

SAP Concur Mobile App – Feature List by Device

Revised: August 31, 2020

NOTES:

- Be aware that dates may change without notice.
- The bright yellow cells indicate the changes since the last publication of this list.

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		Android	iPhone	iPad
Misc	Login	Y	Y	Y
	Must have device passcode set	Y	Y	Y
	Device cannot be rooted/jailbroken	Y	Y	Y
	Privacy notice on device	Y	Y	Y
	Create PIN	Y	Y	Y
	Password-based login (Oauth Token)	Y	Y	Y
	Password-based authentication	Y	Y	Y
	SSO support	Y	Y	Y
	Authentication by certificate	N	N	N
	Touch ID / Face ID	N	Y	Y
	Test Drive user sign-up	Y	Y	Y
	Reporting	Y	Y	Y
	Location check-in/Assistance Safety Request	Y	Y	Y
	Budget (for Expense, Invoice, and Request)	Y	Y	N
	Location Access (for Locate, Drive, and Travel)	Y	Y	Y
ExpenseIt	Y	Y	Y	
Language support: Refer to the list of supported languages .				
NOTE: The listed languages apply to both Professional and Standard, even though some of these languages are not available in the web version of Standard. If the device is set to one of these languages, Mobile displays in that language.				
Travel	General features			
	View itinerary	Y	Y	Y
	Share/Email itinerary	Y	Y	Y

	Android	iPhone	iPad
View segment details	Y	Y	Y
Clone a trip	N	N	N
Share a trip	N	N	N
Duplicate trip detection	Y	Y	Y
Itinerary rules	N	N	N
Multiple violations per segment booked	N	N	N
Travel assistant/recommendations	N	N	N
Ghost card booking	Y	Y	Y
Guest bookings	N	N	N
Booking for (travel arrangers)	N	N	N
Improved trip status	Y	Y	Y
Push notifications	Y	Y	Y
Ratings and recommendations	N	N	N
Flight			
Search for air	Y	Y	Y
Search for air – by schedule	N	N	N
Search for air – voice (unavailable if using custom trip fields)	N	N	N
Search by air – by hub	N	N	N
Book air	Y	Y	Y
Cancel air	N	N	N
Search/Book for Travelfusion	N	N	N
Search/Book direct connect – Air Canada - DISCONTINUED			
Search/Book direct connect – Southwest	Y	Y	Y
Mixed flight/train search results	N	N	N
View alternate flight schedules	Y	Y	Y
Multi-segment flights	N	N	N
Booking speed - streaming of hotels and air during search	N	N	N
View seat maps	N	N	N
Change flight seat	N	N	N
Flex faring	N	N	N
Flight Pass	N	N	N
Purchase airline add-ons	N	N	N
Gogo Wi-Fi info on itinerary	N	N	N

	Android	iPhone	iPad
Gogo Wi-Fi purchasing	N	N	N
Ticket exchange	N	N	N
SW ticket exchange	N	N	N
Rental Cars			
Search for cars	Y	Y	Y
Search for car – voice (unavailable if using custom trip fields)	N	N	N
Book car – on-airport	Y	Y	Y
Book car – off-airport	N	N	N
Cancel car	Y	Y	Y
Improved car searching	N	N	N
Hotel			
Search for hotels	Y	Y	Y
Search for hotels – voice (unavailable if using custom trip fields)	N	N	N
Search for hotels – company locations	Y	Y	Y
Search for hotels – non-preferred	Y	Y	Y
Search for hotels – direct connect	N	N	N
Book hotel	Y	Y	Y
Book non-refundable/deposit rooms	Y	Y	Y
Book hotel for previously booked air reservation	N	N	N
Require confirmation on hotel cancel policy	N	N	N
Cancel hotel	Y	Y	Y
Hotel cancellation email	N	N	N
Hotel e-receipt indicator	N	N	N
Improved hotel interface	Y	Y	Y
View Hotel Room Rate changes	Y	Y	Y
Hotel per diem GSA rates	N	N	N
Train			
Search for Amtrak	Y	Y	Y
Book Amtrak	Y	Y	Y
Cancel Amtrak	N	N	N
Search/Book for Trainline	N	N	N
Search/Book for SNCF	N	N	N
Search/Book for Dbahn	N	N	N

