-RSA-CHACHA20-POLY1305 | TLS\_ECDHE\_RSA\_WITH\_CHACHA20\_POLY1305\_SHA256 |

1. If your cipher suite includes both supported and unsupported ciphers, connections to \*.concurcdc.cn through a web browser will not be disrupted. During the process of establishing the connection, the \*.concurcdc.cn server will choose the most secure cipher in your cipher suite. **Most connections already use a supported cipher.**

You can confirm that your cipher suite includes a supported cipher by cross-referencing the Akamai/OpenSSL cipher name with the IANA cipher name in the **ak-akamai-2020q1 (default)** column in the following table.

Supported ciphers are indicated with a check mark.



#### Testing Ciphers

The following procedure is intended for use by system administrators who want to test whether their cipher suite configuration will work correctly when connecting to SAP Concur solutions after support for the ciphers listed above has been removed.

This procedure configures the system admin's local machine to connect to an akamai staging environment where support for the listed ciphers has already been removed.

Summary of the procedure:

* Retrieve the IP address of the akamai staging environment.
* Redirect navigation to *www.concurcdc.cn* to the akamai staging environment by editing the local *Hosts* file.
* Test a connection to www.concurcdc.cn.

##### Confirm Your Cipher Suite is Working Correctly

1. Retrieve the IP address of the akamai staging environment

In the **Command Prompt** or **Terminal** window, ping e2806.b.akamaiedge-staging.net.

**Example Ping command**

Ping e2806.b.akamaiedge-staging.net

**Example response**

PING e2806.b.akamaiedge-staging.net (104.81.203.87): 56 data bytes

64 bytes from 104.81.203.87: icmp\_seq=0 ttl=52 time=75.033 ms

64 bytes from 104.81.203.87: icmp\_seq=1 ttl=52 time=105.865 ms

64 bytes from 104.81.203.87: icmp\_seq=2 ttl=52 time=166.914 ms

64 bytes from 104.81.203.87: icmp\_seq=3 ttl=52 time=200.904 ms

Copy the highlighted IP address in the response.

**Example IP address**

104.81.203.87

1. Update the Local Hosts File

**MAC:**

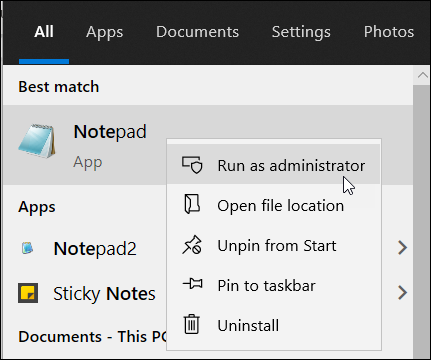
1. Open Terminal
2. Type “sudo nano /private/etc/hosts” and then press **Enter**.



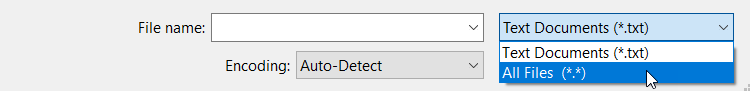
1. If prompted, enter your administrator password.
2. After the comments at the beginning of the file, add the IP address you copied in step 4, followed by “www.concurcdc.cn”.
3. Comments are preceded with a hashtag (#). Your entry should not include the hashtag.
4. **Example entry**
5. 104.81.203.87 [www.concurcdc.cn](http://www.concurcdc.cn)
6. Save the file (Ctrl-x) then “Y” for yes and “Enter” to close.

**Windows:**

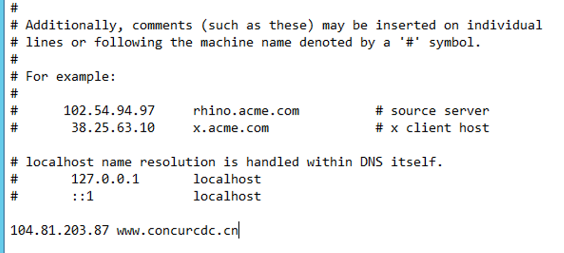
1. Launch Notepad as administrator by typing “Notepad” into the Windows search bar, right-clicking Notepad in the search results, and then clicking **Run as administrator**.



1. If prompted, click **Yes** in the **User Account Control** window.
2. In Notepad, click **File** and then click **Open**.
3. Navigate to *C:\\Windows\System32\drivers\etc* and then, to the right of the **File name** field, choose **All Files (\*.\*)** from the menu.



