Concur Invoice: Peppol Integration

Setup Guide

Last Revised: november 11, 2023

Applies to these SAP Concur solutions:

- ☐ Concur Expense
  - ☐ Professional/Premium edition
  - ☐ Standard edition
- ☐ Concur Travel
  - ☐ Professional/Premium edition
  - ☐ Standard edition
- ☒ Concur Invoice
  - ☒ Professional/Premium edition
  - ☒ Standard edition
- ☐ Concur Request
  - ☐ Professional/Premium edition
  - ☐ Standard edition

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Revision History

Date	Notes/Comments/Changes
November 11, 2023	Updated to include availability for Australia and New Zealand.
June 17, 2023	Initial guide publication.

Peppol Integration

NOTE: Multiple SAP Concur product versions and UI themes are available, so this content might contain images or procedures that do not precisely match your implementation. For example, when SAP Fiori UI themes are implemented, home page navigation is consolidated under the SAP Concur Home menu.

Section 1: Permissions

A company administrator may or may not have the correct permissions to use this feature. The administrator may have limited permissions, for example, they can affect only certain groups and/or use only certain options (*view* but not *create* or *edit*).

If a company administrator needs to use this feature and does not have the proper permissions, they should contact the company's Concur administrator.

In addition, the administrator should be aware that some of the tasks described in this guide can be completed only by SAP Concur staff. In this case, the client must initiate a service request with SAP Concur support.

Section 2: Overview

Peppol Integration provides clients with an e-invoicing solution for exchange of electronic documents among business partners registered in the Peppol Exchange service for the cloud edition of SAP Document and Reporting Compliance. It allows Concur Invoice users to receive supplier e-invoices via SAP Document and Reporting Compliance, cloud edition certified access point. Both the supplier and buyer need to be registered as Peppol Exchange participants to send and receive documents through the network.

Peppol Integration provides the following benefits:

- Meets the global demand for digitalization of tax documents while adhering to document compliance for e-invoices
- Increases efficiency for businesses who want to exchange electronic invoices in a business to business (B2B) environment while complying with country mandates and regulations
- Reduces manual effort for users because the invoice received from Peppol pre-populates invoice creation in Concur Invoice
- Provides the original XML file in an attachment to the invoice report, which can be used for audit and tax purposes

The invoices received from the Peppol Exchange are approved and processed like any other invoice submitted for approval and payment processing.

Supported Markets

The Peppol Integration business solution for receiving invoices from the Peppol Exchange is currently only compliant to the rules published in Japan, Australia, and New Zealand.

This feature is available to new and existing clients who do business in Japan, Australia, and New Zealand (and those who have employees or configurations in Japan, Australia, and New Zealand). Additional countries may be included in a future release.

Requirements

Peppol Integration for Concur Invoice has the following requirements:

- An enterprise global account on SAP Business and Technology Platform (SAP BTP)
- A valid SAP Document and Reporting Compliance, cloud edition service license is required as an access point to the Peppol Exchange

📖 Refer to the *Onboarding and Connecting to SAP Document and Reporting Compliance, Cloud Edition* section in this guide.

Standard Edition

Clients using Concur Invoice for Standard Edition must be using a Japan or Australia country pack.

Prerequisites

Verify that suppliers sending electronic invoices are registered as Peppol Exchange participants.

Feature Activation

The Peppol Integration feature for Concur Invoice must be enabled by SAP Concur staff. Clients must initiate a service request with SAP Concur support.

Peppol Exchange Concepts

For Peppol Exchange concepts that are used in the SAP Document and Reporting Compliance, cloud edition, refer to Concepts | SAP Help Portal.

Section 3: Administrator Configurations

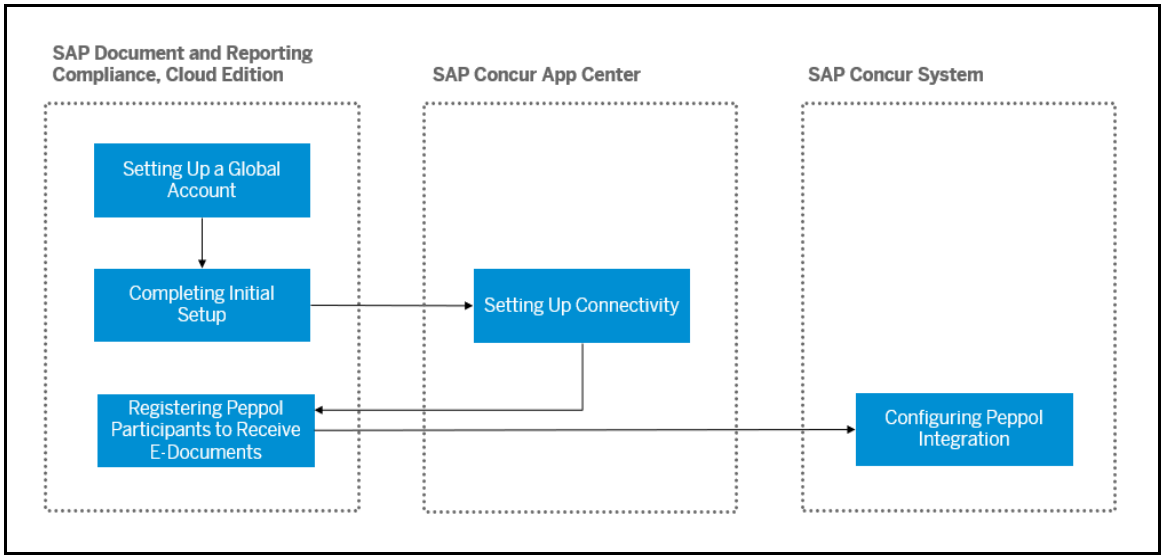
To use the Peppol Integration feature, client administrators must complete the following:

- Onboard to the SAP Document and Reporting Compliance, cloud edition service
- Connect the Concur Invoice system with the SAP Doc and Reporting Compliance application in the SAP Concur App Center
- Register Peppol Participants in the Peppol Exchange of the SAP Document and Reporting Compliance, cloud edition service
- Configure the Peppol Integration feature in Concur Invoice

Refer to the *Managing Peppol Integration for SAP Document and Reporting Compliance, Cloud Edition* and *Managing Peppol Integration for Concur Invoice* sections in this guide.

NOTE: Customer onboarding to the SAP Document and Reporting Compliance, cloud edition service is a one-time manual activity.

The following figure illustrates the configurations client administrators need to perform to use the Peppol Integration feature.