		Android	iPhone	iPad
	Ground / Parking			
	Search/Book taxi	N	N	N
	Search/Book limo	N	N	N
	Search/Book parking	N	N	N
	Approvals			
	Approve/Reject a trip	Y	Y	Y
	Hide trip approval	N	N	N
	Agency Info			
	View agency info	Y	Y	Y
	Agency invoice for bookings	N	N	N
	Custom Fields			
	Custom trip fields – static	Y	Y	Y
	Custom trip fields – dynamic if/then	Y	Y	Y
	Custom trip fields – dynamic rule base	N	N	N
	TripLink			
	View TripLink itinerary	Y	Y	Y
View TripLink segment details	Y	Y	Y	
Agency assistance for TripLink	Y	Y	Y	
Expenses	General Features			
	Add out of pocket	Y	Y	Y
	Edit expense	Y	Y	Y
	Delete cash expense	Y	Y	Y
	View credit charges	Y	Y	Y
	Notifications for credit card	N	N	N
	P-Card/Statement reports	N	N	N
	Expense matching	N	N	N
	Most recently used for expense locations	Y	Y	Y
	Offline expense	Y*	Y*	Y*
	* Changes and transactions may be lost if user logs out from the app while offline			
	Manage (delete/move) multiple items in the expense list	Y	Y	Y
	Travel-Expense integration (1-Click)	N	N	N
Dynamic VAT fields	Y	Y	Y	

	Android	iPhone	iPad
Japan rail integration	N	Y	Y
Create travel allowance (Refer to user guides)	Y	Y	Y
Cash advance request	N	N	N
Near field communication (NFC)/Wallet	N	N	N
Receipts and Receipt Images			
Attach image	Y	Y	Y
Attach multiple receipt images to expense (if attached to a report)	Y	Y	Y
Receipt Store (Available Receipts Library)	Y	Y	Y
ExpenseIt (Capture multi-page receipts up to 9 pages)	Y	Y	Y
ExpenseIt (Capture multiple receipts with the Next Receipt button)	Y	Y	Y
E-Receipts on expense list	Y	Y	Y
E-Bunsho timestamped receipts (Japan) Professional Only	Y	Y	Y
CDFi / XML receipts support	N	N	N
Offline receipt capture	Y*	Y*	Y*
* Changes and transactions may be lost if user logs out from the app while offline			
Mileage			
Add fix-rate company mileage	Y	Y	Y
Add fix-rate personal mileage	Y	Y	Y
Add variable-rate personal mileage	Y	Y	Y
Add custom personal car mileage from home	N	N	N
Mileage Calculator (using Google Maps)	Y	Y	Y
Concur Drive	Y	Y	Y
Itemization			
Add/Edit/Delete itemizations	Y	Y	Y
Standard itemization wizard	Y	Y	Y
Company specific customized itemization wizard	N	N	N
Attendees			
Add attendees – favorites	Y	Y	Y
Add attendee from device calendar	N	Y	N
Add attendees - enhanced search capabilities for pharma and financial companies	Y	Y	Y
Edit/Delete attendees	Y	Y	Y

		Android	iPhone	iPad
	Create attendee groups	N	N	N
	Delete attendee groups	N	N	N
	Edit attendee groups	N	N	N
	Allocations			
	View allocations	Y	Y	Y
	Add/Edit/Delete allocations	Y	Y	Y
	Allocation favorites	N	N	N
Expense reports	General Features			
	View report list	Y	Y	Y
	View report details	Y	Y	Y
	View report summary	Y	Y	Y
	Create expense report	Y	Y	Y
	Copy expense report	Y	Y	Y
	Select report type (policy)	Y	Y	Y
	Submit report	Y	Y	Y
	Ready to submit flag	Y	Y	Y
	Recall submitted report	Y	Y	Y
	Delete report	Y	Y	Y
	Email report	N	N	N
	Allow Missing Receipt Affidavit	Y	Y	Y
	Expense proxy	N	N	N
	Variable codes within expense exception messages	N	N	N
	Expense Assistant	Y	Y	Y
	Receipts and Receipt Images			
	View report receipts	Y	Y	Y
	Attach report receipts	Y	Y	Y
	Detach an expense entry receipt image	Y	N	N
	Approvals			
	Company Bill Statements	Y	Y	Y
	View reports to approve/send back	Y	Y	Y
	Notifications for approvals	Y	Y	Y
	Approve/Send Back report	Y	Y	Y
	Partial report approval	N	N	N

