

SAP Concur Release Notes Concur Detect by AppZen	
Month	Audience
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Release Notes

Session Timeout

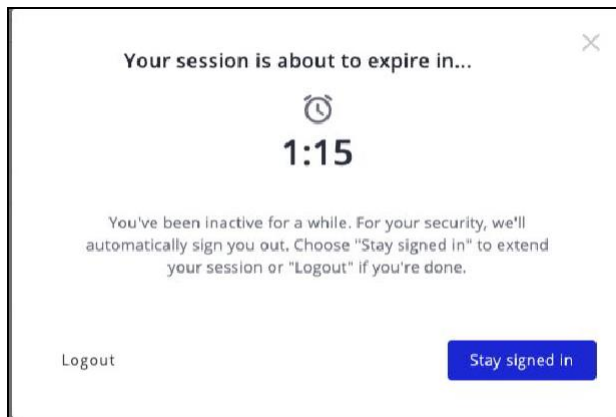
New Feature: Session Timeout Warning for Inactivity

Overview

In the January release, we're implementing a session timeout warning that informs auditors of inactivity. If an auditor is inactive for 28 minutes, they'll be notified that their session is about to expire.

How it Works

To improve the user experience, we've added a session time-out notification screen after 28 minutes of inactivity. In the final two minutes, there will be a countdown with the message: "Your session is about to expire in..."



Auditors have the option to either click **Logout** or **Stay signed in**.

For additional awareness, the browser tab will flash a time clock symbol to visually inform the auditor that the current session is about to expire.

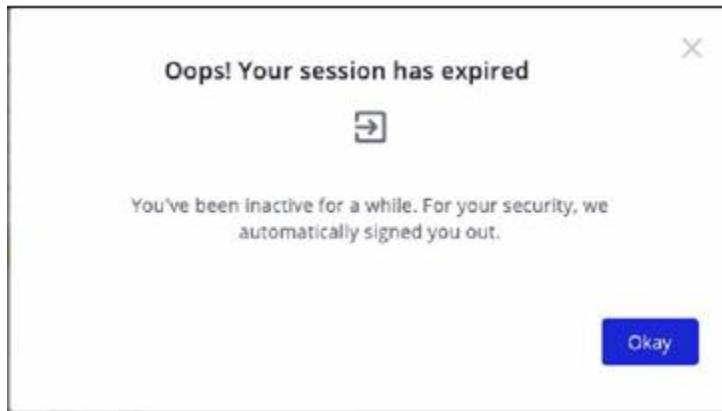
Browser tab before:



Browser tab during countdown:



If an auditor doesn't take any action before the timer counts down to zero, they'll be sent back to the AppZen login page, and a notification will appear telling them they have been signed out:



Configuration / Feature Activation

Session timeout is not customizable on the front end of the AppZen platform. The default setting is 28 minutes before the session countdown begins.

Password

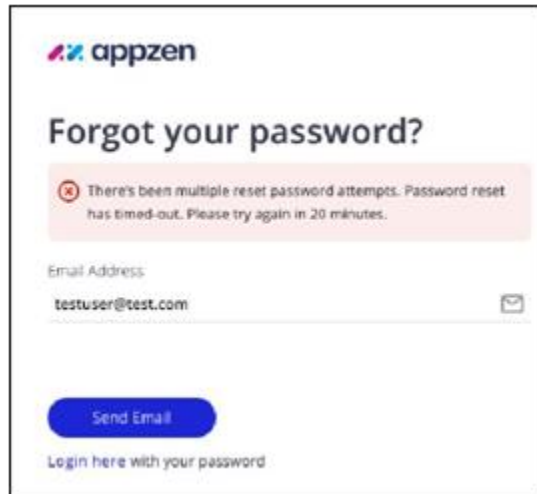
Enhancements: Notification for Multiple Password Attempts

Overview

Currently, an auditor can reset their password multiple times in a short time interval without confirmation or any notification that the request has been made by the user. To improve password security, we're adding functionality in the January release to minimize unlimited password resend attempts.

How it Works

Auditors who request their passwords to be reset multiple times will see a notification that states, " There's been multiple reset password attempts. Password reset has timed-out. Please try again in 20 minutes.":



The screenshot shows the AppZen password reset interface. At the top left is the AppZen logo. The main heading is "Forgot your password?". Below this is a pink error message box with a red 'x' icon: "There's been multiple reset password attempts. Password reset has timed-out. Please try again in 20 minutes." Underneath is an "Email Address" input field containing "testuser@test.com" and an envelope icon. A blue "Send Email" button is positioned below the input field. At the bottom, there is a link that says "Login here with your password".

Configuration / Feature Activation

The changes mentioned above will occur automatically.

Enhancements: Confirmation Email After Password Reset

Overview

AppZen has improved the reset password process by sending a confirmation email once a password is reset. The confirmation email is a notification and does not require additional action.

