SAP Concur Release Notes

Concur Invoice Standard

Includes: Concur Invoice, Capture Processing, Invoice Pay, Purchase Requests, and Purchase Orders

Month	Audience
Release Date: July 16, 2022 Initial Post: July 15, 2022	Client ***FINAL***

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Release Notes

This document contains the release notes for Concur Invoice for standard edition.

NOTE: Features and changes that apply to SAP Concur site-wide or to multiple products/services are documented in the *Shared Changes Release Notes*. For information about site-wide or shared changes in this release that might impact your SAP Concur solutions, refer to the *Shared Changes Release Notes*.

Vendor Management

New Vendors from Embargoed Countries Now Blocked

Overview

With this release, Concur Invoice now requires all vendors to have the **Country Code** field populated in the system. The **Country Code** field is a required field regardless of how a vendor record is input (through the API, imported, or manually input).

Additionally, embargoed countries no longer display in the **Country Code** list, preventing the creation of any new vendors who reside in embargoed countries from being added within Concur Invoice.

This change helps ensure that vendors whose address is originating from countries that fail to adhere to SAP's policy for conducting business with embargoed countries are no longer added in Concur Invoice. SAP policy prohibits the use of all SAP products and services in, from, or in support of, any business activities in locations where SAP products and services are not available. This list includes Cuba (CU), Iran (IR), North Korea (KP), Syria (SY), and Crimea Region / Sevastopol.

Vendors who are already in Concur Invoice will not be impacted.

BUSINESS PURPOSE / CLIENT BENEFIT

This change ensures clients follow local, national, and international laws governing embargoed countries, and are systematically protected to the best ability from malicious actors and actions when working with SAP Concur products.

Configuration / Feature Activation

This change occurs automatically.

📖 For more information, refer to *Concur Invoice: Vendor Import (On-Demand) User Guide for Standard Edition* and *Concur Invoice: Vendor Import (Scheduled) User Guide for Standard Edition.*

Planned Changes

The items in this section are targeted for future releases. SAP Concur reserves the right to postpone implementation of – or completely remove – any enhancement/change mentioned here.

NOTE: The planned changes listed in this document are specific to this product. For information about planned site-wide or shared changes that might impact your SAP Concur solutions, refer to the *Shared Changes Release Notes*.

Invoice Pay

Planned Changes New Date Fields on Provider Payment Manager Payment Details Page

Information First Published	Information Last Modified	Feature Target Release Date
May 2022	July 1, 2022	August 2022
Any changes since the previous monthly release are highlighted in yellow in this release note.		

Overview

SAP Concur Payment Providers can soon update invoice payments that they process with new **Payment Initiation Date** and **Funding Settlement Date** fields.

Invoice Payment Manager users can access the **Provider Payment Manager** page to search for payments processed by Payment Providers and view payment information. Fields for the **Payment Initiation Date** and **Funding Settlement Date** will be added to the **Payment Details** section in Provider Payment Manager for Invoice Payment Managers to view this information.

BUSINESS PURPOSE / CLIENT BENEFIT

This update allows Invoice Payment Manager users to view **Payment Initiation Date** and **Funding Settlement Date** fields in the **Payment Provider Manager** page.

Configuration / Feature Activation

This update will occur automatically.

📖 For more information, refer to *Concur Invoice: Pay Setup Guide for Standard Edition* and *Concur Invoice: Payment Confirmation Extract for Standard Edition.*

Invoice Processing

Planned Changes Paper Invoice Processing to be Retired

Information First Published	Information Last Modified	Feature Target Release Date
July 2022	—	December 31, 2022
Any changes since the previous monthly release are highlighted in yellow in this release note.		

Overview

On December 31, 2022, the Concur Invoice paper invoice processing service of Invoice Capture will be retired. Clients that are still submitting paper invoices to SAP Concur for paper processing, or who have vendors still submitting paper invoices to SAP Concur for paper processing, are impacted by the pending retirement of this service.

NOTE: Clients onboarded after July 1, 2022, are strongly discouraged from using this service as it will only be available through December 31, 2022.

Prior to December 2022, affected clients are encouraged to set up digital image capture processing in advance of the retirement date and develop a process to inform new or existing vendors to stop mailing paper invoices to SAP Concur for paper capture processing. All Invoice Capture clients have been provided with a unique, designated email address to which they or their vendors can submit electronic invoices to Concur Invoice.

To ensure digital images are sent to the Concur Invoice processing email address, clients can perform the following:

- Hire a third-party service to scan paper invoices and have someone at your organization email the digital invoices
- Use your own scanning equipment to scan paper invoices and email the digital invoices
- Take mobile phone pictures of the paper invoice and email the digital invoices

Please also refer to the client communication email distributed to all affected clients on July 5, 2022.

BUSINESS PURPOSE / CLIENT BENEFIT

Retirement of the paper invoice processing helps clients streamline their invoice management by using digital image capture processing for invoices, reducing overall technology and operational costs.