1. Open the *hosts* file.
2. After the comments at the beginning of the file, add the IP address you copied in step 4, followed by “www.concurcdc.cn”.
3. Comments are preceded with a hashtag (#). Your entry should not include the hashtag.
4. **Example entry**
5. 104.81.203.87 www.concurcdc.cn



1. In the **File** menu, click **Save**.
2. Connect to www.concurcdc.cn from the Local Machine

After configuring your local *hosts* file to direct connections to www.concurcdc.cn to the akamai staging environment, connect to www.concurcdc.cn from the local machine through the method you need to test.

1. Your system administrator might need to test connections to www.concurcdc.cn made via an API call, connected application, or by navigating to the sign-in page through a web browser and signing in as an SAP Concur user.

#### Configuration / Feature Activation

This change occurs automatically.

### Addition of ECDSA Encryption and Cipher Retirement

|  |  |  |
| --- | --- | --- |
| Information First Published | Information Last Modified | Feature Target Release Date |
| September 30, 2022 | March 17, 2023 | March 16, 2023 |
| Any changes since the previous monthly release are highlighted in yellow in this release note. | | |

**Applies to:**

Travel, Expense, Invoice, Request | All Editions

#### Overview

To provide ongoing security for our products, SAP Concur removed support for the following cipher on March 16, 2023, at 5 PM PST:

|  |  |
| --- | --- |
| Akamai/OpenSSL cipher name | IANA cipher name |
| ECDHE-RSA-AES256-SHA384 | TLS\_ECDHE\_RSA\_WITH\_AES\_256\_CBC\_SHA384 |

To better support clients using Windows Server 2012 who relied on this cipher, and to improve security, SAP Concur enabled ECDSA encryption for \*concursolutions.com and \*api.concursolutions.com. SAP Concur now supports both RSA and ECDSA encryption.

To add support for ECDSA encryption, SAP Concur issued a new security certificate.

With support for ECDSA encryption, support for the following ciphers was also added:

|  |  |
| --- | --- |
| Akamai/OpenSSL cipher name | IANA cipher name |
| ECDHE-ECDSA-AES256-GCM-SHA384 | TLS\_ECDHE\_ECDSA\_WITH\_AES\_256\_GCM\_SHA384 |
| ECDHE-ECDSA-AES128-GCM-SHA256 | TLS\_ECDHE\_ECDSA\_WITH\_AES\_128\_GCM\_SHA256 |
| ECDHE-ECDSA-CHACHA20-POLY1305 | TLS\_ECDHE\_ECDSA\_WITH\_CHACHA20\_POLY1305\_SHA256 |

##### Business Purpose / Client Benefit

These changes provide ongoing security for our products.

ECDSA encryption provides the following benefits:

* **Stronger Encryption Keys**  
  Small ECC keys have the equivalent strength of larger RSA keys because of the algorithm used to generate them. For example, a 256-bit ECC key is equivalent to a 3072-bit RSA key and a 384-bit ECC key is equivalent to a 7680-bit RSA key. These strong, small keys allow encryption to stay ahead of computing power without having to create longer keys.
* **Smaller Certificate Size**Because of the smaller key size of an ECC certificate, less data is transmitted from the server to the client during the SSL handshake. ECC certificates also require less memory and CPU to process, potentially reducing the impact on network performance and on high-volume or high-traffic sites that larger certificates can have.