Section 4: Managing Peppol Integration for SAP Document and Reporting Compliance, Cloud Edition

Onboarding to SAP Document and Reporting Compliance, Cloud Edition

Client administrators perform the following configurations to onboard users to SAP Document and Reporting Compliance, cloud edition:

- Set Up a Global Account
- Complete Initial Setup

Setting Up a Global Account

Client administrators must first set up a global account for the SAP Business Technology Platform (SAP BTP) to use the SAP Document and Reporting Compliance, cloud edition service. The global account is the primary account for SAP BTP.

For more information, refer to Getting a Global Account | SAP Help Portal.

Completing Initial Setup

Client administrators must perform several tasks on SAP BTP to use SAP Document and Reporting Compliance, cloud edition with SAP Concur applications. Clients can either use the booster to perform the tasks automatically or perform all the steps manually.

For more information, refer to Initial Setup | SAP Help Portal.

Connecting to SAP Document and Reporting Compliance, Cloud Edition

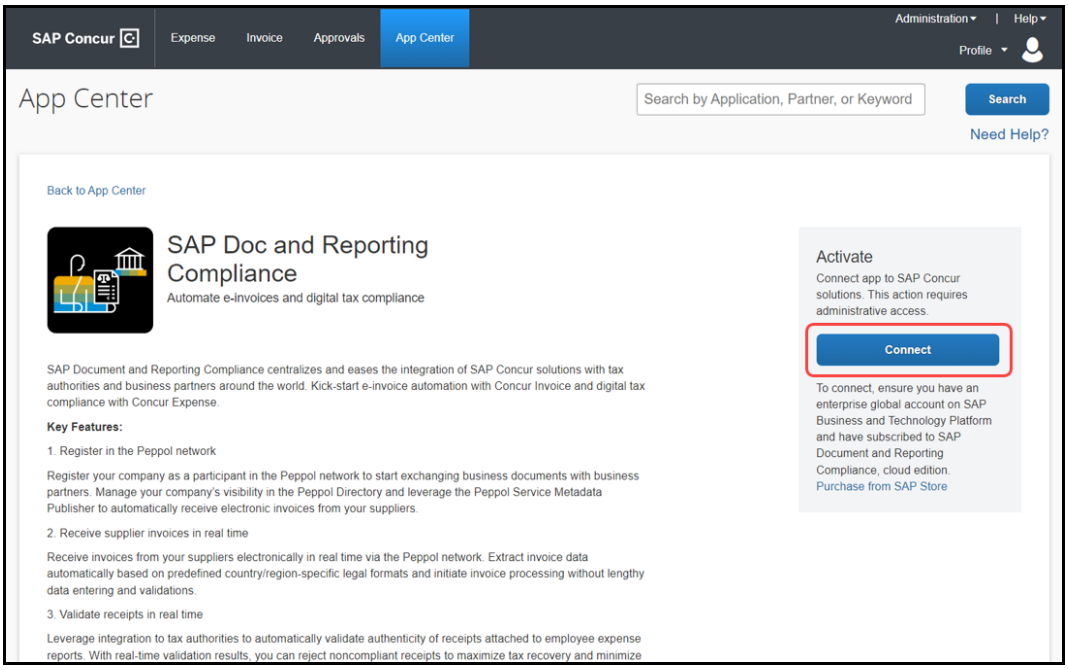
Communication between SAP Document and Reporting Compliance, cloud edition and Concur Invoice will be secured for each participating client using authentication.

Client administrators must connect their Concur Invoice account with SAP Document and Reporting Compliance, cloud edition using the SAP Doc and Reporting Compliance application available in the SAP Concur App Center.

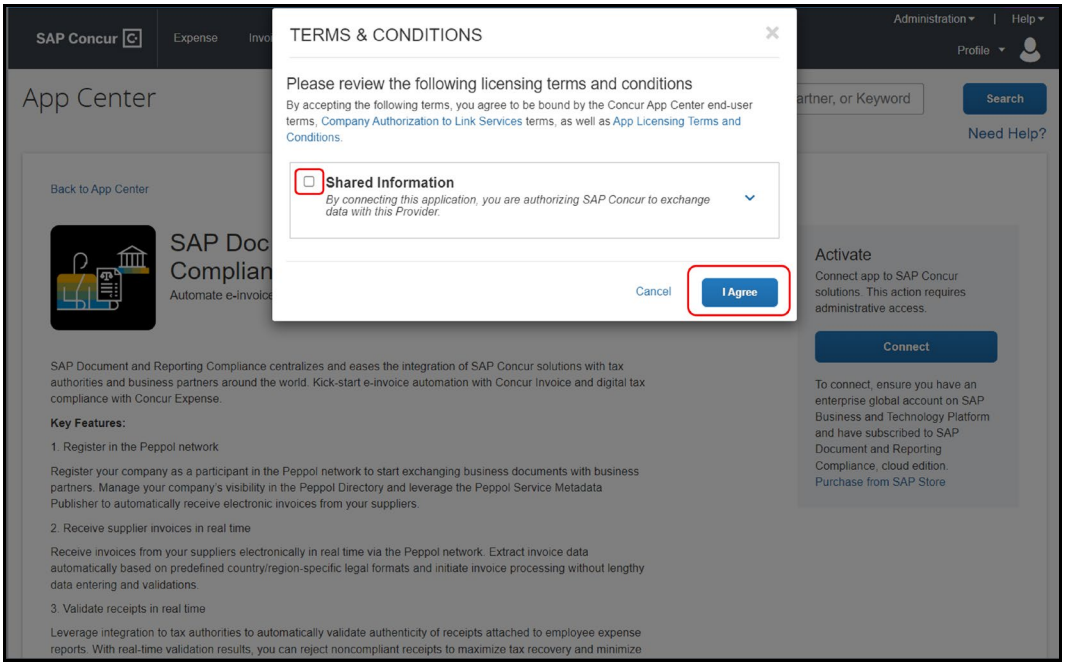
To connect Concur Invoice with SAP Document and Reporting Compliance, cloud edition:

1. On the Concur Invoice home page, click the **App Center** tab on the top navigation bar.
2. On the **App Center** page, search for **SAP Doc and Reporting Compliance** in the search bar.
3. Click the **SAP Doc and Reporting Compliance** tile.

