

SAP Concur Release Notes Analysis / Intelligence	
Month	Audience
Release Date: April 23, 2022 Initial Post: Friday, April 22, 2022	Client – FINAL

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Release Notes

This document contains the release notes for Analysis and Intelligence.

NOTE: Features and changes that apply to SAP Concur site-wide or to multiple products/services are documented in the *Shared Changes Release Notes*. For information about site-wide or shared changes in this release that might impact your SAP Concur solutions, refer to the [Shared Changes Release Notes](#).

Model Changes

New Folders and Fields: Japanese Public Transportation 2.0

With this release, there are new Japanese Public Transportation (JPT) 2.0-related folders and fields for Expense.

Description: The new **Japanese Public Transportation 2.0** fields allow users to report on JPT 2.0 data.

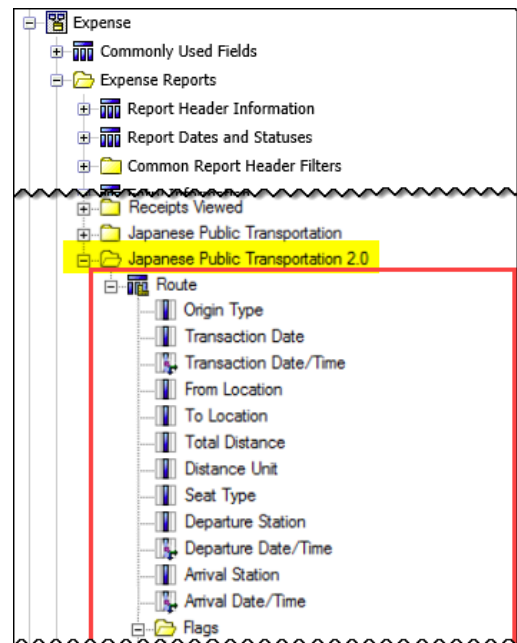
Expense > Expense Reports

The new JPT 2.0-related folders and fields for Expense are:

- **Folder:** Expense > Expense Reports > Japanese Public Transportation 2.0 > Route

Fields:

- ◆ Origin Type
- ◆ Transaction Date
- ◆ Transaction Date/Time
- ◆ From Location
- ◆ To Location
- ◆ Total Distance
- ◆ Distance Unit
- ◆ Seat Type
- ◆ Departure Station
- ◆ Departure Date/Time
- ◆ Arrival Station
- ◆ Arrival Date/Time



- **Folder:** Expense > Expense Reports > Japanese Public Transportation 2.0 > Route > Flags

Fields:

- ◆ Is Commuter Pass Applied
- ◆ Is Fast
- ◆ Is Cheap
- ◆ Is Easy
- ◆ Is Round Trip
- ◆ Is IC Ticket
- ◆ Has IC Card

- **Folder:** Expense > Expense Reports > Japanese Public Transportation 2.0 > Route > Amounts

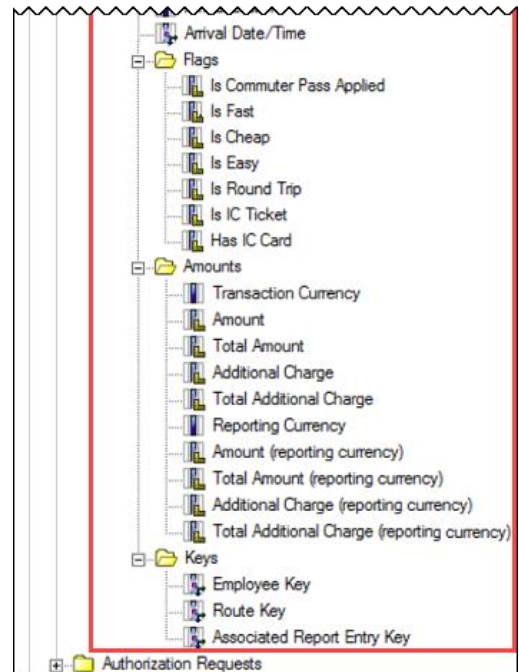
Fields:

- ◆ Transaction Currency
- ◆ Amount
- ◆ Total Amount
- ◆ Additional Charge
- ◆ Total Additional Charge
- ◆ Reporting Currency
- ◆ Amount (reporting currency)
- ◆ Total Amount (reporting currency)
- ◆ Additional Charge (reporting currency)
- ◆ Total Additional Charge (reporting currency)

- **Folder:** Expense > Expense Reports > Japanese Public Transportation 2.0 > Route > Keys

Fields:

- ◆ Employee Key
- ◆ Route Key
- ◆ Associated Report Entry Key



Report Changes

There are no report changes this month.

Other Changes

****Ongoing** Update to IBM Cognos Version 11**

Information First Published	Information Last Modified	Feature Target Release Date
July 2020	April 15, 2022	Ongoing in 2022
Any changes since the previous monthly release are highlighted in yellow in this release note.		

Overview

Analysis and Intelligence are powered by IBM® Cognos®. Cognos will be updated to v11 for Analysis and Intelligence.

This update will bring some enhancements to Analysis and Intelligence, such as the following:

- Enhancements to the user interface (UI):
 - ◆ More modern looking interface
 - ◆ Instead of hovering over actions such as 'run a report', 'schedule a report', and more menu items, they can be found with just a right click.
- Existing Report Studio will be renamed to **Report** in Cognos v11
 - ◆ Includes data element searching within the Concur Data Warehouse Model

NOTE: Standard Reports and existing data elements offered within the Concur Data Warehouse Model will remain unchanged.

Update Schedule

The Cognos v11 update is underway. This update to the Analysis/Intelligence UI happens automatically for customers over a weekend, so be sure on the Friday prior to the Cognos v11 update to save any reports in-progress, just as you would during a typical release.

The update occurs to an entire server simultaneously and each server can contain hundreds or thousands of entities. Customers with multiple entities or test sites may have different update dates for their entities and sites. We are trying to give customers as much advance notice of the update as possible.

When your entity is scheduled for an update, you will see a notification within the Analysis/Intelligence application. Unfortunately, for technical reasons, we are not able to individualize the schedule for each customer, such as updating specific entities earlier or later.

Update Preparation

In anticipation of the update, please visit the [Cognos 11 User Interface Update](#) website where you will find information on the new features and enhancements this update brings.

Also, following the update, you may need to renew your credentials in order to restart any scheduled reports. It only takes a few mouse clicks, and the steps are described on page 5 of the [FAQ](#).

Planned Changes

The items in this section are targeted for future releases. SAP Concur reserves the right to postpone implementation of – or completely remove – any enhancement/change mentioned here.

NOTE: The planned changes listed in this document are specific to this product. For information about planned site-wide or shared changes that might impact your SAP Concur solutions, refer to the [Shared Changes Release Notes](#).

There are no planned changes this month.

Client Notifications

Accessibility

Accessibility Updates

SAP implements changes to better meet current Web Content Accessibility Guidelines (WCAG). Information about accessibility-related changes made to SAP Concur solutions is published on a quarterly basis. You can review the quarterly updates on the [Accessibility Updates](#) page.

Subprocessors

SAP Concur Non-Affiliated Subprocessors

The list of non-affiliated subprocessors is available here: [SAP Concur list of Subprocessors](#)

▶ **To access the SAP Concur Sub-processors List:**

1. Click the following link to navigate to the *SAP Sub-processors / Data Transfer Factsheets* page:
[SAP Sub-processors / Data Transfer Factsheets](#)
2. Sign in to the SAP Support Portal using your Support User ID (S-user) and password.

NOTE: SAP customers must sign in to the SAP Support Portal using their Support User ID (S-user) and password. For information about S-User IDs, refer to [Your New Support User ID \(S-user\)](#).

3. On the *SAP Sub-processors / Data Transfer Factsheets* page, type "Concur" in the **Search** field.
4. In the **Title** column, click **SAP Concur Sub-processors List**.