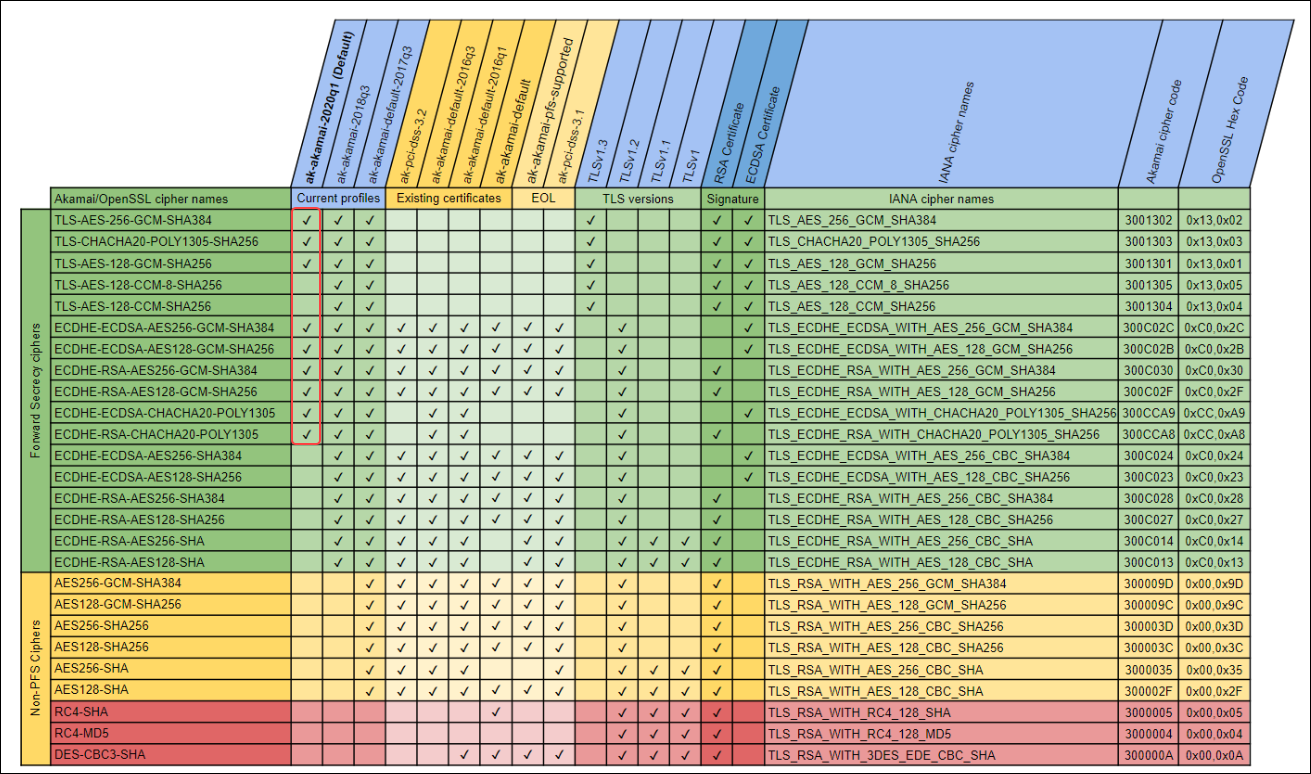
#### SAP Concur Supported Ciphers

With the addition of support for ECDSA encryption, the following ciphers included in the **ak-akamai-2020q1** cipher profile are supported:

|  |  |  |
| --- | --- | --- |
| Akamai/OpenSSL cipher name | IANA cipher name | Details |
| TLS-AES-256-GCM-SHA384 | TLS\_AES\_256\_GCM\_SHA384 | Supported |
| TLS-CHACHA20-POLY1305-SHA256 | TLS\_CHACHA20\_POLY1305\_SHA256 | Supported |
| TLS-AES-128-GCM-SHA256 | TLS\_AES\_128\_GCM\_SHA256 | Supported |
| ECDHE-ECDSA-AES256-GCM-SHA384 | TLS\_ECDHE\_ECDSA\_WITH\_AES\_256\_GCM\_SHA384 | Supported with ECDSA encryption, supported by Windows server 2012 |
| ECDHE-ECDSA-AES128-GCM-SHA256 | TLS\_ECDHE\_ECDSA\_WITH\_AES\_128\_GCM\_SHA256 | Supported with ECDSA encryption, supported by Windows server 2012 |
| ECDHE-RSA-AES256-GCM-SHA384 | TLS\_ECDHE\_RSA\_WITH\_AES\_256\_GCM\_SHA384 | Supported |
| ECDHE-RSA-AES128-GCM-SHA256 | TLS\_ECDHE\_RSA\_WITH\_AES\_128\_GCM\_SHA256 | Supported |
| ECDHE-ECDSA-CHACHA20-POLY1305 | TLS\_ECDHE\_ECDSA\_WITH\_CHACHA20\_POLY1305\_SHA256 | Supported with ECDSA encryption |
| ECDHE-RSA-CHACHA20-POLY1305 | TLS\_ECDHE\_RSA\_WITH\_CHACHA20\_POLY1305\_SHA256 | Supported |

1. If your cipher suite includes both supported and unsupported ciphers, connections to \*concursolutions.com through a web browser will not be disrupted. During the process of establishing the connection, the \*concursolutions.com server will choose the most secure cipher in your cipher suite.

