

<b>SAP Concur Release Notes</b> <b>Verify Professional and Standard</b>	
<b>Month</b>	<b>Audience</b>
Release Date: Monday, August 22, 2022 Initial Post: Monday, August 22	SAP Concur Client <b>FINAL</b>

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# Release Notes

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## Audit

### Comment to Employee Field

#### Overview

Auditors can now edit the **Comment to Employee** text field whenever there is a failed exception on the **Reports Pending Audit Review** page.

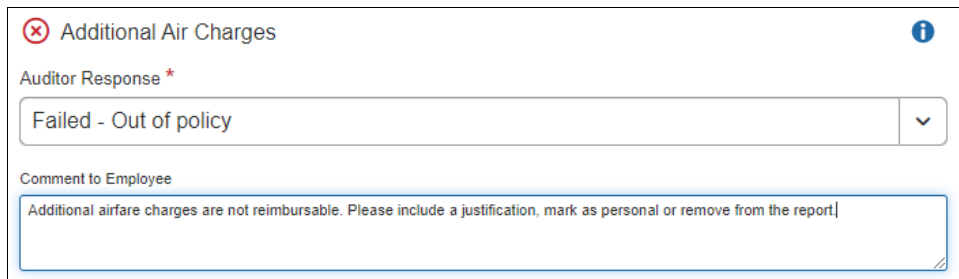
For each exception, comments to the employee are predefined and localized. Be aware that localization of the edited text will be unavailable.

#### **BUSINESS PURPOSE / CLIENT BENEFIT**

Auditors can efficiently edit comments for exceptions.

#### **Auditor Experience**

When the auditor selects "Failed – Out of Policy" from the **Auditor Response** dropdown, the Comment to Employee text field will become available for edits.



The screenshot shows a card titled "Additional Air Charges" with a red 'x' icon and an information icon. Below the title, there is a label "Auditor Response \*" and a dropdown menu currently displaying "Failed - Out of policy". Underneath, there is a label "Comment to Employee" and a text input field containing the text: "Additional airfare charges are not reimbursable. Please include a justification, mark as personal or remove from the report|".

#### **Configuration / Feature Activation**

These changes are automatically enable and no configuration is required.

# Planned Changes

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The items in this section are targeted for future releases. SAP Concur reserves the right to postpone implementation of – or completely remove – any enhancement/change mentioned here.

## Audit

### New User Interface Design for the Reports' Expense Tab

Information First Published	Information Last Modified	Feature Target Release Date
July 4, 2022	--	October 2022
Any changes since the previous monthly release are highlighted in yellow in this release note.		

#### **Overview**

A new user interface layout for the **Expenses** tab will be available.

#### **BUSINESS PURPOSE / CLIENT BENEFIT**

The new design will improve the auditing experience by displaying exceptions and related details side by side for ease of review and auditing tasks.

#### **Configuration / Feature Activation**

No configuration will be required.

# Client Notifications

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## Accessibility

### Accessibility Updates

SAP implements changes to better meet current Web Content Accessibility Guidelines (WCAG). Information about accessibility-related changes made to SAP Concur solutions is published on a quarterly basis. You can review the quarterly updates on the [Accessibility Updates](#) page.

## Subprocessors

### SAP Concur Non-Affiliated Subprocessors

The list of non-affiliated subprocessors is available from the SAP Sub-processors / Data Transfer Factsheets page.

▶ **To access the SAP Concur Sub-processors List:**

1. Click the following link to navigate to the *SAP Sub-processors / Data Transfer Factsheets* page:  
[SAP Sub-processors / Data Transfer Factsheets](#)
2. Sign in to the SAP Support Portal using your Support User ID (S-user) and password.

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**NOTE:** SAP customers must sign in to the SAP Support Portal using their Support User ID (S-user) and password. For information about S-User IDs, refer to [Your New Support User ID \(S-user\)](#).

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3. On the *SAP Sub-processors / Data Transfer Factsheets* page, type "Concur" in the **Search** field.
4. In the **Title** column, click **SAP Concur Sub-processors List**.

If you have questions or comments, please reach out to: [Privacy-Request@Concur.com](mailto:Privacy-Request@Concur.com)

# Supported Browsers

## Supported Browsers and Changes to Support

For information about supported browsers and planned changes to supported browsers, refer to the [Concur Travel & Expense Supported Configurations](#) guide.

When changes to browser support are planned, information about those changes will also appear in the [Shared Changes Release Notes](#).

# Additional Release Notes and Other Technical Documentation

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## Online Help

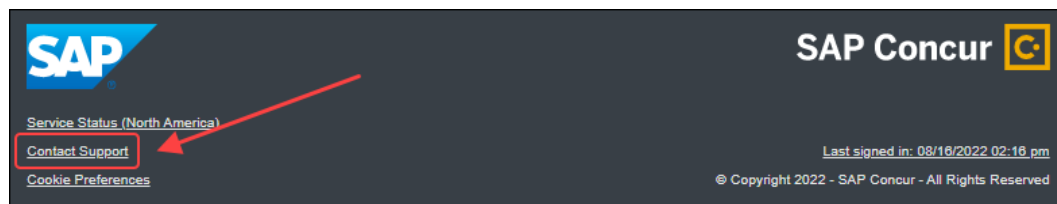
You can access release notes, setup guides, user guides, admin summaries, supported configurations, and other resources via the in-product Help menu or on the SAP Help Portal.

To access the full set of documentation for your product, use the links in the SAP Concur **Help** menu, or search for your SAP Concur product (Concur Expense, Concur Invoice, Concur Request, or Concur Travel) on the SAP Help Portal (<https://help.sap.com>).

## SAP Concur Support Portal – Selected Users

Access release notes, webinars, and other technical documentation on the SAP Concur support portal.

If you have the required permissions, **Contact Support** is available on the SAP Concur **Help** menu and in the SAP Concur page footer.



Click **Contact Support** to access the SAP Concur support portal, then click **Resources**.

- Click **Release/Tech Info** for release notes, technical documents, etc.
- Click **Webinars** for recorded and live webinars.