How it Works

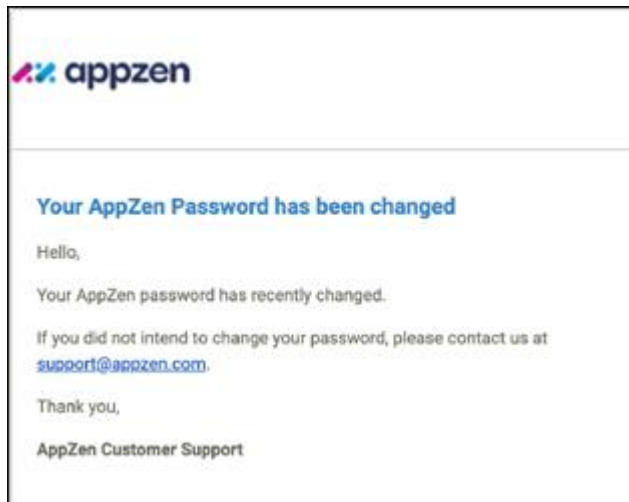
The current password reset workflow is to click on the “forgot password” link on the main sign in screen. Auditors then put their email address into the required field and click **Send Email**.



The screenshot shows the AppZen 'Forgot your password?' form. At the top left is the AppZen logo. The main heading is 'Forgot your password?'. Below this is the instruction: 'Enter the email address below, and we'll help you reset it.' There is a text input field labeled 'Email Address' with a small envelope icon to its right. Below the input field is a blue button labeled 'Send Email'. At the bottom, there is a link that says 'Login here with your password'.

An email is sent to the specified email address, prompting the user to click the secure link to reset their password. Previously, once the password was reset, there was no confirmation email sent to confirm the change.

In the January release, we'll send an email to confirm the password change has taken effect.



The screenshot shows a confirmation email from AppZen. The header includes the AppZen logo. The main heading is 'Your AppZen Password has been changed'. The body of the email starts with 'Hello,' followed by 'Your AppZen password has recently changed.' It then says 'If you did not intend to change your password, please contact us at support@appzen.com.' The email ends with 'Thank you,' and 'AppZen Customer Support'.

Configuration / Feature Activation

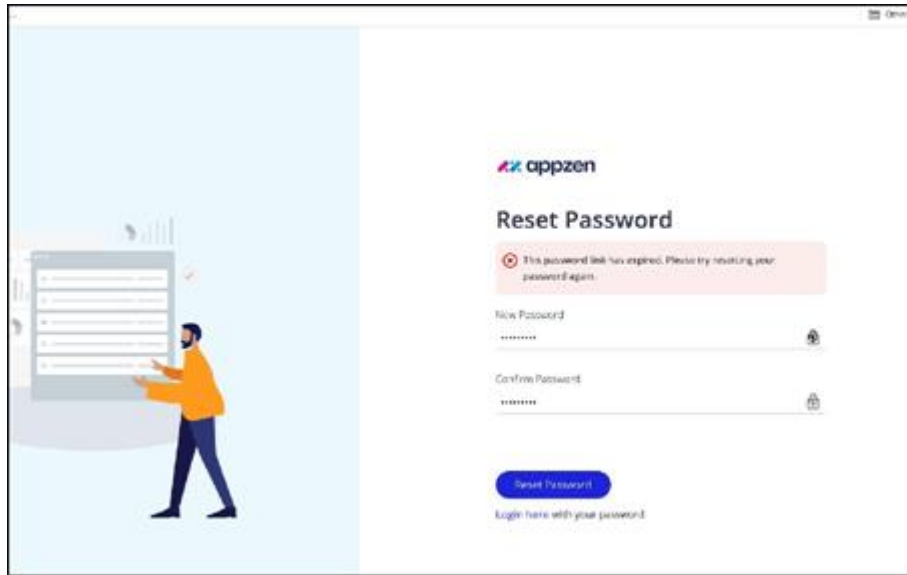
The changes mentioned above will occur automatically.

Enhancements: Expired Reset Password Link

As mentioned in the *Confirmation Email After Password Reset* release note, a password link is sent to the auditor during the reset password request process. To increase security we have added a 20 minute time limit on the password reset link.

How it Works

After 20 minutes, if the auditor attempts to use the reset password link, the auditor will see a message that states, "The password link has expired. Please try resetting your password again."



If you encounter this message, you must go back to the main AppZen login page to reset your password again.

Configuration / Feature Activation

The changes mentioned above will occur automatically.

Enhancements: Password Character Requirement

Overview

We have added password requirements to ensure that your password for AppZen meets industry standards. Auditors that change the password after logging in to AppZen and auditors that have forgotten their password are required to have a more robust password for increased security.

How it Works

To add additional security, every password reset request on either the **Forgot Password** or **Change Password** page requires a fixed number and composition of characters. The new requirements are:

- Minimum of 8 characters
- Contains at least 1 uppercase letter
- Contains at least 1 lowercase letter
- 1 numerical digit
- 1 special character [!@#\$%&+*=*^]

Click the **reset password** button to complete the reset process.

Configuration / Feature Activation

The changes mentioned above will occur automatically.

Request More Information

Feature Clarification: Email Link Expiration

Overview

The link in the Request More Info email will expire if any of the following actions are taken:

- The link has been clicked more than 5 times.
- The link has not been clicked and is over 3 days old.
- The link has been clicked and a reply has been sent to the auditor.
- The linked report has been resubmitted.
- The report has had any action taken on it.

Configuration / Feature Activation

The behavior mentioned above will occur automatically, there are no configuration changes required.

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