4. On the **SAP Doc and Reporting Compliance** page, click **Connect**.

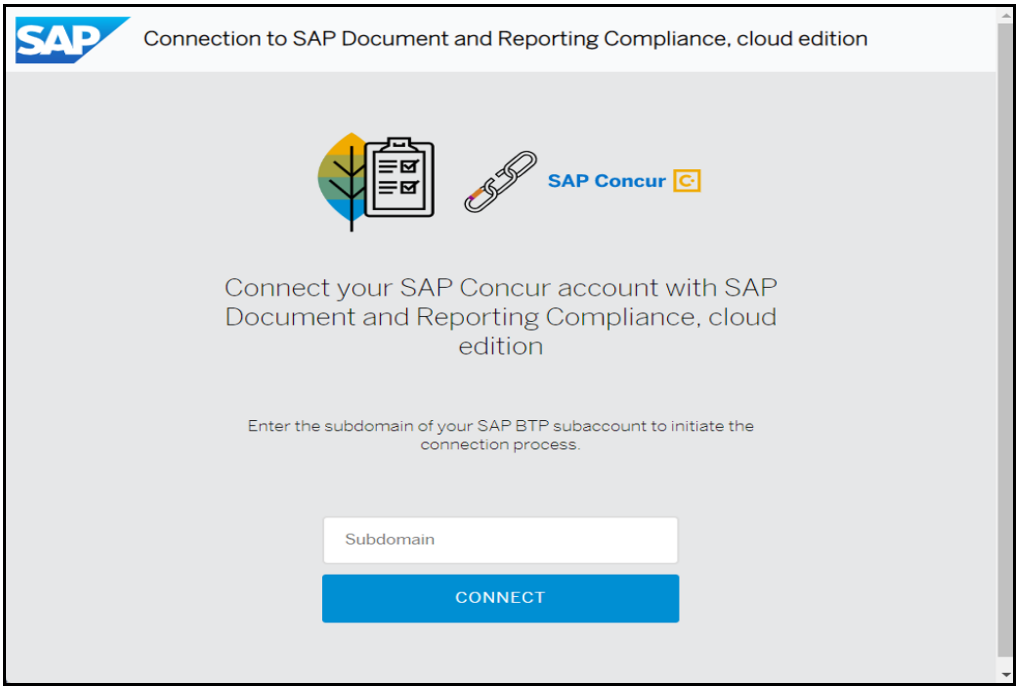


5. On the **Terms & Conditions** window, review and accept the SAP Concur terms and conditions.



6. Enter the subdomain of SAP BTP subaccount from which you subscribed for the cloud edition application and click **Connect**.

NOTE: To find the subdomain ID for the SAP BTP account, refer to Creating a Subaccount | SAP Help Portal.



Once connected, the **Success** window appears.

Your SAP Concur account is now connected to Document and Reporting Compliance, cloud edition service.

Registering Peppol Participants to Receive Electronic Documents

Concur Invoice cannot receive electronic documents from participants in the Peppol Exchange until the client administrator has created a participant ID for the company.

Only participants registered with the Service Metadata Publisher (SMP) can receive electronic documents from other participants in the Peppol Exchange. Client administrators can control whether the company receives electronic documents from other participants.

📖 For more information, refer to Registering Your Company to Receive Electronic Documents in the Peppol Network | SAP Help Portal

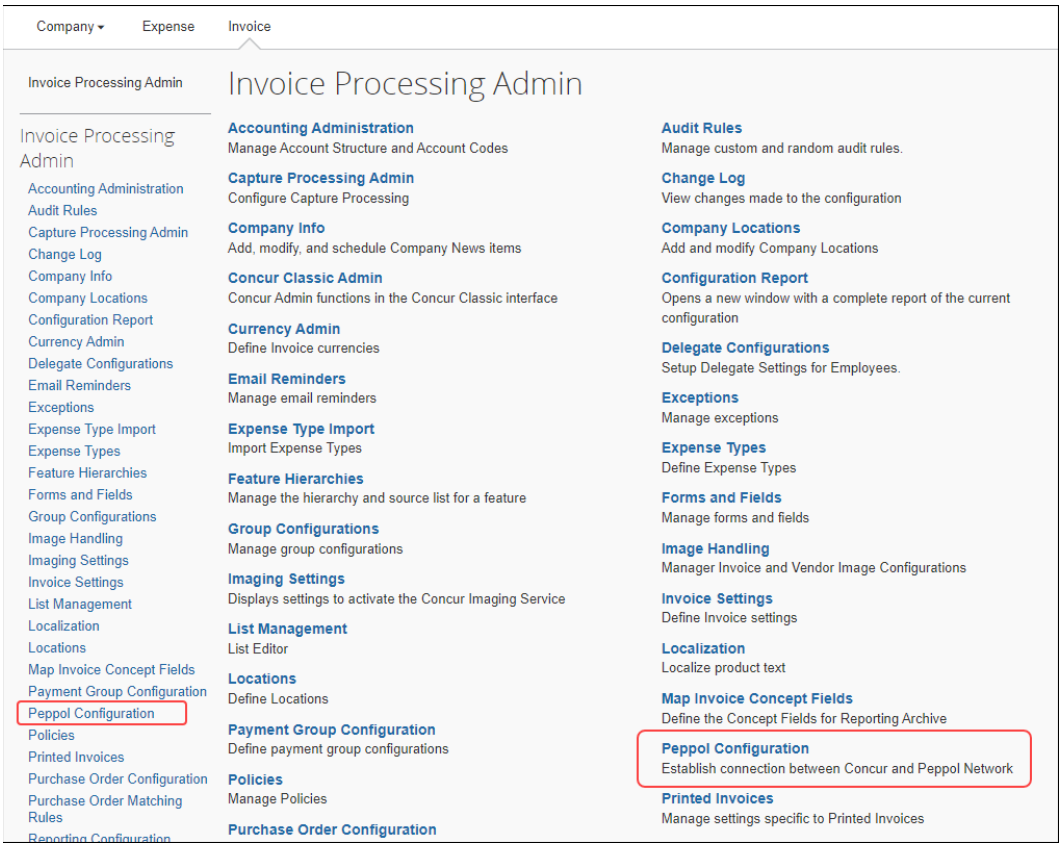
Section 5: Managing Peppol Integration for Concur Invoice

