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| SAP Concur Release Notes  Concur Invoice Standard  Includes:Concur Invoice, Capture Processing, Invoice Pay, Purchase Requests, and Purchase Orders | |
| **Month** | **Audience** |
| Release Date: November 12, 2022  Initial Post: November 10, 2022 | Client ***FINAL*** |

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# Release Notes

This document contains the release notes for Concur Invoice for standard edition.

1. Features and changes that apply to SAP Concur site-wide or to multiple products/services are documented in the *Shared Changes Release Notes*. For information about site-wide or shared changes in this release that might impact your SAP Concur solutions, refer to the [*Shared Changes Release Notes*](https://www.concurtraining.com/customers/tech_pubs/RN_shared_planned/_client_shared_RN_all.htm).

## Vendor Management

### New Vendors from Embargoed Countries Now Blocked

#### Overview

Concur Invoice now requires all vendors to have the **Country Code** and **Currency** fields populated in the system. The **Country** **Code** and **Currency** field is a required field regardless of how a vendor record is input (through the API, imported, or manually input).

In addition, the **State/Province** fields are now required if the selected vendor has a country defined that requires the state or region to be populated due to the [SAP Export Control and Sanctions Compliance Policy](https://www.sap.com/about/agreements/export-statements.html). For example, Ukraine is a country that is not completely embargoed so the **State/Province** field will be required, and the field value validated against the embargoed states. If the selected vendor is from a non-embargoed country, then the **State/Province** field is not mandatory.

This change helps ensure that vendors whose address is originating from countries that fail to adhere to SAP's policy for conducting business with embargoed countries are no longer added in Concur Invoice. [SAP Export Control and Sanctions Compliance Policy](https://www.sap.com/about/agreements/export-statements.html) prohibits the use of all SAP products and services in, from, or in support of, any business activities in locations where SAP products and services are not available. This list includes Cuba (CU), Iran (IR), North Korea (KP), Syria (SY), and regions of the Ukraine (Donestsk, Luhansk, and Crimea). This change also impacts the following currencies Cuba, Peso (CUP); Korea (Democratic); North Korean Won (KPW); Syria, Pound (SYP); Iran, Rial (IRR).

Inactive vendors already in Concur Invoice that had embargoed countries/regions/currencies defined on the vendor record should no longer be used.

##### Business Purpose / Client Benefit

This change ensures clients follow local, national, and international laws governing embargoed countries, and are systematically protected to the best ability from malicious actors and actions when working with SAP Concur products.

#### Configuration / Feature Activation

This change occurs automatically.

For more information, refer to *Concur Invoice: Vendor Import (On-Demand) User Guide for Standard Edition* and *Concur Invoice: Vendor Import (Scheduled) User Guide for Standard Edition.*

# Planned Changes

The items in this section are targeted for future releases. SAP Concur reserves the right to postpone implementation of – or completely remove – any enhancement/change mentioned here.

1. The planned changes listed in this document are specific to this product. For information about planned site-wide or shared changes that might impact your SAP Concur solutions, refer to the [*Shared Changes Release Notes*](https://www.concurtraining.com/customers/tech_pubs/RN_shared_planned/_client_shared_RN_all.htm).

## Bank Information

### \*\*Planned Changes\*\* Bambora Rebranding to Worldline

|  |  |  |
| --- | --- | --- |
| Information First Published | Information Last Modified | Feature Target Release Date |
| November 2022 | Month Day Year | January 2023 |
| Any changes since the previous monthly release are highlighted in yellow in this release note. | | |

#### Overview

Digital payments provider Worldline acquired Bambora in 2021. Instances of Bambora in the Invoice Pay and Payment Manager screens will be updated accordingly to support the rebrand to Worldline.

##### Business Purpose / Client Benefit

To support SAP Concur’s payment processing partner Wordline, the Invoice Pay and Payment Manager user interfaces and documentation will be updated to reflect the rebranded company name.

#### User Experience

User interface components such as labels, email addresses, logos and notifications that show Bambora will be renamed to Worldline over the next few months.

#### Configuration / Feature Activation

This change will occur automatically.