If you have questions or comments, please reach out to: Privacy-Request@Concur.com

Supported Browsers

Supported Browsers and Changes to Support

For information about supported browsers and planned changes to supported browsers, refer to the [Concur Travel & Expense Supported Configurations](#) guide.

When changes to browser support are planned, information about those changes will also appear in the [Shared Changes Release Notes](#).

Additional Release Notes and Other Technical Documentation

Online Help


Any user can access release notes, setup guides, user guides, admin summaries, monthly browser certifications, supported configurations, and other resources via online Help or directly on the SAP Help Portal.

Use the links in the **Help** menu in the app, or search for your SAP Concur product (Concur Expense, Concur Invoice, Concur Request, or Concur Travel) on the SAP Help Portal (<https://help.sap.com>) to view the full set of documentation for your product.

Analysis / Intelligence Documentation – concurtraining.com

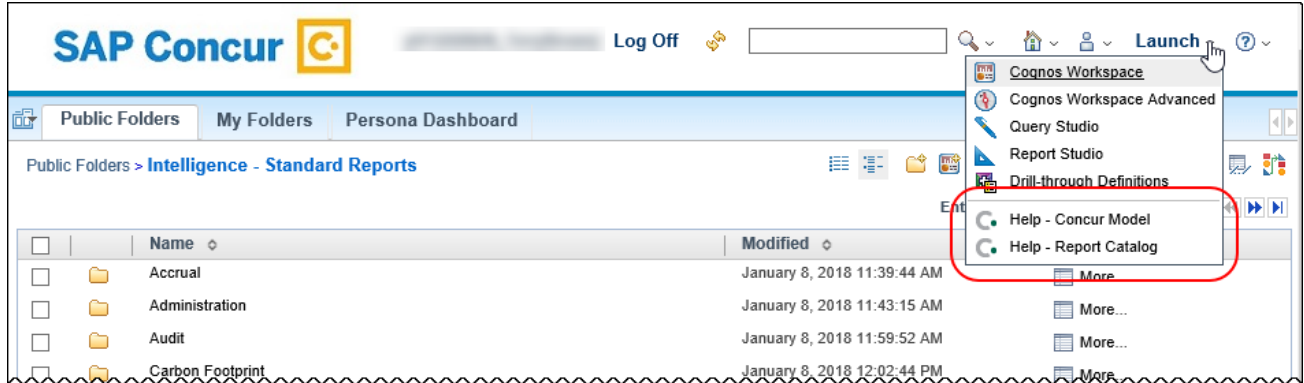
The Analysis / Intelligence documentation is available on the **Help for Cognos Reporting Tools** page:

http://www.concurtraining.com/customers/tech_pubs/Docs/Cognos/ CTE_chp.htm

Help for Cognos Reporting Tools - Analysis/Intelligence User Guides		SAP Concur 
<ul style="list-style-type: none"> These documents are provided in English only. SAP Concur reserves the right to postpone implementation of – or completely remove – any enhancement/change without prior notice. Always clear your cache before clicking a link below. This will ensure that your machine has not cached an older version. SAP Concur Processor Privacy Policy - and- SAP Concur Marketing Privacy Policy Permission to Duplicate / Permission to Copy / Proprietary Statement 		<p>Examples:</p> <p>Most frequently used Expense data model relationships</p> <p>Most frequently used Invoice data model relationships</p> <p>Most frequently used Travel data model relationships</p> <p>Join points between the different datasets</p>
Overview	Revised	Format
Overview	Feb 9 2019	DOC - PDF
Best Practices - Expense Configuration for Analysis/Intelligence	Aug 18 2018	DOC - PDF
Default Reports		
Default Reports - Summary guide, brief descriptions	Jun 24 2020	DOC - PDF
Samples of Reports by Folder - Catalog, full descriptions, sample prompts, sample output	Jun 24 2020	**FULL BOOK-PDF** **INDIVIDUAL CHAPTERS**
Other User Guides		
Actionable Analytics (Intelligence/Premium)	Oct 4 2018	DOC - PDF
Bursting (Intelligence/Premium)	Jun 10 2020	DOC - PDF
Dashboard Metrics (Intelligence/Premium)	Apr 26 2010	DOC - PDF
Supplier Service (Intelligence/Premium)	Aug 14 2015	DOC - PDF
Data Model		
Data Model - Expense Folder	Jun 24 2020	DOC - PDF
Data Model - Invoice Folder	Apr 13 2019	DOC - PDF
Data Model - Travel Folder	Dec 7 2019	DOC - PDF
Data Model - Budget Folder	Dec 9 2016	DOC - PDF
Data Model - Meetings Folder	Oct 14 2017	DOC - PDF
Data Model - Configuration Folder	Jan 12 2019	DOC - PDF