Accessing Peppol Configuration

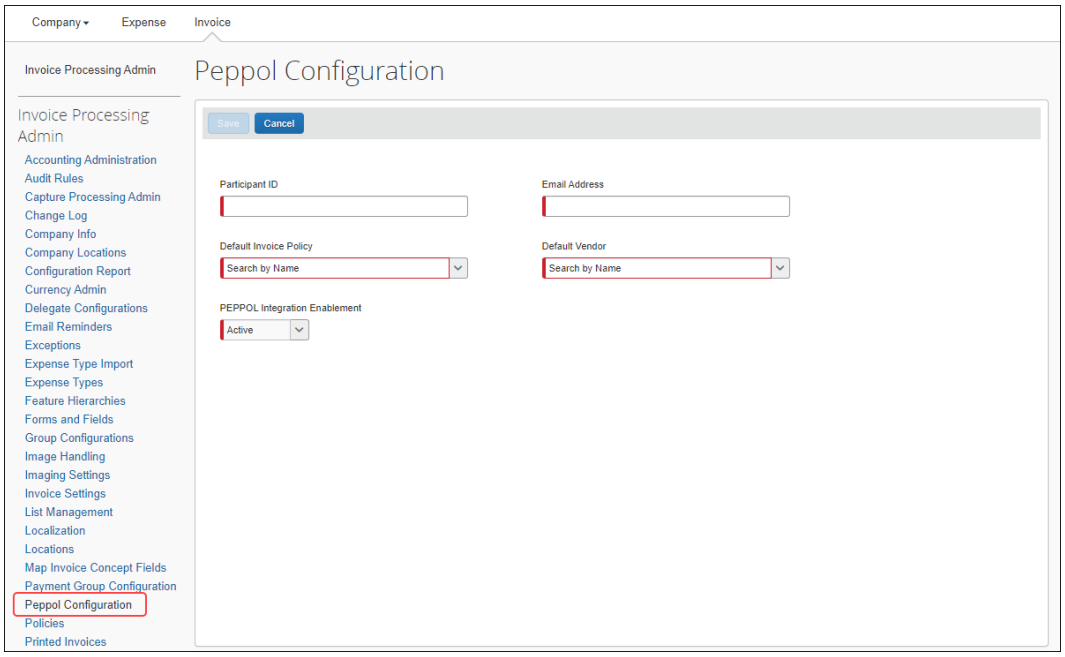
Professional Edition

To access the Peppol Configuration page:

1. Navigate to **Administration > Invoice > Invoice Processing Admin > Peppol Configuration**.



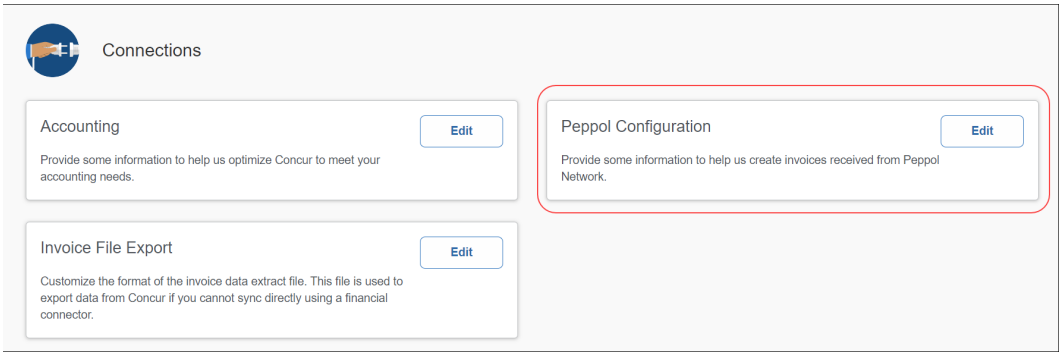
The **Peppol Configuration** page appears.



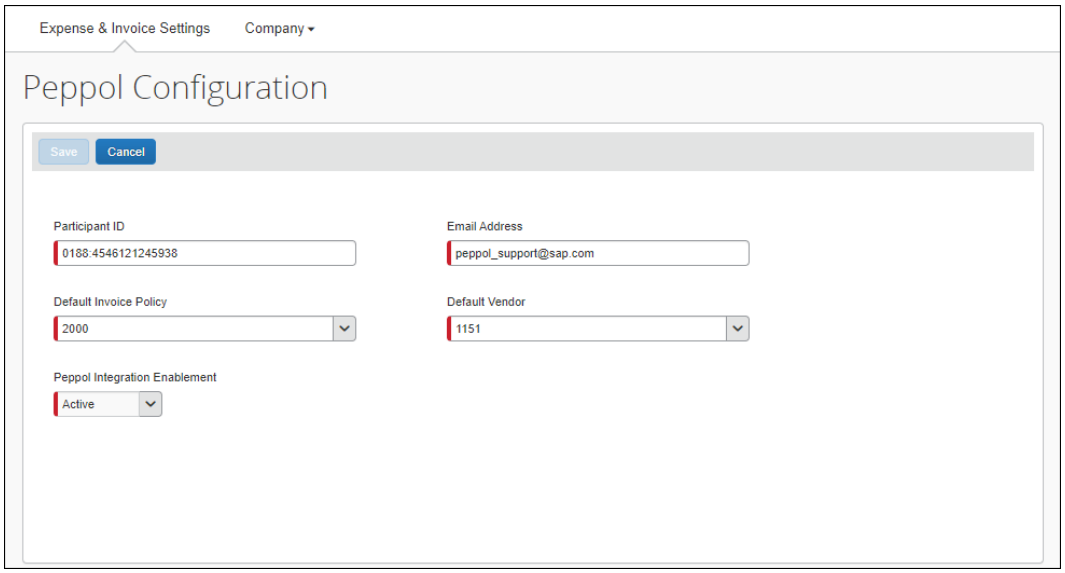
Standard Edition

- ***To access the Peppol Configuration page:***

1. Navigate to **Administration > Invoice Settings** or **Expense & Invoice Settings**.
2. In the **Product** list, select *Invoice*.
3. Click the **View Advanced Settings** link.
4. In the **Connections** section, on the **Peppol Configuration** tile, click *Edit*.



The **Peppol Configuration** page appears.



Configuring Peppol Integration

To establish a connection to the Peppol Exchange, client administrators need to configure Peppol Integration in Concur Invoice. Once configured, Concur Invoice can receive incoming supplier invoices from the service and validate the required fields entered during invoice creation.

Client administrators complete configuration on the **Peppol Configuration** page. Client administrators must configure the required fields necessary for accessing the Peppol Exchange. Once configuration is complete, client administrators can activate the integration for the company.

Refer to the *Accessing Peppol Configuration* section in this guide.

To configure Peppol Integration:

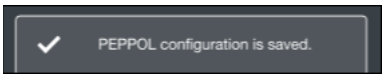
1. Access the **Peppol Configuration** page.
2. Complete the required fields.

Field Name	Description/Action
Partcipant ID	Enter the unique participant ID for Peppol Integration. This is the participant ID registered in the SAP Document and Reporting Compliance, cloud edition service for receiving incoming invoices at SAP Concur. The Participant ID format is <scheme Identifier>: <Receiver or Customer Participant Identification Number>. For more details, refer to: https://docs.peppol.eu/poacc/billing/3.0/syntax/ubl-invoice/cac-AccountingSupplierParty/cac-Party/cac-PartyIdentification/cbc-ID/
Email Address	Enter the email address for whom exception emails will be managed. **NOTE:** If invoice creation fails in Concur Invoice, an email regarding the failure will be sent to the email address maintained here.
Default Invoice Policy	Select the default policy used for Peppol Integration. • Non-PO: This field defaults to NONPOPolicy. • PO Invoices: If a matching PO number exists in Concur Invoice, then the policy associated with that PO is populated as the default policy. If a matching PO number does not exist in the system, the default PO policy is used during invoice creation. Once the PO is available in the system, then PO matching is performed based on Concur Invoice configuration. The default policy maintained here is used for all incoming invoices from the Peppol Exchange and is used for invoice creation in the system. The copy down of forms and fields and relevant values that are maintained in the policy configuration will be used. **NOTE:** The default policy can be edited manually once invoice creation occurs in the system. **NOTE:** For Concur Invoice for Standard Edition, the policy is associated with the country pack.