## Invoice Processing

### \*\*Planned Changes\*\* Paper Invoice Processing to be Retired

|  |  |  |
| --- | --- | --- |
| Information First Published | Information Last Modified | Feature Target Release Date |
| July 2022 | — | December 31, 2022 |
| Any changes since the previous monthly release are highlighted in yellow in this release note. | | |

#### Overview

On December 31, 2022, the Concur Invoice paper invoice processing service of Invoice Capture will be retired. Clients that are still submitting paper invoices to SAP Concur for paper processing, or who have vendors still submitting paper invoices to SAP Concur for paper processing, are impacted by the pending retirement of this service.

1. Clients onboarded after July 1, 2022, are strongly discouraged from using this service as it will only be available through December 31, 2022.

Prior to December 2022, affected clients are encouraged to set up digital image capture processing in advance of the retirement date and develop a process to inform new or existing vendors to stop mailing paper invoices to SAP Concur for paper capture processing. All Invoice Capture clients have been provided with a unique, designated email address to which they or their vendors can submit electronic invoices to Concur Invoice.

To ensure digital images are sent to the Concur Invoice processing email address, clients can perform the following:

* Hire a third-party service to scan paper invoices and have someone at your organization email the digital invoices
* Use your own scanning equipment to scan paper invoices and email the digital invoices
* Take mobile phone pictures of the paper invoice and email the digital invoices

Please also refer to the client communication email distributed to all affected clients on July 5, 2022.

##### Business Purpose / Client Benefit

Retirement of the paper invoice processing helps clients streamline their invoice management by using digital image capture processing for invoices, reducing overall technology and operational costs.

#### Configuration / Feature Activation

This change will occur automatically.

Clients who want to set up digital image capture processing can call SAP Concur support to enable this feature.

# Client Notifications

## Accessibility

### Accessibility Updates

SAP implements changes to better meet current Web Content Accessibility Guidelines (WCAG). Information about accessibility-related changes made to SAP Concur solutions is published on a quarterly basis. You can review the quarterly updates on the [Accessibility Updates](https://www.concurtraining.com/customers/tech_pubs/RN-monthly-Access/_RN_access_client.htm) page.

## Subprocessors

### SAP Concur Non-Affiliated Subprocessors

The list of non-affiliated subprocessors is available from the SAP Sub-processors / Data Transfer Factsheets page.

1. To access the SAP Concur Sub-processors List:
2. Click the following link to navigate to the *SAP Sub-processors / Data Transfer Factsheets* page:  
   [*SAP Sub-processors / Data Transfer Factsheets*](https://support.sap.com/en/my-support/trust-center/subprocessors.html)
3. Sign in to the SAP Support Portal using your Support User ID (S-user) and password.
4. SAP customers must sign in to the SAP Support Portal using their Support User ID (S-user) and password. For information about S-User IDs, refer to [*Your New Support User ID (S-user)*](https://support.sap.com/en/my-support/users/welcome.html).
5. On the *SAP Sub-processors / Data Transfer Factsheets* page, type "Concur" in the **Search** field.
6. In the **Title** column, click **SAP Concur Sub-processors List**.

If you have questions or comments, please reach out to: [Privacy-Request@Concur.com](mailto:Privacy-Request@Concur.com)

## Supported Browsers

### Supported Browsers and Changes to Support

For information about supported browsers and planned changes to supported browsers, refer to the [*Concur Travel & Expense Supported Configurations*](http://www.concurtraining.com/customers/tech_pubs/Docs/Z_SuppConfig/Supported_Configurations_for_Concur_Travel_and_Expense.pdf) guide.

When changes to browser support are planned, information about those changes will also appear in the [*Shared Changes Release Notes*](https://www.concurtraining.com/customers/tech_pubs/RN_shared_planned/_client_shared_RN_all.htm).

# Additional Release Notes and Other Technical Documentation

## Online Help

You can access release notes, setup guides, user guides, admin summaries, supported configurations, and other resources via the in-product Help menu or on the SAP Help Portal.

To access the full set of documentation for your product, use the links in the SAP Concur **Help** menu, or search for your SAP Concur product (Concur Expense, Concur Invoice, Concur Request, or Concur Travel) on the SAP Help Portal (https://help.sap.com).

## SAP Concur Support Portal – Selected Users

Access release notes, webinars, and other technical documentation on the SAP Concur support portal.

If you have the required permissions, **Contact** **Support** is available on the SAP Concur **Help** menu and in the SAP Concur page footer.



Click **Contact Support** to access the SAP Concur support portal, then click **Resources**.

* Click **Release/Tech Info** for release notes, technical documents, etc.
* Click **Webinars** for recorded and live webinars.

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