You can confirm that your cipher suite includes a supported cipher by cross-referencing the Akamai/OpenSSL cipher name with the IANA cipher name in the **ak-akamai-2020q1 (default)** column in the following table. Supported ciphers in are indicated with a check mark in the **ak-akamai-2020q1 (default)** column:



#### Admin Tasks – SSL Certificate Update

* **IMPORTANT!** SSL certificates are renewed on a regular basis to ensure the security of our products; because security certificates change periodically, pinning them is not recommended.

#### Clients Who Do Not Pin Security Certificates

Clients who do not pin their security certificates do not need to take any action. Their system will automatically choose the best cipher, RSA or ECDSA, for communication with SAP Concur solutions.

1. Most clients do not pin their certificates.

#### Clients Who Pin Security Certificates

To avoid disruption of service, clients who pin their security certificates must pin both the RSA and ECDSA certificates. The new certificates can be accessed from the following web pages:

**\*.api.concursolutions.com**

<https://assets.concur.com/concurtraining/cte/en-us/api-concursolutions-com-chain_ECDSA.pem>

<https://assets.concur.com/concurtraining/cte/en-us/api-concursolutions-com-chain_RSA.pem>

**\*.concursolutions.com**

<https://assets.concur.com/concurtraining/cte/en-us/concursolutions-com-chain_ECDSA.pem>

<https://assets.concur.com/concurtraining/cte/en-us/concursolutions-com-chain_RSA.pem>

The new certificates must be added before 5:00 PM PST on February 16, 2023.

##### Testing Connections to \*concursolutions.com

You can use the SAP Concur test environment, implementation.concursolutions.com, to test the new encryption certificates.

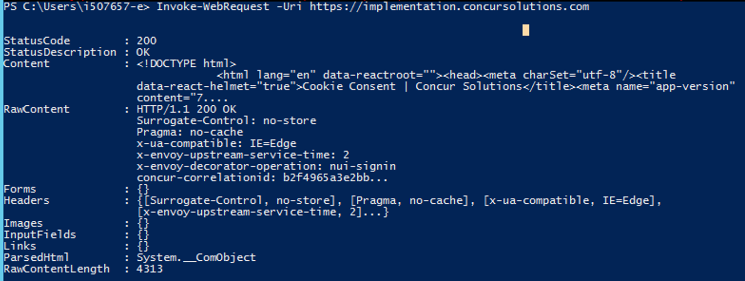
1. To test the new certificates:

* **Windows**

Launch Windows PowerShell and run the following command:

Invoke-WebRequest -Uri https://integration.concursolutions.com

**Expected result:** StatusCode : 200

****

* **Mac**

Open Terminal and run the following command:

curl -vvv https://integration.concursolutions.com

**Expected result:** HTTP/2 200

**Example:**

\* Trying 23.204.40.178:443...

\* Connected to integration.concursolutions.com (23.52.185.142) port 443 (#0)

\* ALPN: offers h2

\* ALPN: offers http/1.1

\* CAfile: /etc/ssl/cert.pem

\* CApath: none

\* (304) (OUT), TLS handshake, Client hello (1):

\* (304) (IN), TLS handshake, Server hello (2):

\* (304) (IN), TLS handshake, Unknown (8):

\* (304) (IN), TLS handshake, Certificate (11):

\* (304) (IN), TLS handshake, CERT verify (15):

\* (304) (IN), TLS handshake, Finished (20):

\* (304) (OUT), TLS handshake, Finished (20):

\* SSL connection using TLSv1.3 / AEAD-AES256-GCM-SHA384

\* ALPN: server accepted h2

\* Server certificate:

\* subject: C=US; ST=Washington; L=Bellevue; O=Concur Technologies Inc.; CN=\*.concursolutions.com

\* start date: Sep 29 00:00:00 2022 GMT

\* expire date: Sep 29 23:59:59 2023 GMT

\* subjectAltName: host "integration.concursolutions.com" matched cert's "\*.concursolutions.com"

\* issuer: C=US; O=DigiCert Inc; CN=DigiCert TLS RSA SHA256 2020 CA1

\* SSL certificate verify ok.