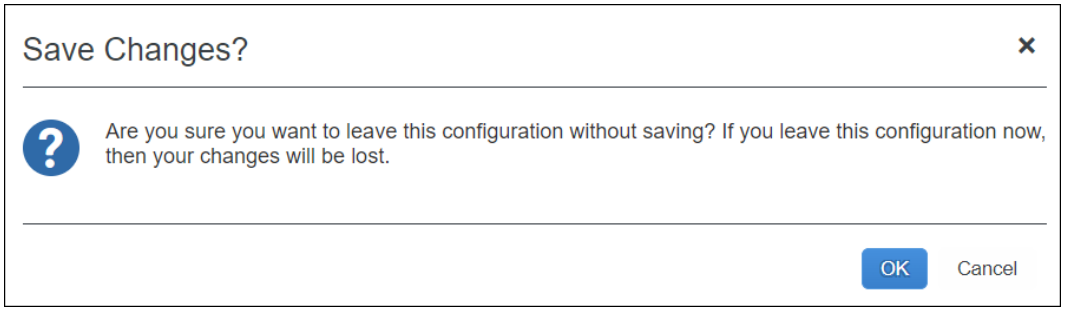
Field Name	Description/Action
Default Vendor	Select the vendor for the invoice. Approved vendors with format <Vendor Code>-<Vendor Address Code> can be selected from the list. • If a vendor with a Vendor Tax ID is not found in the system, the invoice will be routed to a default vendor. • If the Vendor Tax ID has multiple vendors, the invoice will be routed to the default vendor. **NOTE:** For Standard Edition, this field is the default vendor. **NOTE:** The vendor can be manually changed after the invoice is created.
Active	This field activates Peppol Integration in the system. Once active, invoices will start flowing from the Peppol Exchange via SAP Document and Reporting Compliance to Concur Invoice for invoice creation. This field defaults to *Active*. Select *Inactive* to deactivate Peppol Integration.

3. Click **Save** to save the configuration and activate it for your company.

   A message confirming that the configuration is saved appears at the bottom of the screen.



   If you leave the **Peppol Configuration** page without saving, a **Save Changes?** message appears to confirm whether you want to leave the page without saving the configuration.



   - Click the **OK** to leave the page and lose any field configuration.
   - Click **Cancel** to remain on the page to complete and save the configuration.

Modifying Peppol Integration Configuration

Client administrators can edit Peppol Integration configuration.

To modify Peppol Integration configuration:

1. Navigate to the **Peppol Configuration** page.
2. Click **Edit**.
3. Make any necessary edits.
4. Click **Save**.

Deactivating Peppol Integration

Client administrators can turn off or deactivate Peppol Integration. When Peppol Integration has an *Inactive* status, the system will no longer receive supplier invoices from the Peppol Exchange.

To deactivate the Peppol Integration service:

1. Navigate to the **Peppol Configuration** page.
2. Click **Edit**.
3. In the **Peppol Integration Enablement** field, select *Inactive* to deactivate the integration.
4. Click **Save**.

   To reactivate the integration, select *Active*, then click **Save**.

Managing Invoice Notifications

Monitoring Invoices in the SAP Document and Reporting Compliance, Cloud Edition, Message Monitor

Once SAP Document and Reporting Compliance, cloud edition sends the XML document, Concur Invoice sends a notification back to SAP Document and Reporting Compliance, cloud edition that the invoice was validated and received.

If the Concur Invoice service is not available, the SAP Document and Reporting Compliance, cloud edition message monitor provides automatic reprocessing once Concur Invoice service is restored.

If Concur Invoice rejects an incoming invoice, then Concur Invoice sends a rejection notification to the SAP Document and Reporting Compliance, cloud edition. These messages are sent before invoice creation in Concur Invoice. Client administrators

can access the SAP Document and Reporting Compliance, cloud edition message monitor to identify and resolve the issue.

For cases where configuration needs to be completed in Concur Invoice, resolution and reprocessing is manually done within the SAP Document and Reporting Compliance, cloud edition message monitor once the issue is resolved. For example, sometimes the invoice cannot be created due to missing mandatory fields or an undefined participant. The administrator must first complete configuration correctly in Concur Invoice, then reprocess the invoice manually in the SAP Document and Reporting Compliance, cloud edition message monitor.

📖 For more information, refer to Viewing Documents | SAP Help Portal and Reprocessing Documents | SAP Help Portal.

Receiving Exception Email Notifications from Concur Invoice

A supplier invoice may fail invoice creation in Concur Invoice. If this occurs, the system sends an email notification to the address specified during configuration in the **Invoice Processing Admin > Peppol Configuration** page. The specific exceptions are listed in the body of the email.

When an exception email notification is received, the client administrator must correct configuration in Concur Invoice. Exceptions may include the following: a missing country postal code, the wrong currency or unit of measure, an invalid vendor, or other missing mandatory configuration as per the policy set.

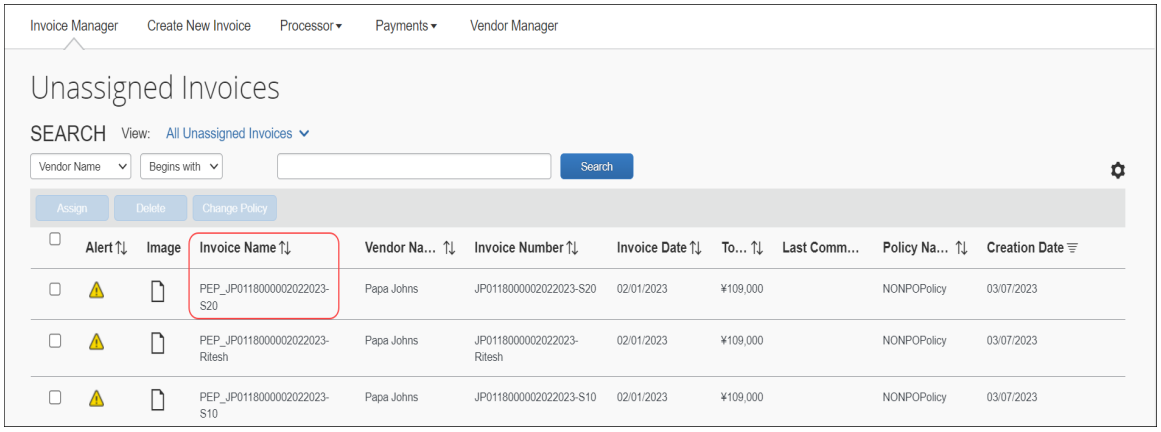
📖 For a complete list of error messages and error codes to reference, refer to the *Error Messages* section in the *Appendix* in this guide.

