

SAP Concur Release Notes Analysis / Intelligence	
Month	Audience
Release Date: February 19, 2022 Initial Post: Friday, February 18, 2022	Client – FINAL

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Release Notes

This document contains the release notes for Analysis and Intelligence.

NOTE: Features and changes that apply to SAP Concur site-wide or to multiple products/services are documented in the *Shared Changes Release Notes*. For information about site-wide or shared changes in this release that might impact your SAP Concur solutions, refer to the [Shared Changes Release Notes](#).

Model Changes

There are no model changes this month.

Report Changes

There are no report changes this month.

Other Changes

There are no other changes this month.

Planned Changes

The items in this section are targeted for future releases. SAP Concur reserves the right to postpone implementation of – or completely remove – any enhancement/change mentioned here.

NOTE: The planned changes listed in this document are specific to this product. For information about planned site-wide or shared changes that might impact your SAP Concur solutions, refer to the [Shared Changes Release Notes](#).

Report Changes

****Planned Changes** Removed Report: User Rating Summary – Travel**

Information First Published	Information Last Modified	Feature Target Release Date
June 2021	August 13, 2021	TBD
Any changes since the previous monthly release are highlighted in yellow in this release note.		

Overview

The User Rating Summary – Travel report will be removed from the **Analysis - Standard Reports** folder in Analysis and the **Intelligence - Standard Reports** folder in Intelligence.

The User Rating Summary – Travel report will be removed from our standard report offering as there has been minimal utilization, and we want to ensure we are investing in standard reports that bring the most value to our customers.

We are currently working on a new solution for capturing detailed and actionable feedback about our products and services.



For more information, refer to the *Miscellaneous | **Planned Changes** 5-Star Rating Replaced with New Survey* release note in the August 2021 Concur Travel release notes.

If you need to retain your existing user rating data, you can download your historical data before the report is removed.

Additional information will be available in future release notes.

Location of the Report

The User Rating Summary – Travel report is currently located here:

- Analysis - Standard Reports > Administration
- Intelligence - Standard Reports > Administration

Other Changes

Planned Changes Update to IBM Cognos Version 11

Information First Published	Information Last Modified	Feature Target Release Date
July 2020	October 8, 2021	TBD
Any changes since the previous monthly release are highlighted in yellow in this release note.		

Overview

Analysis and Intelligence are powered by IBM® Cognos®. Cognos will be updated to v11 for Analysis and Intelligence.

This update will bring some enhancements to Analysis and Intelligence, such as the following:

- Enhancements to the user interface (UI):
 - ◆ More modern looking interface
 - ◆ Instead of hovering over actions such as 'run a report', 'schedule a report', and more menu items, they can be found with just a right click.
- Existing Report Studio will be renamed to **Report** in Cognos v11
 - ◆ Includes data element searching within the Concur Data Warehouse Model

NOTE: Standard Reports and existing data elements offered within the Concur Data Warehouse Model will remain unchanged.



For more information, refer to [Cognos 11 User Interface Update](#).

Additional information will be available in future release notes.

Update Schedule

In advance of this update, we launched an early access program on July 10, 2021. This is not open for other customers to join, but it provides an opportunity for us to prepare for the full update.

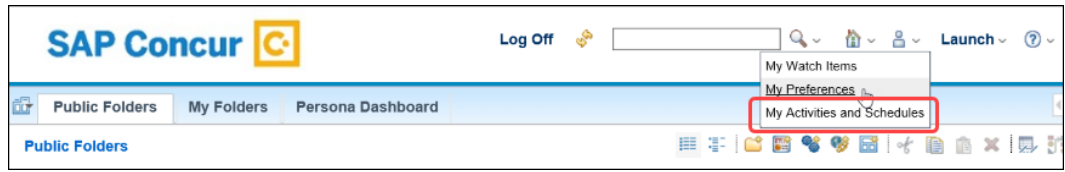
After the early access program, we are planning to update the Analysis/Intelligence UI in groups of customers. We will update the UI automatically for each group of customers over a weekend, avoiding some weekends around holidays. We are planning to start this in November 2021 for some customers, and the update will continue into 2022.

We are updating by entity; customers with multiple entities or test sites may have different update timeframes across all their sites. You will receive a 30-day notification before we update your solution.

Due to technical reasons, we are not able to schedule any specific entity's update; the dates are planned to be pre-determined, and customers cannot move to Cognos v11 earlier or later.

NOTE: Customers should pause on authoring new reports on the Friday before they are scheduled to be updated. Any reports in progress over their update weekend may not be reflected after the update. After the update, Schedule Owners may need to renew their credentials in order to maintain or create report schedules and jobs.