\* Using HTTP2, server supports multiplexing

\* Copying HTTP/2 data in stream buffer to connection buffer after upgrade: len=0

\* h2h3 [:method: GET]

\* h2h3 [:path: /]

\* h2h3 [:scheme: https]

\* h2h3 [:authority: integration.concursolutions.com]

\* h2h3 [user-agent: curl/7.86.0]

\* h2h3 [accept: \*/\*]

\* Using Stream ID: 1 (easy handle 0x7ff438010a00)

> GET / HTTP/2

> Host: integration.concursolutions.com

> user-agent: curl/7.86.0

> accept: \*/\*

< HTTP/2 200

< content-type: text/html; Charset=utf-8

< server: uigw-a8d1c885d0f64e3203d5079dcac82f8e

< surrogate-control: no-store

< cache-control: no-store, no-cache

< pragma: no-cache

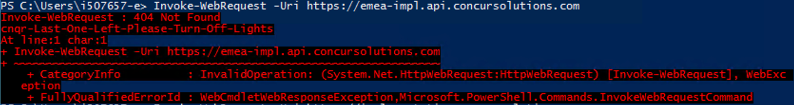
##### Testing Connections to \*api.concursolutions.com

* **Windows**

**EMEA:**  
Launch Windows PowerShell and run the following command:

Invoke-WebRequest -Uri <https://emea-impl.api.concursolutions.com>

**Expected result:** Invoke-WebRequest : 404 Not Found

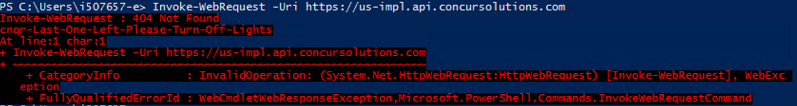
****

**US:**

Launch Windows PowerShell and run the following command:

Invoke-WebRequest -Uri <https://us-impl.api.concursolutions.com>

**Expected result:** Invoke-WebRequest : 404 Not Found



* **Mac**

**EMEA:**

Open Terminal and run the following command:

curl -vvv <https://emea-impl.api.concursolutions.com>

**Expected result:** 404 Not Found

**Example:**

\* Trying 104.105.16.162:443...

\* Connected to emea-impl.api.concursolutions.com (104.105.16.162) port 443 (#0)

\* ALPN: offers h2

\* ALPN: offers http/1.1

\* CAfile: /etc/ssl/cert.pem

\* CApath: none

\* (304) (OUT), TLS handshake, Client hello (1):

\* (304) (IN), TLS handshake, Server hello (2):

\* (304) (IN), TLS handshake, Unknown (8):

\* (304) (IN), TLS handshake, Request CERT (13):

\* (304) (IN), TLS handshake, Certificate (11):

\* (304) (IN), TLS handshake, CERT verify (15):

\* (304) (IN), TLS handshake, Finished (20):

\* (304) (OUT), TLS handshake, Certificate (11):

\* (304) (OUT), TLS handshake, Finished (20):

\* SSL connection using TLSv1.3 / AEAD-AES256-GCM-SHA384

\* ALPN: server accepted h2...

🡨------ output omitted-----🡪

<html>

<head><title>404 Not Found</title></head>

<body>

<center><h1>404 Not Found</h1></center>

<hr><center>cnqr-Last-One-Left-Please-Turn-Off-Lights</center>

</body>

</html>

\* Connection #0 to host emea-impl.api.concursolutions.com left intact

**US:**

Open Terminal and run the following command:

curl -vvv <https://us-impl.api.concursolutions.com>

**Expected result:** 404 Not Found

**Example:**

\* Trying 104.105.16.162:443...

\* Connected to us-impl.api.concursolutions.com (104.105.16.162) port 443 (#0)

\* ALPN: offers h2

\* ALPN: offers http/1.1

\* CAfile: /etc/ssl/cert.pem

\* CApath: none

\* (304) (OUT), TLS handshake, Client hello (1):

\* (304) (IN), TLS handshake, Server hello (2):

\* (304) (IN), TLS handshake, Unknown (8):

\* (304) (IN), TLS handshake, Request CERT (13):

\* (304) (IN), TLS handshake, Certificate (11):

\* (304) (IN), TLS handshake, CERT verify (15):

\* (304) (IN), TLS handshake, Finished (20):

\* (304) (OUT), TLS handshake, Certificate (11):

\* (304) (OUT), TLS handshake, Finished (20):

\* SSL connection using TLSv1.3 / AEAD-AES256-GCM-SHA384

...