Section 6: End-User Experience

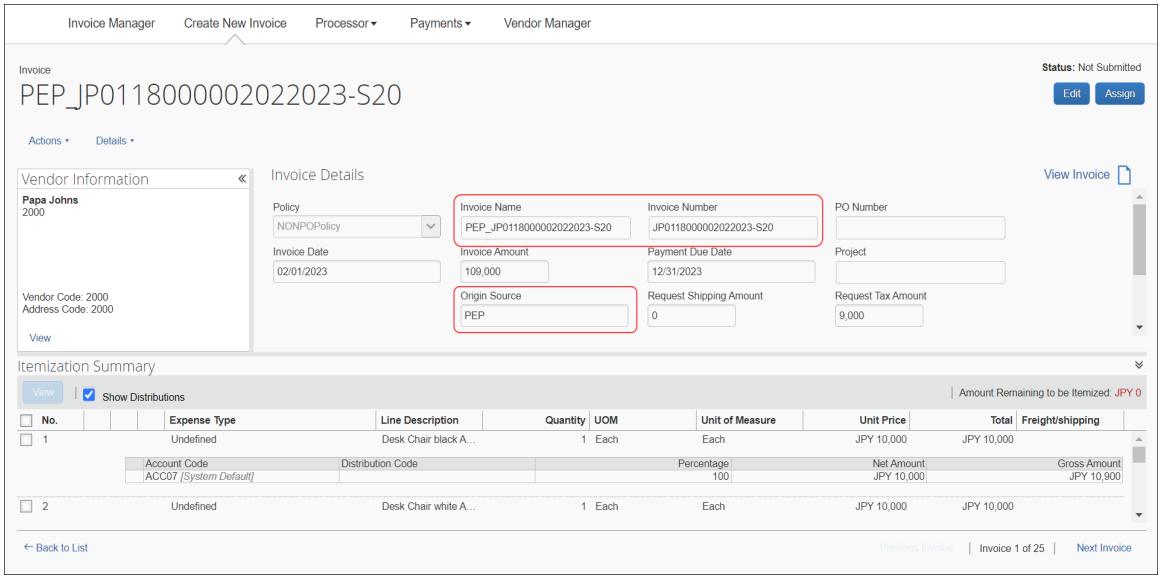
Invoices sent to Concur Invoice from the Peppol Exchange automatically create a new invoice report in the system.

On the **Unassigned Invoices** page, users can identify invoices received from Peppol in the **Invoice Name** column. The invoice name begins with "PEP_" followed by the invoice number.

Invoice Owners who are already assigned invoices by vendor will automatically be assigned invoices received from the Peppol Exchange and locate them on their **All My Invoices** page.

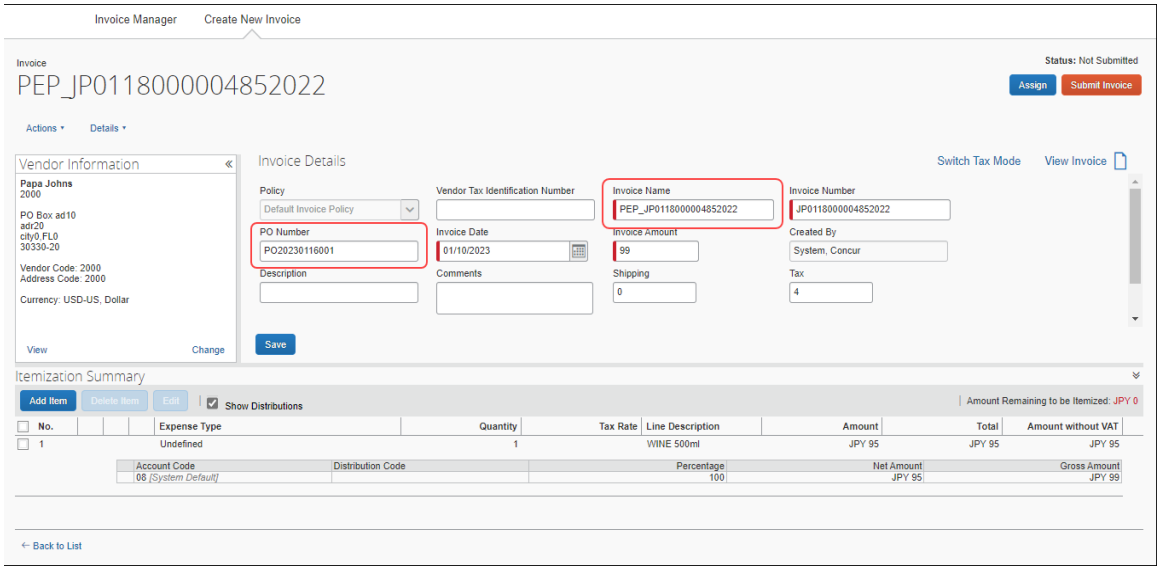


When a user opens the invoice, they will see it pre-populated with data in the **Invoice Details** section and can see line item detail in the **Itemization Summary** section. The **Origin Source** field is pre-populated with *PEP*.



PO Invoices

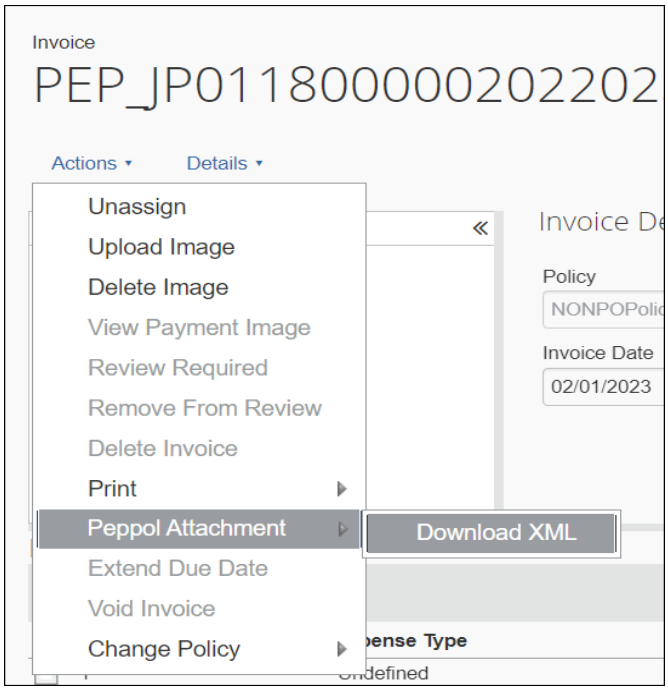
Users can see the **PO Number** field is populated and view the multiple line items associated with the invoice in the **Itemization Summary** section.