Analysis / Intelligence Documentation – Cognos

You can also access the Concur Analysis / Intelligence documentation from Cognos. In Cognos, click **Launch > Help – Concur Model** or **Help – Report Catalog**.

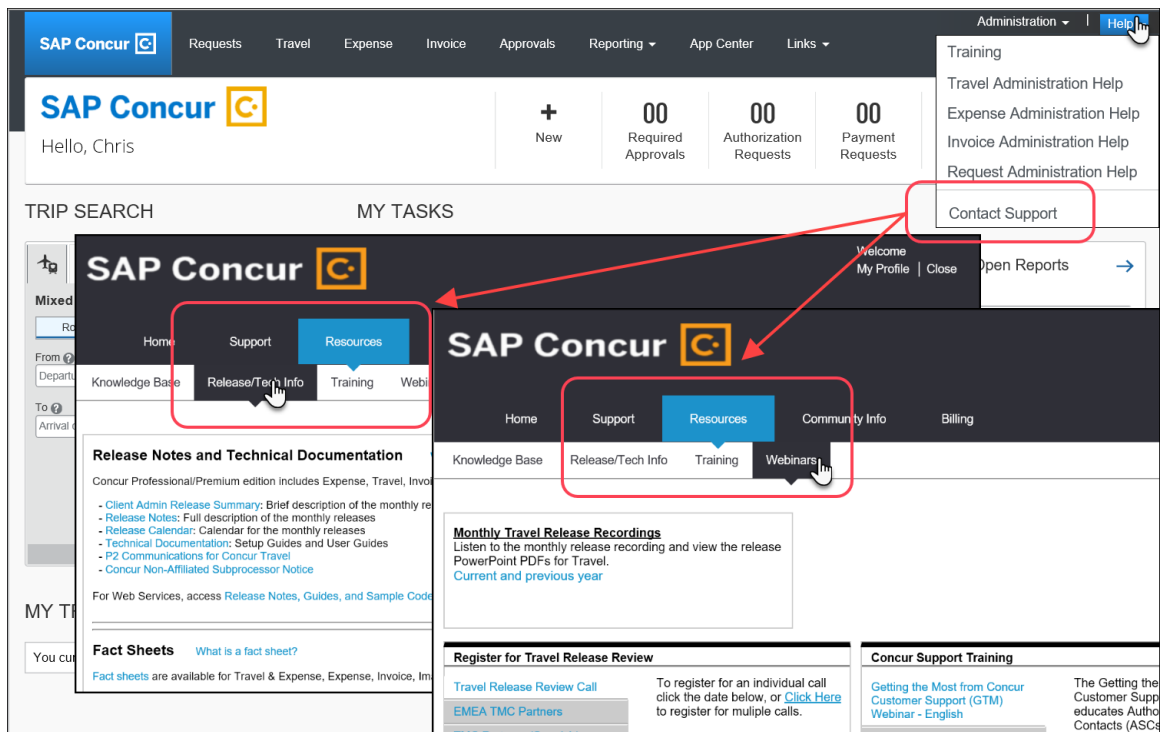


SAP Concur Support Portal – Selected Users

Access release notes, webinars, and other technical documentation on the SAP Concur support portal.

If you have the proper permissions, **Contact Support** appears on the **Help** menu. Click to access the SAP Concur support portal, then click **Resources**.

- Click **Release/Tech Info** for release notes, technical documents, etc.
- Click **Webinars** for recorded and live webinars.



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