Any scheduled reports queued during the assigned weekend update window will not run, similar to your experience during a regularly scheduled maintenance window. Be aware of any scheduled reports you currently have running on a weekly, monthly, or other cadence. Only the owner of the schedule can view this. You can find the re-occurring report schedules as shown below in Cognos 10 in **My Activities and Schedules**:



Client Notifications

Accessibility

Accessibility Updates

SAP implements changes to better meet current Web Content Accessibility Guidelines (WCAG). Information about accessibility-related changes made to SAP Concur solutions is published on a quarterly basis. You can review the quarterly updates on the [Accessibility Updates](#) page.

Subprocessors

SAP Concur Non-Affiliated Subprocessors

The list of non-affiliated subprocessors is available here: [SAP Concur list of Subprocessors](#)

If you have questions or comments, please reach out to: Privacy-Request@Concur.com

Supported Browsers

Supported Browsers and Changes to Support

For information about supported browsers and planned changes to supported browsers, refer to the [Concur Travel & Expense Supported Configurations](#) guide.

When changes to browser support are planned, information about those changes will also appear in the [Shared Changes Release Notes](#).

Additional Release Notes and Other Technical Documentation

Online Help


Any user can access release notes, setup guides, user guides, admin summaries, monthly browser certifications, supported configurations, and other resources via online Help or directly on the SAP Help Portal.

Use the links in the **Help** menu in the app, or search for your SAP Concur product (Concur Expense, Concur Invoice, Concur Request, or Concur Travel) on the SAP Help Portal (<https://help.sap.com>) to view the full set of documentation for your product.

Analysis / Intelligence Documentation – concurtraining.com

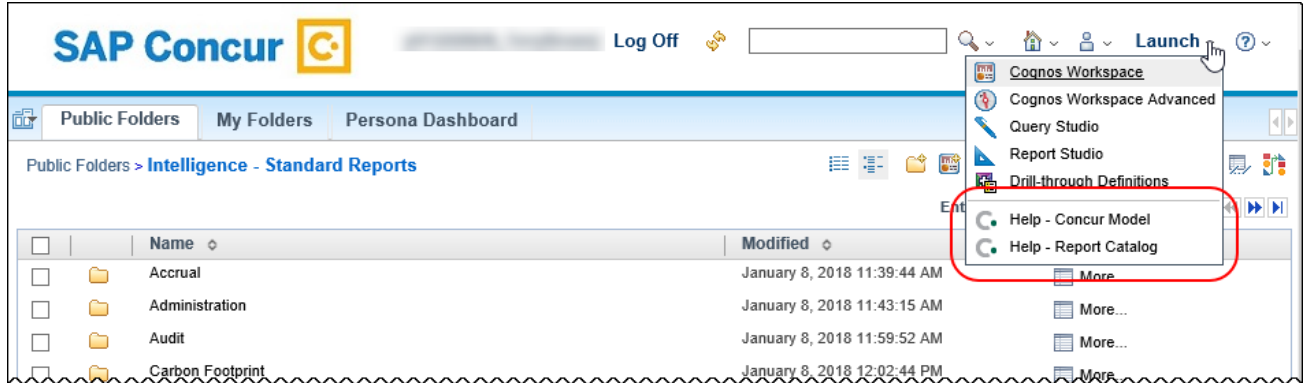
The Analysis / Intelligence documentation is available on the **Help for Cognos Reporting Tools** page:

http://www.concurtraining.com/customers/tech_pubs/Docs/Cognos/ CTE_chp.htm

Help for Cognos Reporting Tools - Analysis/Intelligence User Guides		SAP Concur 
<ul style="list-style-type: none"> These documents are provided in English only. SAP Concur reserves the right to postpone implementation of – or completely remove – any enhancement/change without prior notice. Always clear your cache before clicking a link below. This will ensure that your machine has not cached an older version. SAP Concur Processor Privacy Policy - and- SAP Concur Marketing Privacy Policy Permission to Duplicate / Permission to Copy / Proprietary Statement 		<p>Examples:</p> <p>Most frequently used Expense data model relationships</p> <p>Most frequently used Invoice data model relationships</p> <p>Most frequently used Travel data model relationships</p> <p>Join points between the different datasets</p>
Overview	Revised	Format
Overview	Feb 9 2019	DOC - PDF
Best Practices - Expense Configuration for Analysis/Intelligence	Aug 18 2018	DOC - PDF
Default Reports		
Default Reports - Summary guide, brief descriptions	Jun 24 2020	DOC - PDF
Samples of Reports by Folder - Catalog, full descriptions, sample prompts, sample output	Jun 24 2020	**FULL BOOK-PDF** **INDIVIDUAL CHAPTERS**
Other User Guides		
Actionable Analytics (Intelligence/Premium)	Oct 4 2018	DOC - PDF
Bursting (Intelligence/Premium)	Jun 10 2020	DOC - PDF
Dashboard Metrics (Intelligence/Premium)	Apr 26 2010	DOC - PDF
Supplier Service (Intelligence/Premium)	Aug 14 2015	DOC - PDF
Data Model		
Data Model - Expense Folder	Jun 24 2020	DOC - PDF
Data Model - Invoice Folder	Apr 13 2019	DOC - PDF
Data Model - Travel Folder	Dec 7 2019	DOC - PDF
Data Model - Budget Folder	Dec 9 2016	DOC - PDF
Data Model - Meetings Folder	Oct 14 2017	DOC - PDF
Data Model - Configuration Folder	Jan 12 2019	DOC - PDF

Analysis / Intelligence Documentation – Cognos

You can also access the Concur Analysis / Intelligence documentation from Cognos. In Cognos, click **Launch > Help – Concur Model** or **Help – Report Catalog**.

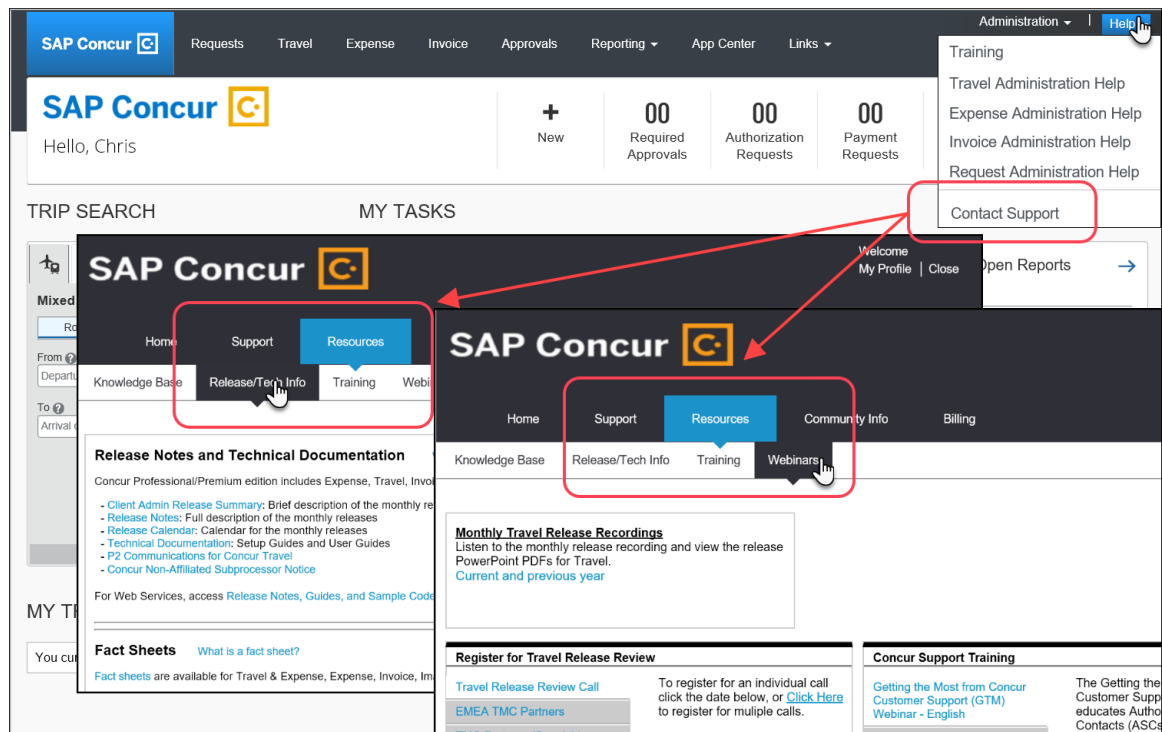


SAP Concur Support Portal – Selected Users

Access release notes, webinars, and other technical documentation on the SAP Concur support portal.

If you have the proper permissions, **Contact Support** appears on the **Help** menu. Click to access the SAP Concur support portal, then click **Resources**.

- Click **Release/Tech Info** for release notes, technical documents, etc.
- Click **Webinars** for recorded and live webinars.



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