Downloading the Peppol Attachment

On the **Actions** menu, users can click **Peppol Attachment > Download XML** to download a copy of the XML file. The attachment file is a PDF file that cannot be edited or deleted.

A downloaded copy of the attachment can be used for auditing purposes.



To download the Peppol Attachment file:

1. Open the invoice.
2. On the **Actions** menu, click **Peppol Attachment > Download XML**.

Approver and Processor Experience

Invoices received from the Peppol Exchange are approved and processed like any other invoice submitted for approval and payment processing.

Section 7: Storing Peppol Documents for Compliance

Clients using the Peppol Integration feature must follow their country's compliance requirements for Peppol Exchange document storage.

Japan

Clients must store a copy of documents received from the Peppol Exchange for a minimum of seven years to adhere to Japan compliance regulations.

For more information, refer to the National Tax Agency web site for Japan.

Australia and New Zealand

Businesses in Australia and New Zealand can determine how long to store invoices based on the tax and auditing needs of their company.

For more information, refer to the following tax web sites:

- Australia: https://www.ato.gov.au/business/einvoicing/peppol/
- New Zealand: https://www.einvoicing.govt.nz/

Section 8: Appendix

Field Mapping

The following table contains information for mapping Peppol fields with Concur Invoice fields and provides field descriptions. The field mapping table is applicable for both Concur Invoice Professional and Standard Editions.

Peppol Fields	Concur Invoice Fields from SAP DRC	Concur Invoice Fields	Description
cbc:Amount	amount	AmountWithoutVat	The net amount of the invoice (excluding VAT).
cbc:AccountingCost	buyerAccountingReference	BuyerCostCenter	The company defined center responsible for the invoice.
cbc:PaymentID	remittanceInformation	CheckNumber	Check number of the payment made to the vendor.
cac:PostalAddress		CompanyBillToAddressCode	The code which identifies the company location to which the vendor billed the invoice.
cbc:PostalZone	buyer/postCode	CompanyShipToAddressCode	The code which identifies the company location to which the vendor shipped items listed in the invoice.
cbc:IdentificationCode	buyer/countryCode	CountryCode	Required. The country code.
cbc:DocumentCurrencyCode	invoiceCurrencyCode	CurrencyCode	The 3-letter ISO 4217 currency code for the invoice currency. Examples: USD - US dollars BRL - Brazilian real CAD - Canadian dollar CHF - Swiss franc EUR – Euro GBO - Pound sterling HKD - Hong Kong dollar INR - Indian rupee MXN - Mexican peso NOK - Norwegian krone SEK - Swedish krona

Peppol Fields	Concur Invoice Fields from SAP DRC	Concur Invoice Fields	Description
ORIGIN SOURCE = PEP		DataSource = 'PEP'	A code that indicates the method used to create the invoice. Use GET /invoice/localizeddata to translate the code into text.
cac:ReceiptDocumentReference	receivingAdviceReference	DeliverySlipNumber	The delivery slip number associated with receiving receipt.
		Description	User-entered description of the invoice.
cbc:MultiplierFactorNumeric	percentage	DiscountPercentage	The discount from the supplier if the discount terms are met.
cbc:AllowanceChargeReason	reason	DiscountTerms	The NET discount terms with a supplier when discounts apply.
cbc:ElectronicMail	contactEmailAddress	EmployeeEmailAddress // EmployeeId	The email address of the employee to whom the invoice should be assigned. Not evaluated if EmployeeLoginId or EmployeeId match an employee. This value is required if none of the following are provided: LedgerCode EmployeeLoginId EmployeeId PurchaseOrderNumber ExternalPolicyId

Peppol Fields	Concur Invoice Fields from SAP DRC	Concur Invoice Fields	Description
cbc:CompanyID	vatIdentifier	EmployeeId	The company ID of the employee to whom the invoice should be assigned. Has precedence over EmployeeEmail; not evaluated if EmployeeLoginId matches an employee. This value is required if none of the following are provided: LedgerCode EmployeeLoginId EmployeeEmail PurchaseOrderNumber ExternalPolicyId
cbc:Name	contactPoint	EmployeeLoginId // EmployeeId	The login ID of the employee to whom the invoice should be assigned. Has precedence over EmployeeId and EmployeeEmail. This value is required if none of the following are provided: LedgerCode EmployeeId EmployeeEmail PurchaseOrderNumber ExternalPolicyId
cbc:ID	purchaseOrderReference	ExternalPolicyId // EmployeeId	The external policy ID of the Invoice. This value is required if none of the following are provided: LedgerCode EmployeeLoginId EmployeeId EmployeeEmail PurchaseOrderNumber
cbc:IssueDate	invoiceIssueDate	InvoiceDate	The date the vendor issued the invoice.
cbc:ID	invoiceNumber	InvoiceNumber // venInvoiceNumber	The invoice number from the vendor for the invoice
cbc:TaxPointDate	valueAddedTaxPointDate	InvoiceReceivedDate	The date on which the invoice was received.

Peppol Fields	Concur Invoice Fields from SAP DRC	Concur Invoice Fields	Description
cac:InvoiceLine	invoiceLine	LineItems // multiple variables	The details of the Core Payment Request Line Item Identity Fields.
cbc:PayableAmount	amountDueForPayment	PaymentAmount	Represents the amount of the payment that will be/has been made for the invoice.
cbc:DueDate	paymentDueDate	PaymentDueDate	The date the vendor needs to be paid.
cac:PaymentTerms	terms	PaymentTermsDays	This number, along with type of payment terms (example: NET), determine when the invoice is expected to be paid.
cbc:CompanyID	vatIdentifier	VendorTaxId	The Vendor Tax ID.
cbc:ID	purchaseOrderReference	PurchaseOrderNumber // poNumber	The ID of the purchase order to which the invoice should be matched. This value is required if none of the following are provided: LedgerCode EmployeeLoginId EmployeeId EmployeeEmail ExternalPolicyId
cac:AllowanceCharge	documentLevelAllowances AndCharges	ShippingAmount // shipping	The value for the Shipping Amount header field.
cbc:TaxAmount	invoiceTotalVatAmount	TaxAmount // tax	The value for the Tax Amount header field.
cbc:TaxAmount	categoryTaxAmount	VatAmountOne	The amount of VAT included in the invoice total (first of two VAT amount fields available).
cbc:Percent	categoryRate	VatRateOne	The VAT rate applied to the net invoice total (should relate to the first VAT amount field).
cbc:IdentificationCode	countryCode	VendorShipFromAddressCode //vendorAddress2	The code which identifies the location from which the vendor shipped items listed in the invoice.
cbc:Amount	amount	AmountWithoutVat	The net amount of the line item (excluding VAT).

