

SAP Concur Release Notes Verify Professional and Standard	
Month	Audience
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Release Notes

Configuration for Checks

Selectable Currencies

Overview

Where amounts are configurable, such as **Amount Trigger** and **Allowable Discrepancy Amount**, administrators can now select from a list of available currencies and apply it to that amount. When the check is run, the amount is automatically converted whenever the expense amount currency differs from the configured currency.

BUSINESS PURPOSE / CLIENT BENEFIT

Where previously only USD currency was available for configurable amounts, administrators can now choose one from a selection of available currencies that are suitable for their business.

What the User Sees

Administrators can now select a currency from the dropdown list. If the amount is zero or without a value, the currency dropdown will not display.

Example:

The screenshot displays the 'Check Details' configuration interface. It includes a 'Check Name' field with the value 'Incorrect Amount'. A 'Description' section explains the purpose of the check. The 'Workflow' section indicates the check runs 'In workflow (Reports Pending Audit Review)'. The 'Conditions' section features two rows of configuration:

- Amount Trigger:** Set to '10,00'. The 'Currency' dropdown is set to 'UK, Pound Sterling (GBP)'.
- Allowable Discrepancy Amount:** Set to '5,00'. The 'Currency' dropdown is also set to 'UK, Pound Sterling (GBP)', with a dropdown menu open showing other options: 'US, Dollar (USD)', 'Canada, Dollar (CAD)', 'UK, Pound Sterling (GBP)', 'Afghanistan, Afghani (AFN)', and 'Albania, Lek (ALL)'.

Other elements include an 'Expense Type Trigger' set to 'All' with a 'Select Expense Types' button, and an 'Approval Reasons' section with an 'Add Approval Reason' button. A 'Delete' button is visible at the bottom right of the configuration area.

Configuration / Feature Activation

No configuration is required.

Reports

Expense Exception Descriptions for Reports Pending Audit Reviews

Overview

For each expense exception displayed in an audit review, auditors will now see a description of the check for that exception.

NOTE: In edge cases, minor differences in exchange rates may affect the exceptions raised.

BUSINESS PURPOSE / CLIENT BENEFIT

Descriptions help auditors understand why an exception was raised, assisting in their audit process.

What the User Sees

Within the report details page, an info icon appears next to each exception. When the auditor clicks the icon, a modal displays with the check description.

Example:

SAP Concur | Travel | **Expense** | Approvals | App Center | Administration | Help | Profile

Manage Expenses | Processor | Verify

< Back to Reports Pending Audit Review

LearningMarch4 307,79\$

Submitted 04/03/2022 | Submitter User

Assignee: Unassigned | Submit

Expenses | Report Details

Expenses

Pending exceptions: 5

Expense	Exceptions
Airfare 267.64\$ 02/03/2022	Pending
Lunch 40.15\$ 02/03/2022	Pending

Airfare 267.64\$
02/03/2022

Additional Car Charges

We review the receipt and attempt to confirm that the employee has not added additional charges to their rental car. Examples include GPS, baby seat, ski rack, or fuel charges. * Required

Exceptions (3)

Additional Car Charges

Auditor Response *

None Selected

Additional Air Charges

Auditor Response *

None Selected

Excessive Tip

Auditor Response *

None Selected

+ Add Exception

Expense Details

Expense Type	Transaction Date
Airfare	02/03/2022
Claimed Amount	Payment Type
267.64\$	Cash

Expense Receipt

Configuration / Feature Activation

No configuration is required.

Client Notifications

Accessibility

Accessibility Enhancements

SAP implements changes to better meet current Web Content Accessibility Guidelines (WCAG). Information about accessibility-related changes made to SAP Concur solutions is published on a quarterly basis. You can review the quarterly updates on the [Accessibility Updates](#) (English Only) page.

Subprocessors

SAP Concur Non-Affiliated Subprocessors

The list of non-affiliated subprocessors is available here: [SAP Concur Non-Affiliated Subprocessors](#)

If you have questions or comments, please reach out to: Privacy-Request@Concur.com

Supported Browsers

Supported Browsers and Changes to Support

For information about supported browsers and planned changes to supported browsers, refer to the [Concur Travel & Expense Supported Configurations](#) guide.

When changes to browser support are planned, information about those changes will also appear in the [Shared Changes](#) release notes.

Additional Release Notes and Other Technical Documentation

Online Help

Any user can access release notes, setup guides, user guides, admin summaries, monthly browser certifications, supported configurations, and other resources via online Help or directly on the SAP Help Portal.

Use the links in the **Help** menu in the app, or search for your SAP Concur product (Concur Expense, Concur Invoice, Concur Request, or Concur Travel) on the SAP Help Portal (<https://help.sap.com>) to view the full set of documentation for your product.

SAP Concur Support Portal – Selected Users

Access release notes, webinars, and other technical documentation on the SAP Concur support portal.

If you have the proper permissions, **Contact Support** appears on the **Help** menu. Click to access the SAP Concur support portal, then click **Resources**.

- Click **Release/Tech Info** for release notes, technical documents, etc.
- Click **Webinars** for recorded and live webinars.