🡨------ output omitted-----🡪

<html>

<head><title>404 Not Found</title></head>

<body>

<center><h1>404 Not Found</h1></center>

<hr><center>cnqr-Last-One-Left-Please-Turn-Off-Lights</center>

</body>

</html>

\* Connection #0 to host us-impl.api.concursolutions.com left intact

#### Configuration / Feature Activation

Clients who do not pin their security certificates do not need to take any action.

For clients who must pin their security certificates, pin both the RSA and ECDSA certificates.

# Planned Changes

The following features and changes are targeted for future releases. SAP Concur solutions reserves the right to postpone implementation of – or completely remove – any enhancement/change mentioned here.

## SAP Concur User Assistance

### \*\*Planned Changes\*\* Links From the SAP Concur Solutions UI to Product Documentation To Be Removed

|  |  |  |
| --- | --- | --- |
| Information First Published | Information Last Modified | Feature Target Release Date |
| May 12, 2023 | -- | Ongoing in 2023 |
| Any changes since the previous monthly release are highlighted in yellow in this release note. | | |

**Applies to:**

All Editions | All Products

#### Overview

Some pages in the SAP Concur solutions UI include links to product documentation or other content. In Q3 2023, SAP Concur plans to begin removing these links.

The SAP Help Portal is the central source for all product documentation, release notes, and other content. SAP Concur clients can use the [SAP Concur](https://help.sap.com/docs/SAP_CONCUR) page on the SAP Help Portal to find the complete library of SAP Concur solutions documentation.

##### Business Purpose / Client Benefit

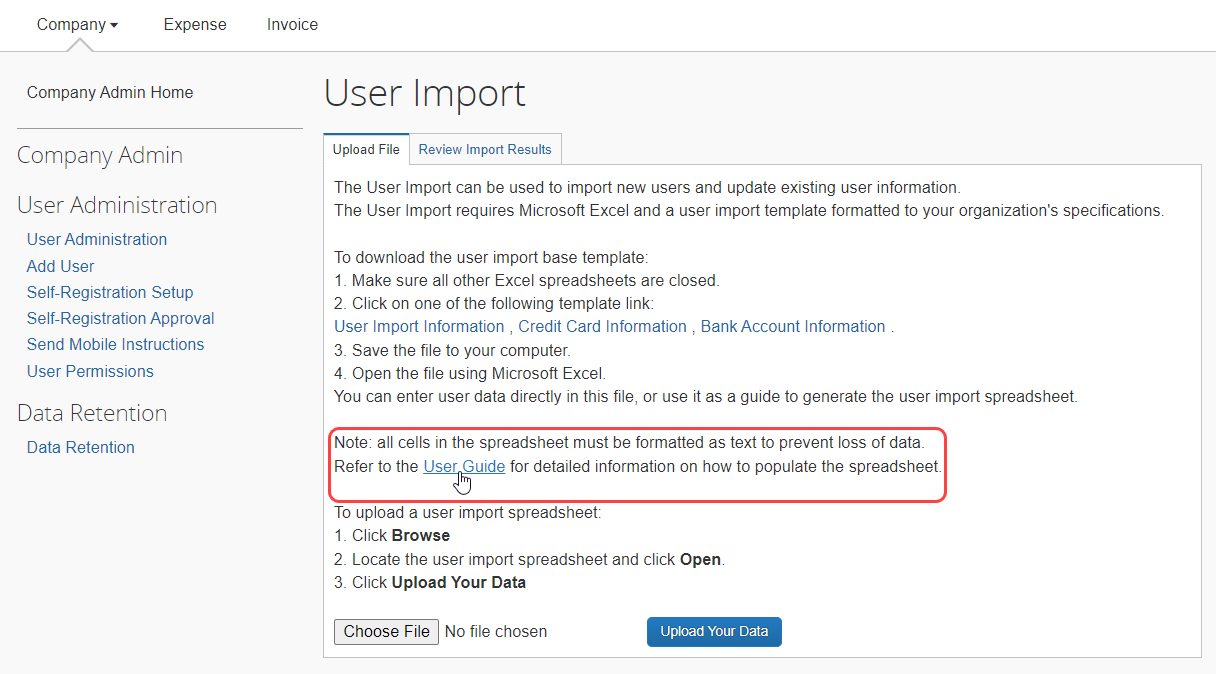
Because the links to product documentation from the SAP Concur solutions UI point to English-only content, the experience is not optimal for users that view the UI in languages other than English. In addition, direct links to a single document prevent the user from viewing and navigating the entire content library.