		Android	iPhone	iPad
	Cost object approvals	Y	Y	Y
	MRU for picking approvers	N	N	N
	Dynamic workflow – add Steps	N	N	N
	Approve and forward	N	N	N
	Approver delegation	N	N	N
	Delegate reviewed Flag on approvals	N	N	N
Invoice	View payment requests to approve/send back	Y	Y	Y
	View payment request summary	Y	Y	Y
	View payment request images	Y	Y	Y
	Approve/Send Back payment request	Y	Y	Y
	Approve/Send Back payment request – Authorized Approval	Y	Y	Y
	Approve/Send Back payment request – Cost Object Approval	Y	Y	Y
	Submit payment request	Y	Y	Y
	View purchase requests to approve/send back	Y	Y	Y
	View purchase request summary	Y	Y	Y
	View purchase request images	Y	Y	Y
	Approve/Send Back purchase request	Y	Y	Y
	Approve/Send Back purchase request – Authorized Approval	Y	Y	Y
	Approve/Send Back purchase request – Cost Object Approval	Y	Y	Y
	Submit purchase request	N	N	N
Request	Approver Features			
	Approve/Send Back	Y	Y	Y
	Cost object approvals	N	N	N
	Approve & Forward	N	N	N
	Request header approver view	Y	Y	Y
	Request cash advance approver view	Y	Y	Y
	Request segment approver view	Y	Y	Y
	Request expenses approver view	Y	Y	Y
	Request allocation approver view	Y	Y	Y
	Trip policy violations approver view	Y	Y	Y
	User Features			
	View a list of active or approved requests	Y	Y	Y
	View request summary	Y	Y	Y

		Android	iPhone	iPad
	Edit some request header details	Y	Y	Y
	Edit some request segment details	Y	Y	Y
	Edit request cash advance	N	N	N
	Edit request expected expenses	Y	Y	Y
	View exceptions raised in the request	Y	Y	Y
	View cash advance request	N	N	N
	View request expected expenses	Y	Y	Y
	Request creation (manual)	Y	Y	Y
	Request segment creation	Y	Y	Y
	Request custom segment (form and layout) creation/editing NOTE: The following expense types are not supported in the mobile app: travel allowances, cash advances, and car mileage. Forms with the vendor field are also not supported.	Y	Y	Y
	Request expected expenses creation	Y	Y	Y
	Request cash advance creation	N	N	N
	Select from assigned policies	Y	Y	Y
	Submit a request	Y	Y	Y
	Recall a request	Y	Y	N
	Cancel a request	Y	Y	Y
	Delete a request	Y	Y	Y
	Close a request	Y	Y	Y
	Reopen a request	N	N	N
	Copy a request	N	N	N
	View event requests	Y	Y	Y
	Associate a report to a request	N	N	N
	Create a report from a request	Y	Y	Y
Link a booking with an approved request	N	N	N	
Auto-create a request from booking	N	N	N	
Book from an approved request	N	N	N	
3rd party apps	Link to Curb	Y	Y	Y
	Link to Cleartrip	N	N	N
	Link to GateGuru	N	N	N
	Link to FlightTrack	N	Y	Y
	Link to Metro	N	N	N

		Android	iPhone	iPad
	Link to Dining	N	N	N
	Link to SAP Concur Twitter	N	Y	Y
	Link to Uber	Y	Y	Y