Configuration / Feature Activation

This change will occur automatically.

Clients who want to set up digital image capture processing can call SAP Concur support to enable this feature.

Client Notifications

Accessibility

Accessibility Updates

SAP implements changes to better meet current Web Content Accessibility Guidelines (WCAG). Information about accessibility-related changes made to SAP Concur solutions is published on a quarterly basis. You can review the quarterly updates on the Accessibility Updates page.

Subprocessors

SAP Concur Non-Affiliated Subprocessors

The list of non-affiliated subprocessors is available from the SAP Sub-processors / Data Transfer Factsheets page.

To access the SAP Concur Sub-processors List:

1. Click the following link to navigate to the *SAP Sub-processors / Data Transfer Factsheets* page:
   SAP Sub-processors / Data Transfer Factsheets

2. Sign in to the SAP Support Portal using your Support User ID (S-user) and password.

   NOTE: SAP customers must sign in to the SAP Support Portal using their Support User ID (S-user) and password. For information about S-User IDs, refer to *Your New Support User ID (S-user)*.

3. On the *SAP Sub-processors / Data Transfer Factsheets* page, type "Concur" in the **Search** field.

4. In the **Title** column, click **SAP Concur Sub-processors List**.

If you have questions or comments, please reach out to: Privacy-Request@Concur.com

Supported Browsers

Supported Browsers and Changes to Support

For information about supported browsers and planned changes to supported browsers, refer to the *Concur Travel & Expense Supported Configurations* guide.

When changes to browser support are planned, information about those changes will also appear in the *Shared Changes Release Notes*.

Additional Release Notes and Other Technical Documentation

Online Help

Any user can access release notes, setup guides, user guides, admin summaries, monthly browser certifications, supported configurations, and other resources via online Help or directly on the SAP Help Portal.

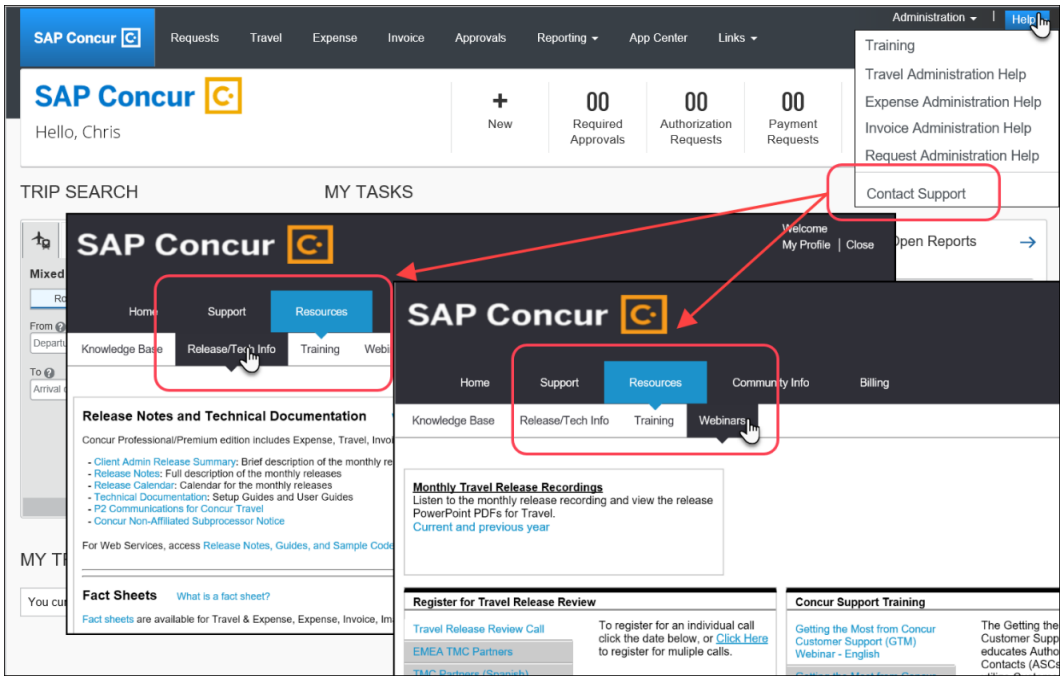
Use the links in the **Help** menu in the app, or search for your SAP Concur product (Concur Expense, Concur Invoice, Concur Request, or Concur Travel) on the SAP Help Portal (https://help.sap.com) to view the full set of documentation for your product.

SAP Concur Support Portal – Selected Users

Access release notes, webinars, and other technical documentation on the SAP Concur support portal.

If you have the proper permissions, **Contact Support** appears on the **Help** menu. Click to access the SAP Concur support portal, then click **Resources**.

- Click **Release/Tech Info** for release notes, technical documents, etc.
- Click **Webinars** for recorded and live webinars.



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