To align with SAP best practices, SAP Concur will remove direct links from the SAP Concur solutions UI that point to product documentation on concurtraining.com.

#### Admin and End-User Experience

SAP Concur solutions UI pages with links to product documentation will be updated to remove the links.

**Example**



#### Configuration / Feature Activation

This change will be made in phases, starting in Q3 2023.

# Client Notifications

## Accessibility

### Accessibility Enhancements

SAP implements changes to better meet current Web Content Accessibility Guidelines (WCAG). Information about accessibility-related changes made to SAP Concur solutions is published on a quarterly basis. You can review the quarterly updates on the [Accessibility Updates](https://help.sap.com/docs/SAP_CONCUR/caf7d7289796414a91e130a5169d8e71/84234e2c0e844ca09e7a91213e6c8646.html) page.

## In-Product User Assistance

### Client Customized Content

If your company creates customized content for SAP Concur solutions through a user assistance tool such as SAP Enable Now or Concur User Assistant by WalkMe, the changes described in these release notes might affect your customized content. SAP Concur recommends reviewing the monthly release notes for all of your SAP Concur solutions as well as the [Shared Changes Release Notes](https://www.concurtraining.com/customers/tech_pubs/RN_shared_planned/_client_shared_RN_all.htm) to confirm whether any of the planned or released changes might impact your internal, customized content.

If any changes in a release impact your content, work with your internal teams to update your content accordingly.

## Subprocessors

### SAP Concur Non-Affiliated Subprocessors

The list of non-affiliated subprocessors is available from the *SAP Sub-processors / Data Transfer Factsheets* page.

1. To access the SAP Concur Sub-processors List:
2. Click the following link to navigate to the *SAP Sub-processors / Data Transfer Factsheets* page:  
   [*SAP Sub-processors / Data Transfer Factsheets*](https://support.sap.com/en/my-support/trust-center/subprocessors.html)
3. Sign in to the SAP Support Portal using your Support User ID (S-user) and password.
4. SAP customers must sign in to the SAP Support Portal using their Support User ID (S-user) and password. For information about S-User IDs, refer to [*Your New Support User ID (S-user)*](https://support.sap.com/en/my-support/users/welcome.html) and to the [*Learn All About S-User IDs*](https://blogs.sap.com/2021/03/09/learn-all-about-s-user-ids/) blog post.
5. On the *SAP Sub-processors / Data Transfer Factsheets* page, type "Concur" in the **Search** field.
6. In the **Title** column, click **SAP Concur Sub-processors List**.

If you have questions or comments, please reach out to: [Privacy-Request@Concur.com](mailto:Privacy-Request@Concur.com)

## Supported Browsers

### Supported Browsers and Changes to Support

For information about supported browsers and planned changes to supported browsers, the [*Concur Travel & Expense Supported Configurations*](http://www.concurtraining.com/customers/tech_pubs/Docs/Z_SuppConfig/Supported_Configurations_for_Concur_Travel_and_Expense.pdf) guide.

When changes to browser support are planned, information about those changes will also appear in the [*Shared Planned Changes*](https://www.concurtraining.com/customers/tech_pubs/RN_shared_planned/_client_shared_RN_all.htm) release notes.

# Additional Release Notes and Other Technical Documentation

## Online Help

You can access release notes, setup guides, user guides, admin summaries, supported configurations, and other resources via the in-product Help menu or directly on the SAP Help Portal.

To access the full set of documentation for your product, use the links in the SAP Concur **Help** menu, or visit the [SAP Concur solutions page](https://help.sap.com/docs/SAP_CONCUR).



## SAP Concur Support Portal – Selected Users

Access release notes, webinars, and other technical documentation on the SAP Concur support portal.

If you have the required permissions, **Contact** **Support** is available on the SAP Concur **Help** menu and in the SAP Concur page footer.



Click **Contact Support** to access the SAP Concur support portal, then click **Resources**.

* Click **Release/Tech Info** for release notes, technical documents, etc.
* Click **Webinars** for recorded and live webinars.

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