Peppol Fields	Concur Invoice Fields from SAP DRC	Concur Invoice Fields	Description
cbc:Description		Description	Brief overview of the good or service ordered.
cbc:AllowanceChargeReasonCode	reasonCode	ExpenseTypeCode //	A code which indicates the expense type for the line item.
cbc:ID	sellerIdentification	ItemCode // LineItemPetCode	Represents the item code (the unique code a vendor assigns to a good, or code a vendor assigns to a good or service to identify it).
cac:OrderReference	purchaseOrderReference	MatchedPurchaseOrderReceipts //	The details of the Matched Purchase Order Receipts Identity fields (if any).
cbc:LineID	referencedPurchaseOrderLineReference	PurchaseOrderNumber // poNumber	Purchase order that is associated to the line item.
cbc:InvoicedQuantity	invoicedQuantity	Quantity // LineItemQuantity	Total number of goods or services ordered.
cbc:PostalZone	postCode	ShipFromPostalCode // vendorAddress1	The postal code the good or service was shipped from.
cbc:PostalZone	postCode	ShipToPostalCode // companyAddress1	The postal code the good or service will be shipped to.
cac:Item	itemInformation	SupplierPartId //	The unique identifier provided by the supplier that is associated with the good or service.
cbc:BaseAmount	itemGrossPrice	TotalPrice // total	The total amount of the line item.
@unitCode	itemPriceBaseQuantityUnitOfMeasureCode	UnitOfMeasure //	The code for the measurement unit used to quantify the good or service. Use GET /invoice/localizeddata to look up codes and descriptions.
cac:Price	itemNetPrice	UnitPrice // lineItemUnitPrice	The cost for a single unit of the line item good or service.
cbc:Percent	vatRate	VatRate // calculatedTaxRate	The VAT rate applied to the net line item total.

Error Messages

When a supplier invoice fails invoice creation in Concur Invoice, refer to the following table to locate the error messages, error codes, and reasons for the error message as needed.

📖 For more information, refer to the *Receiving Exception Email Notifications* section in this guide.

Error Messages	Error Codes	Reason
There was no vendor found for the supplied Vendor Code and Vendor Address Code.	2000	N/A (Vendor Code supplied in input is not present in the database).
The Currency Code is missing or invalid.	3000	Currency Code provided is not present in database.
There was no policy found matching the supplied External ID.	4000	N/A (External Policy ID).
The policy does not support purchase orders.	4001	
Policy may not be changed for this purchase order.	4002	
The purchase order does not contain any line items.	5000	
The line item must contain either Expense Type or Account Code, but not both.	5001	
The line item expense type is not valid.	5002	
The line item account code is not valid.	5003	
The line item tax and unit price must both match positive or negative.	5004	
The line item Unit Of Measure code is not valid.	5005	
The line item Is Receipt Required must be either Y or N.	5006	
A line item contains distributions, but no distribution form is defined.	5500	
The line item distributions exceed the line item amount.	5501	
The distribution amounts for a line item must match the line item amount positive or negative.	5502	
The distribution amounts for a line item cannot be zero.	5503	

Error Messages	Error Codes	Reason
The maximum number of distributions for a line item is 20.	5504	
The purchase order status code is invalid, CLSD or TRAN or blank are the valid input for import.	5504	
The external id for the line item is not unique across the purchase order.	5600	
Tax and Unit Price sign mismatch.	5601	
Cannot enter tax for both line items and header. Only one is allowed.	5602	
Tax Mode not supported. Remove the tax values and send the request again.	5603	
The Ship To Address is missing or invalid.	6000	Shipping address not in database.
The Bill To Address is missing or invalid.	6001	
The submitted request has errors and cannot be saved.	7999	
The required field is missing.	8000	Mandatory fields are missing.
The value exceeds the maximum length allowed for the field.	8001	
The value is the wrong data type for the field.	8002	
The value is an invalid list item.	8003	
The value is an invalid connected list item or the parent element does not have a value.	8004	
The Country Code is missing or invalid.	8005	Country code not added.
The field is not part of the form.	8006	
The date format is invalid. The date should be formatted like YYYY-MM-DD.	8007	Date Format (YYYY-MM-DD).
The shipping method code is invalid.	8008	Not found.
The shipping term code is invalid.	8009	Not found.
No policy found for the supplied PO Number.	8010	Not found.
Invalid Discount Terms.	8011	
Invalid Discount Percentage.	8011	
No valid employee found.	8012	

Error Messages	Error Codes	Reason
Cannot unassign an assigned request. No valid employee found.	8012	
The supplied employee has a status mismatch. Might be a test user.	8013	
Valid External Policy and Ledger Code required when no employee information is sent.	8014	N/A (External Policy is added).
Valid External Policy and Ledger Code required when no employee information is sent.	8015	N/A (External Policy is added).
The employee does not have a ledger configured, send in a default ledger code.	8016	N/A (Sending Default).
The supplied address code is invalid.	8017	Shipping address not added in database.
The value does not meet the validation constraints on this field.	8018	Validation error in fields.
The supplied user does not have access to the provided vendor.	8019	Shipping address not added in database.
No matching request for the supplied request id or the supplied request id is blank.	8020	
The provided employee does not have access to the policy.	8021	
This request has already been submitted and can no longer be modified.	8012	Validation error in fields+C46.
Value must be either true or false.	9997	For Boolean values if anything other than true or false.
Invoice Global Group is not configured.	9998	
An unexpected error occurred.	9999	
Invalid pet code.	7000	If PetCode present and Expense type not set.
Invalid Unit of measure.	7001	Line item unit of measure not added in database.
No matching line item for the supplied line item id or the supplied line item id is blank.	7003	Line item Id is blank.

Error Messages	Error Codes	Reason
This field requires a non-negative numeric value.	8021	DiscountPercentage, Percentage, VatRate, VatRateOne, VatRateTwo, CalculatedTaxRate, VatRateThree, VatRateFour. In Lineitem has -ve value.
Invalid percentage for allocation.	9000	Allocation percentage >100
Percentage is a required fields for allocation.	9001	Allocation percentage is null.
This field requires a valid percentage.	9015	Percentage field is not numeric.