

<b>SAP Concur Release Notes</b> <b>Verify Professional and Standard</b>	
<b>Month</b>	<b>Audience</b>
Release Date: Monday, July 4, 2022 Initial Post: Monday, July 4	SAP Concur Client <b>FINAL</b>

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# Release Notes

## Audit

### Count Per Attendee

#### Overview

An attendee item can be a single person or a group of attendees. The count of attendees for each listed attendee now displays when available. The total amount of attendees for the entire expense will be calculated accordingly, as well as the average amount per person.

#### BUSINESS PURPOSE / CLIENT BENEFIT

Display of the attendee count provides useful information at a quick glance.

#### User Experience

Users can see an attendee count, as demonstrated in this example:

The screenshot displays the SAP Concur Expense Receipt interface. On the left, the 'Expense Details' section includes: Expense Type (Lunch), Transaction Date (10/27/2021), Claimed Amount (\$412.37), Payment Type (Cash), Location (New York, New York), and Country (UNITED STATES). A red box highlights the 'Attendees' section, which shows 'Attendees (5)' and a dropdown menu with 'Attendees: 5' selected. A modal window titled 'Attendees: 5' is open, showing a summary table and a detailed attendee list. The summary table includes 'Lunch Total' (\$184.00) and 'Average Per Person' (\$36.80). The detailed list has columns for Attendee Name, Title, Company, Type, and Count. A red box highlights the 'Attendee Count' column. The background shows a receipt for 'Receipt 72621' with items like Soup and Cola, and a 'TOTAL' amount. A blue question mark icon is visible on the right side of the interface.

Attendee Name	Attendee Title	Company	Attendee Type	Attendee Count
Submitter Name			Employee	1
John Doe	Sales Manager	SAP IL	Employee	1
Healthcare Staff	n/a	XYZ Technology	Business Guest	3

## Configuration / Feature Activation

This feature is automatically enabled and no configuration is required.

## Default Display of Expense Items Without Exceptions

### Overview

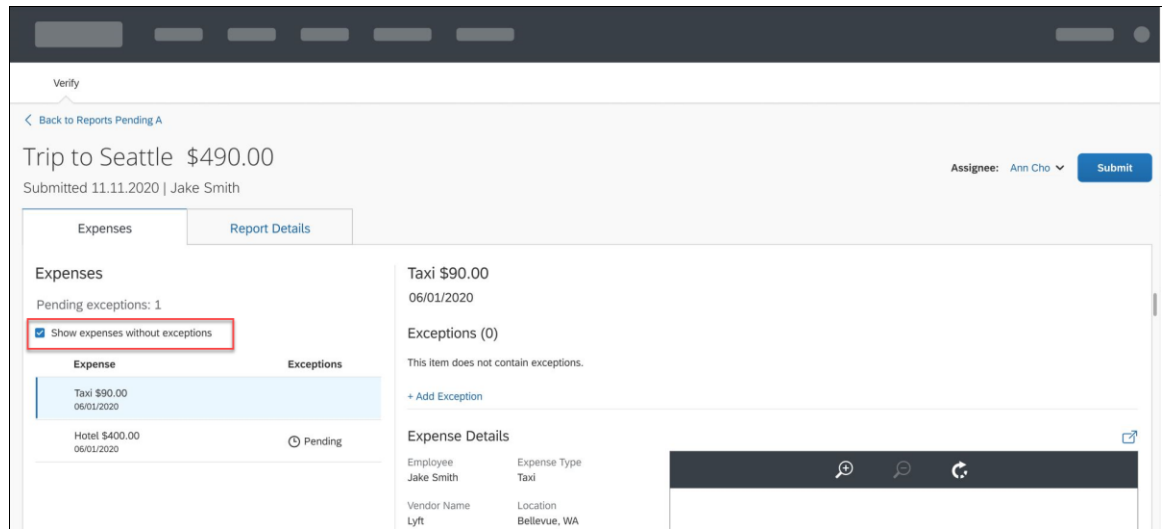
The label for the **Show also items without exceptions** checkbox has changed to **Show expenses without exceptions**. This checkbox is available only if the main line items do not have exceptions.

### BUSINESS PURPOSE / CLIENT BENEFIT

The label change clarifies the purpose of the checkbox.

### Auditor Experience

Auditors can see the following checkbox:



## Configuration / Feature Activation

This feature is automatically enabled and no configuration is required.

# Planned Changes

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The items in this section are targeted for future releases. SAP Concur reserves the right to postpone implementation of – or completely remove – any enhancement/change mentioned here.

## Anomaly and Fraud Events

### Check Name Modifications

Information First Published	Information Last Modified	Feature Target Release Date
June 13, 2022	--	July 11, 2022
Any changes since the previous monthly release are highlighted <b>in yellow</b> in this release note.		

#### Overview

The names of two Anomaly and Fraud checks, raising out-of-workflow events, will be modified:

- **Fake Receipt:** will change to **Online Generated Receipt**
- **Suspicious Meal:** will change to **Duplicate Meal Claim**

#### BUSINESS PURPOSE / CLIENT BENEFIT

These check names are being renamed to clearly reflect its purpose and why exceptions are raised.

#### Configuration / Feature Activation

No configuration will be required.

## Audit

### New User Interface Design for the Reports' Expense Tab

Information First Published	Information Last Modified	Feature Target Release Date
July 4, 2022	--	October 2022
Any changes since the previous monthly release are highlighted <b>in yellow</b> in this release note.		

#### Overview

A new user interface layout for the **Expenses** tab will be available.

**BUSINESS PURPOSE / CLIENT BENEFIT**

The new design will improve the auditing experience by displaying exceptions and related details side by side for ease of review and auditing tasks.

***Configuration / Feature Activation***

No configuration will be required.

# Client Notifications

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## Accessibility

### Accessibility Updates

SAP implements changes to better meet current Web Content Accessibility Guidelines (WCAG). Information about accessibility-related changes made to SAP Concur solutions is published on a quarterly basis. You can review the quarterly updates on the [Accessibility Updates](#) page.

## Subprocessors

### SAP Concur Non-Affiliated Subprocessors

The list of non-affiliated subprocessors is available from the SAP Sub-processors / Data Transfer Factsheets page.

▶ **To access the SAP Concur Sub-processors List:**

1. Click the following link to navigate to the *SAP Sub-processors / Data Transfer Factsheets* page:  
[SAP Sub-processors / Data Transfer Factsheets](#)
2. Sign in to the SAP Support Portal using your Support User ID (S-user) and password.

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**NOTE:** SAP customers must sign in to the SAP Support Portal using their Support User ID (S-user) and password. For information about S-User IDs, refer to [Your New Support User ID \(S-user\)](#).

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3. On the *SAP Sub-processors / Data Transfer Factsheets* page, type "Concur" in the **Search** field.
4. In the **Title** column, click **SAP Concur Sub-processors List**.

If you have questions or comments, please reach out to: [Privacy-Request@Concur.com](mailto:Privacy-Request@Concur.com)

# Supported Browsers

## Supported Browsers and Changes to Support

For information about supported browsers and planned changes to supported browsers, refer to the [Concur Travel & Expense Supported Configurations](#) guide.

When changes to browser support are planned, information about those changes will also appear in the [Shared Changes Release Notes](#).



# Additional Release Notes and Other Technical Documentation

## Online Help

Any user can access release notes, setup guides, user guides, admin summaries, monthly browser certifications, supported configurations, and other resources via online Help or directly on the SAP Help Portal.

Use the links in the **Help** menu in the app, or search for your SAP Concur product (Concur Expense, Concur Invoice, Concur Request, or Concur Travel) on the SAP Help Portal (<https://help.sap.com>) to view the full set of documentation for your product.

## SAP Concur Support Portal – Selected Users

Access release notes, webinars, and other technical documentation on the SAP Concur support portal.

If you have the proper permissions, **Contact Support** appears on the **Help** menu. Click to access the SAP Concur support portal, then click **Resources**.

- Click **Release/Tech Info** for release notes, technical documents, etc.
- Click **Webinars** for recorded and live webinars.

